Medical Billing & Coding

Course Listing*

CORE COURSE REQUIREMENTS

COURSE ID	COURSE NAME	CREDIT UNITS
COMP 101	Computer Literacy & Applications for the Professional	3.0
HCP 101	Structural Anatomy and Terminology	3.0
HCP 102	Body System Anatomy and Terminology	3.0
HCP 103	Foundational Office Skills	2.0
MBC 201**	Billing and Coding Practicum	2.0
MBC 222	Billing Applications	3.0
MBC 501**	Externship	2.0
MOP 110	Medical Insurance Principles	5.0
MOP 120	CPT and HCPCS Coding	3.0
MOP 135	Billing Principles	3.0
MOP 140	ICD Coding	3.0
CERTIFICATE TOTAL		**30.0**

GENERAL EDUCATION REQUIREMENTS

COURSE ID	COURSE NAME	CREDIT UNITS
ENG 121	Composition and Reading – Part A	3.0
ENG 122	Composition and Reading – Part B	3.0
HEA 10	Health & Wellness	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
NSC 1	Introduction to the Natural Science	3.0
PHIL 1C	Ethics	3.0
PHIL 200	Critical Thinking	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
TOTAL		**30.0**
A.S. DEGREE TOTAL		**60.0**

Institutional Accreditation

San Joaquin Valley College is accredited by the WASC Senior College and University Commission (WSCUC), 985 Atlantic Avenue, Suite 100, Alameda, CA 94501, (510)748-9001 (https://www.wscuc.org). The WSCUC is an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

California State Approval

SJVC is a private institution and is approved to operate as an accredited institution by the California Bureau of Private Postsecondary Education (BPPE). Approval to operate means that SJVC has been found in compliance with the standards set forth in the California Private Postsecondary Education Act of 2009 (as amended) and Title 5, Division 7.5, - Private Postsecondary Education of the California Code of Regulations. As a prospective student, you are encouraged to review the catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Consumer Information

San Joaquin Valley College publishes important consumer information for all programs and campus locations. For comprehensive consumer information, visit https://www.sjvc.edu/admissions/consumer-information.

SJVC Locations

ANTELOPE VALLEY (LANCASTER)
661.974.8282

BAKERSFIELD
661.834.0126

DELANO
661.778.1145

FRESNO
559.448.8282

FRESNO – TRADES EDUCATION CENTER
559.453.0123

HANFORD
559.584.8840

MADERA
559.302.2155

MODESTO (SALIDA)
209.543.8800

ONTARIO
909.948.7582

PORTERVILLE
559.853.4114

RANCHO CORDOVA
916.638.7582

RANCHO MIRAGE
442.305.7701

SANTA MARIA
805.608.3104

TEMECULA
951.296.6015

VICTOR VALLEY (HESPERIA)
760.948.1947

VISALIA
559.651.2500

Program availability varies by campus location. Please see the catalog for details.

*Course listings are subject to change. Reference the SJVC College Catalog for the most current program information.

**Students have the choice of either MBC 201 or MBC 501. See the Catalog for more details.

READY TO ENROLL? GET STARTED HERE:

https://www.sjvc.edu/program/medical-billing-and-coding/

sjvc.edu

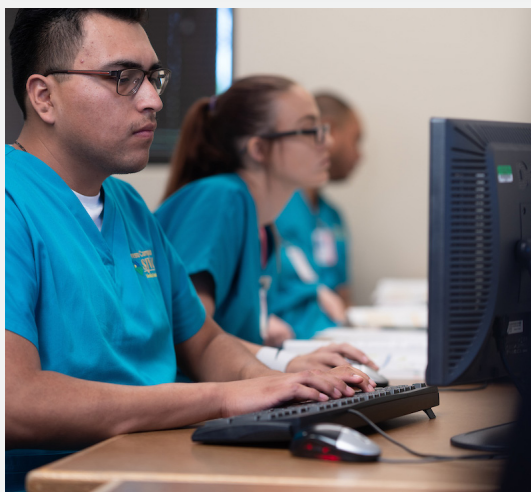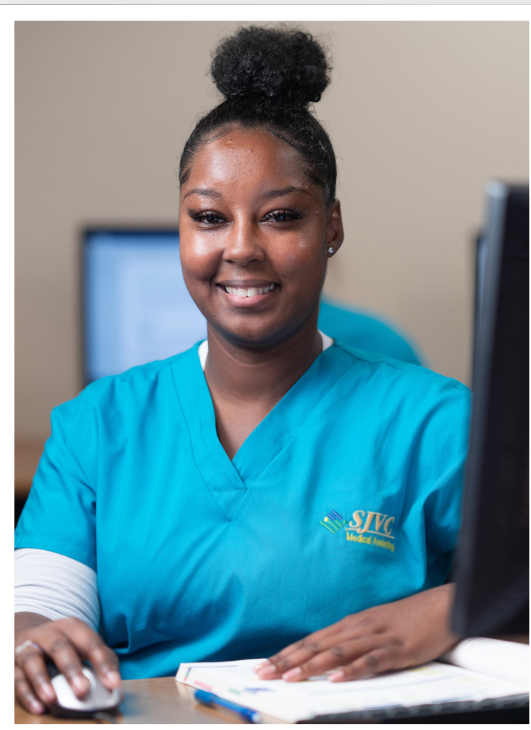**Train for a rewarding career in**

Medical Billing & Coding

SJVC's online Medical Billing and Coding program trains students to work on the administrative side of healthcare.

Students prepare for positions in a medical office environment and can choose the credential level that best meets their needs and career goals.

SJVC
A PRIVATE CAREER COLLEGE

Your trusted source for online training.

SJVC provides flexible learning options allowing you to study at your convenience with online classes.

Credential and Professional Certifications

Graduates earn a Certificate of Completion or an Associate of Science degree. Graduates also earn certificates in typing, HIPAA compliance, and CPR/First Aid.

Students Learn:*

- Reviewing and assigning medical codes across a range of medical services
- Preparing and submitting claims with accurately assigned codes
- EHR/EMR systems to research, code, and abstract patient information
- Reviewing, documenting, and maintaining patient financial records
- Understanding and communication of medical and insurance terminology
- Patient registration and intake
- CPR (BLS-HCP) and First Aid
- Critical analysis and ethics for interpersonal interactions
- Professional appearance and attitude

*See college catalog for complete student learning outcomes for this program.

Admissions Requirements

- ☐ High School diploma or equivalent
- ☐ Wonderlic SLE assessment score of 15 or higher

Visit http://www.sjvc.edu/online-programs/technical-requirements for software and hardware requirements for your computer

Career Opportunities

Well-trained Medical Billing and Coding personnel can work for hospitals, insurance companies, medical and dental offices, healthcare clinics and more. These technicians could perform the following job duties:

- Review patient records for accuracy, regulatory compliance
- Code and process patient insurance claims
- Protect the confidentiality of patient medical records
- Assign patient to diagnosis-related groups, using the appropriate computer software

Source: Occupational Information Network (O*Net) www.onetonline.org

At SJVC, we value:

Integrity
Family
Professionalism
Communication
Diversity
Success