

Southern California Campus Plan as of August 2019			
Task Title	Assigned to	Task Status	Month
Present Evaluation proposal for a Southern California campus to Senior Management	Angela Heinz	Completed	Jan-19
Prepare Southern California campus marketing budget and 2-year student enrollment projections	Angela Heinz	Completed	May-19
Complete Financial Model for Southern California Campus	Scott Perry	Completed	Jun-19
Prepare Southern California campus equipment list: furniture, equipment, supplies, textbook	Ralph Ortiz	Completed	Jun-19
Prepare Southern California campus curriculum requirements	Carole Brown	Completed	Jun-19
Present Southern California campus proposal for approval to execute and implement	Angela Heinz	Completed	Jul-19
Present Southern California campus facility and program proposal to Board of Governors for approval to proceed	Angela Heinz	Completed	Jul-19
Determine campus facility options for Southern California campus	Sumer Avila	In Progress	Jul-19
Prepare Southern California campus space allocation plan		In Progress	Jul-19
Prepare the Southern California campus facility concept drawings		In Progress	Jul-19
Prepare the architectural drawings for the San Luis Obispo campus		In Progress	Jul-19
Prepare and submit ACCJC Substantive Change to establish a Southern California Campus	Crystal VanderTuig	In Progress	Jul-19
Gain ACCJC approval for Southern California campus	Sumer Avila	Not Started	Sep-19
Prepare and submit application to the Bureau for Private Postsecondary Education for approval of the Southern California campus			Sep-19
Prepare computer and software installation and access plan for Southern California campus	David Mendes		Sep-19
Obtain construction bids for the Southern California Campus	Harlan Lindholm		Sep-19
Confirm contractor and build-out timeline for Southern California campus			Sep-19
Gain BPPE's approval for Southern California campus	Sumer Avila		Sep-19
Obtain remodel permit for Southern California campus			Oct-19
Recruit and train Southern California campus leadership	Carole Brown		Jan-20
Recruit and train Southern California campus financial aid and front office support			Feb-20
Recruit and train Southern California campus admission's team	Anthony Romo		Feb-20
Provide Product Knowledge to Southern California's admission team			Apr-20
Prepare and launch Southern California campus on website	Ginger Silverman		May-20
Recruit and train instructors for Southern California campus start-up	Carole Brown		May-20
Install furniture and equipment for Southern California campus	Ralph Ortiz		May-20
Install IS equipment for Southern California campus	Adam Lefaive		May-20
Launch Marketing campaign for Southern California campus	Joseph Holt		May-20
Purchase Southern California campus capital and non-capital furniture and equipment items for drop-off date	Ralph Ortiz		May-20
Submit IS equipment list for procurement for Southern California campus	Adam Lefaive		May-20
Prepare and launch programs in learning management system for Southern California campus	Adam Lefaive		May-20
Prepare and launch programs in student records system for Southern California campus	Cheyenne Reyes		May-20
Deliver New Faculty Orientation to Southern California campus faculty	Carole Brown		Jun-20
Complete furniture and equipment installation for Southern California campus	Ralph Ortiz		Jun-20
Deliver New Student Orientation for Southern California campus	Nick Gomez		Aug-20
Deliver first day of student instruction for Southern California campus			Aug-20
Evaluate development process for Southern California campus	Angela Heinz		Feb-21
Move Southern California campus to standard report process	Nick Gomez		Feb-21