

SAN JOAQUIN VALLEY COLLEGE

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**SUPPLEMENT TO THE  
2019/2020  
COLLEGE CATALOG**

# SUPPLEMENT TO THE 2019/2020 COLLEGE CATALOG

This document is a supplement to the 2019/2020 College Catalog and is provided for the purpose of notifying students of corrections and/or updates to College policy, programs, courses, admissions and graduation requirements which have occurred since the Catalog’s publication.

This is a living document; changes will be added throughout the year until publication of the next catalog in December 2020.

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## SECTION 1: INTRODUCTION TO SJVC

### The History of San Joaquin Valley College

The reference to the **Fresno Aviation Campus** has been revised to reflect the campus' new name: **Fresno Trades Education Center (TEC)**. (Catalog p. 6, rev. 8.13.19)

The **Rancho Mirage** and **Santa Maria** campuses have been added to the list of campuses provided in this section. (Catalog p. 6, rev. 12.2.19)

### Governance and Administration

The description of the College's shared **governance structure** has been revised to reflect a name change from *Senior Management* to *Senior Leadership*. (Catalog p. 8, rev. 6.3.19)

### Programmatic Accreditation & Approvals Table

The table header for the column entitled "Accrediting Entity" has been revised to "Entity". (Catalog p. 9, rev. 6.19.19)

Revisions were made to the table to reflect several changes in web addresses, mailing addresses, phone numbers; to add the accrediting body and status of the College's accreditation status for the Occupational Therapy Assistant program; and to address other minor corrections. (Catalog p. 9, rev. 8.13.19)

Program	Entity	Approval/Licensure/Certification	Contact Information
Aviation Maintenance Technology	Federal Aviation Administration, US Department of Transportation	Airframe and Powerplant (A&P) [National Certification]	Flight Standards District Office 1781 E. Fir Avenue, Ste. 203 Fresno, CA 93720 (559) 297-2150 <a href="http://www.faa.gov">http://www.faa.gov</a>
Criminal Justice: Corrections	1. Board of State and Community Corrections (BSCC)/Standards and Training for Corrections (STC)  2. Bureau of Security and Investigative Service (BSIS)	1. Adult Corrections Officer Core Course Certificate of Completion (Academy)  2. Security Guard Card Training Certification and Exposed Firearm Certification of Completion	1. Board of State and Community Corrections 2590 Venture Oaks Way, Ste. 200 Sacramento, CA 95833 (916) 324-1641 <a href="http://www.bscc.ca.gov/s_standardsandtrainingforcorrections/">http://www.bscc.ca.gov/s_standardsandtrainingforcorrections/</a>  2. Bureau of Security and Investigative Service 2420 Del Paso Rd., Ste. 270 Sacramento, CA 95834 (916) 322-4000 or (800) 952-5210 <a href="http://www.bsis.ca.gov">http://www.bsis.ca.gov</a>
Dental Assisting	Department of Consumer Affairs, Dental Board of California (DBC)	Registered Dental Assistant (RDA) [State Registered License]	Dental Board of California 2005 Evergreen Street, Ste. 1550 Sacramento, CA 95815 (916) 263-2300 <a href="http://www.dbc.ca.gov">http://www.dbc.ca.gov</a>

Program	Entity	Approval/Licensure/Certification	Contact Information
Dental Hygiene	<p>1. The American Dental Association's Commission on Dental Accreditation (CODA)</p> <p>2. Department of Consumer Affairs, Dental Hygiene Board of California (DHBC)</p>	<p>1. Registered Dental Hygienist (RDH) [State Registered License]</p> <p>2. State Registered License (same as noted above)</p>	<p>1. Commission on Dental Accreditation 211 East Chicago Ave. Chicago, IL 60611-2678 (312) 440-2500 <a href="http://www.ada.org/en/coda">http://www.ada.org/en/coda</a></p> <p>2. Department of Consumer Affairs, Dental Hygiene Board of California (DHBC) 2005 Evergreen Street, Ste. 2050 Sacramento, CA 95815 Phone: (916) 263-1978 Fax: (916) 263-2688 <a href="https://dhbc.ca.gov/">https://dhbc.ca.gov/</a></p>
Electrical Technology	Department of Industrial Relations, Division of Labor Standards Enforcement	Certified Electrician	Department of Industrial Relations, Division of Labor Standards Enforcement Attn: Electrician Certification Unit 1515 Clay Street, Ste. 1302 Oakland, CA 94612 Phone: (510) 286-3900 Fax: (510) 286-3917 <a href="https://www.dir.ca.gov/dsle/ECU/ElectricalTrade.html">https://www.dir.ca.gov/dsle/ECU/ElectricalTrade.html</a>
Occupational Therapy Assistant	The SJVC OTA program is in progress of seeking accreditation through the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA).	Upon obtaining accreditation from ACOTE, graduates will be able to sit for the national certification exam for Occupational Therapy Assistants, administered by the National Board for Certification of Occupational Therapy. After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA) <sup>®</sup> .	Accreditation Council for Occupational Therapy Education (ACOTE), American Occupational Therapy Association (AOTA) 4720 Montgomery Lane, Ste. 200 Bethesda, MD 20814-3449 Phone: (301) 652-6611 x2914 <a href="http://www.acoteonline.org">www.acoteonline.org</a>
Registered Nursing	Department of Consumer Affairs, California Board of Registered Nursing (BRN)	Registered Nurse (RN) [State Registered License]	Board of Registered Nursing 1747 North Market Blvd., Ste. 150 Sacramento, CA 95834 (916) 322-3350 <a href="http://www.rn.ca.gov">http://www.rn.ca.gov</a>
Respiratory Therapy	Commission on Accreditation for Respiratory Care (CoARC)	<p>Certified Respiratory Therapist (CRT) [National Entry-Level Certification]</p> <p>Registered Respiratory Therapist (RRT) [National Advanced-Level Registration]</p> <p>California Licensed Respiratory Care Practitioner (RCP) [State License]</p>	Commission on Accreditation for Respiratory Care 264 Precision Blvd. Telford, TN 37690 (817) 283-2835 <a href="http://www.coarc.com">http://www.coarc.com</a>
Surgical Technology	On the basis of compliance with the Standards and recommendation of the Accreditation Review Council on education in Surgical Technology and Surgical Assisting (ARC/STSA), accreditation is granted by the Commission on Accreditation of Allied Health Education Programs (CAAHEP)	<p>Certified Surgical Technologist (CST) [National Certifying Exam]</p> <p>The National Board of Surgical Technology and Surgical Assisting (NBSTSA) <a href="http://nbstsa.org">http://nbstsa.org</a> is the sole qualifying organization to the exam</p>	<p>ARC/STSA 6 W. Dry Creek Circle, Ste. #110 Littleton, CO 80120 (303) 694-9262 <a href="http://www.arcstsa.org/">http://www.arcstsa.org/</a></p> <p>CAAHEP 25400 US Highway 19 N, Ste. 158 Clearwater, FL 33763 Phone: (727) 210-2350 Fax: (727) 210-2354 <a href="http://www.caahep.org">http://www.caahep.org</a></p>

Program	Entity	Approval/Licensure/Certification	Contact Information
Veterinary Assistant to Veterinary Technology Bridge; Veterinary Technology	1. Committee on Veterinary Technician Education and Activities (CVTEA), American Veterinary Medical Association  2. Department of Consumer Affairs, California Veterinary Medical Board (VMB)	1. Registered Veterinary Technician (RVT) [State License]  2. RVT State License	1. CVTEA-AVMA 1931 N Meacham Rd., Ste. 100 Schaumburg, IL 60173-4360 (847) 925-8070 or (800) 248-2862 <a href="http://www.avma.org">http://www.avma.org</a>  2. VMB 1747 N. Market Boulevard, Ste. 230 Sacramento, CA 95834 Phone: (916) 515-5220 Fax: (916) 928-6849 <a href="http://www.vmb.ca.gov">http://www.vmb.ca.gov</a>
Vocational Nursing	Department of Consumer Affairs, California Board of Vocational Nursing and Psychiatric Technicians (BVNPT)	Licensed Vocational Nurse (LVN) [State License]	BVNPT 2535 Capital Oaks Dr., Ste. 205 Sacramento, CA 95833 (916) 263-7800 <a href="http://www.bvnpt.ca.gov">http://www.bvnpt.ca.gov</a>

**NOTE:** Pursuant to 20 U.S.C. §1092(a) (1) (2), institutions must allow prospective and current students to review documents describing accreditation, approval, or licensing. A request to review records pursuant to this section, must be submitted in writing and clearly identify the requested record(s). Within ten (10) business days of receipt of the request, the College will notify the requesting party of the date, time and location where the requested record(s) may be inspected.

## Criminal Justice: Corrections

The link to the website for the Board of State and Community Corrections in the **Programmatic Accreditation & Approvals** table has been updated. The new link is:  
[http://www.bscc.ca.gov/s\\_standardsandtrainingforcorrections/](http://www.bscc.ca.gov/s_standardsandtrainingforcorrections/). (Catalog p. 9, rev. 6.19.19)

## Dental Hygiene

Revisions were made to the **Programmatic Accreditation & Approvals** table to reflect the name change of the Department of Consumer Affairs, Dental Hygiene Board of California (formerly Department of Consumer Affairs, Dental Hygiene Committee of California). (Catalog p. 9, rev. 6.3.19)

## Footnote<sup>2</sup>: Respiratory Therapy

The footnote regarding the programmatic accreditation status of the Respiratory Therapy programs has been removed; all SJVC Respiratory Therapy programs have now achieved *Continuing Accreditation* status.  
(Catalog p. 10, rev. 6.19.19)

## State Disclosures

The following **state disclosure** for Alaska has been added:

San Joaquin Valley College does not have a physical presence in Alaska. The programs offered through distance education are exempt from authorization by the Alaska Commission on Postsecondary Education under AS 14.48. (Catalog p. 10, rev. 6.3.19)



## SJVC Locations and Program Offerings

The following revisions have been made to the listing for the **Fresno Aviation Campus**:  
(Catalog p. 13, rev. 8.13.19)

- The campus name has been revised to its new name: **Fresno-Trades Education Center (TEC)**.
- The address has been revised to reflect the addition of a second location at **2665 N. Air Fresno Drive, Suites 101, 103, 106, and 107, Fresno CA, 93727**.
- The description of the campus has been revised to reflect the changes to the name and the addition of the second location:

The Fresno-Trades Education Center (TEC) was established in 2019 and serves students and employers in Fresno and the neighboring communities between Madera and Visalia. Originally the Fresno Aviation Campus (founded in 1991), this specialized campus is located near the Fresno-Yosemite International Airport and is designed to house the Aviation Maintenance Technology program and other trades-education programs. The following programs are offered at the Fresno-Trades Education Center (TEC):

### **Associate of Science Degree**

Aviation Maintenance Technology  
Electrical Technology  
Heating, Ventilation, Air Conditioning, and Refrigeration

### **Certificate of Completion**

Aviation Maintenance Technology  
Electrical Technology  
Heating, Ventilation, Air Conditioning, and Refrigeration  
Industrial Maintenance Technology

**Business Administration** has been renamed **Business Office Administration** on all campuses where it is offered. (Catalog p. 12, rev. 12.2.19)

**Clinical and Administrative Medical Assisting** has been added to the Associate of Science Degree offerings **online** and at the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia), and Visalia** campuses. (Catalog p. 12, rev. 9.13.19)

**Electrical Technology** has been added to the Certificate of Completion offerings at the **Bakersfield** and **Fresno-Trades Education Center (TEC)** campuses. (Catalog p. 12, rev. 6.19.19)

**Electrical Technology** has been added to the Associate of Science Degree offerings at the **Bakersfield, Fresno-Trades Education Center (TEC), and Temecula** campuses. (Catalog p. 12 and 15, rev. 6.19.19)

**Heating, Ventilation, Air Conditioning, and Refrigeration** has been added to the Certificate of Completion offerings at the **Fresno-Trades Education Center (TEC)**. (Catalog p. 12, rev. 9.13.19)

**Heating, Ventilation, Air Conditioning, and Refrigeration** has been added to the Associate of Science Degree offerings at the **Fresno Trades Education Center (TEC)**. (Catalog p. 12, rev. 9.13.19)

**Industrial Maintenance Technology** has been added to the Certificate of Completion offerings at the **Fresno-Trades Education Center (TEC)**. (Catalog p. 12, rev. 9.13.19)

**Medical Office Administration** has been added to the Associate of Science Degree offerings at the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia),** and **Visalia** campuses. (Catalog p. 12, rev. 9.13.19)

The program name for **Occupational Therapy Assisting** has been revised to reflect the name change to **Occupational Therapy Assistant** in the Fresno Campus Associate of Science Degree program offerings list. (Catalog p. 13, rev. 6.3.19)

**Pharmacy Technician** has been added to the Associate of Science Degree offerings at the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia),** and **Visalia** campuses. (Catalog p. 12, rev. 9.13.19)

**Veterinary Assistant to Veterinary Technology Bridge** has been added to the Associate of Science Degree offerings at the **Fresno** campus. (Catalog p. 13, rev. 10.4.19)

**Veterinary Technology** has been added to the Associate of Science Degree offerings at the **Fresno** campus. (Catalog p. 13, rev. 12.2.19)

**New Campuses Added** (Catalog p. 13, rev. 12.2.19)

Two **new campuses** have been added:



**Rancho Mirage Campus**

34275 Monterey Avenue  
Rancho Mirage, CA 92270  
Phone: (TBD)

The Rancho Mirage Campus was founded in 2019. Located in Riverside County, the campus offers the following programs:

**Associate of Science Degree**

Business Office Administration  
Clinical and Administrative Medical Assisting  
Criminal Justice: Corrections  
Electrical Technology  
Heating, Ventilation, Air Conditioning, and Refrigeration  
Medical Office Administration  
Pharmacy Technician

**Certificate of Completion**

Business Office Administration  
Clinical Medical Assisting  
Electrical Technology  
Heating, Ventilation, Air Conditioning, and Refrigeration  
Medical Office Administration  
Pharmacy Technology





### **Santa Maria Campus**

303 Plaza Drive  
Santa Maria, CA 93454  
Phone: (TBD)

The Santa Maria campus was founded in 2019. Located in Santa Barbara County, the campus offers the following programs:

#### **Associate of Science Degree**

Business Office Administration  
Clinical and Administrative Medical Assisting  
Criminal Justice: Corrections  
Heating, Ventilation, Air Conditioning, and Refrigeration  
Medical Office Administration  
Pharmacy Technician

#### **Certificate of Completion**

Business Office Administration  
Clinical Medical Assisting  
Heating, Ventilation, Air Conditioning, and Refrigeration  
Medical Office Administration  
Pharmacy Technology

## SECTION 2: ADMISSIONS PROCEDURES AND REQUIREMENTS

### Admissions Testing

Detailed information regarding **admissions/entrance examinations** has been added as set forth below:

Applicants for all on-ground programs (with the exception of Dental Hygiene, Occupational Therapy Assistant, Registered Nursing, Diagnostic Medical Sonography, Surgical Technology, Respiratory Therapy, and Vocational Nursing) are required to take the Wonderlic Scholastic Level Exam (SLE) prior to enrolling. Following are the minimum scores for each program: (Catalog p. 18, rev. 6.3.19)

Tables have been revised to reflect the name change of the **Business Administration** program to **Business Office Administration**. (rev. 12.2.19)

Program	Minimum Score
Business Office Administration	12
Clinical Medical Assisting	
Clinical and Administrative Medical Assisting	
Criminal Justice: Corrections	
Dental Assisting	
Medical Office Administration	
Pharmacy Technology; Pharmacy Technician	
Aviation Maintenance Technology	14
Construction Management	
Electrical Technology	
Heating, Ventilation, Air Conditioning, and Refrigeration	
Industrial Maintenance Technology	15
Veterinary Assistant; Veterinary Technology	

Applicants for all online programs are required to take the Wonderlic Scholastic Level Exam – Quicktest (SLE-Q) prior to enrolling. Following are the minimum scores for each program.

Program	Minimum Score
Business Office Administration	12
Clinical Medical Assisting	
Clinical and Administrative Medical Assisting	
Human Resources Administration	
Construction Management	14
Medical Billing and Coding	15
Information Technology (all concentrations)	18

Applicants who score below the minimum for their selected program may take the assessment a second time on the same day. If the applicant scores below the minimum on the second attempt, a waiting period of six (6) months is required before the applicant may test again for the same or any program.

SJVC has a number of programs that require a specific entrance examination; these programs are shown in the table below. There is no minimum score for these exams\*; rather, the Program Director and other program administration will consider the exam score in the broader context of the program's application requirements, using an assessment matrix to inform the decision for acceptance into the program. Please see [www.sjvc.edu](http://www.sjvc.edu) for additional specific application requirements for individual programs.

Program	Entrance Exam
Dental Hygiene	Accuplacer
Occupational Therapy Assistant	Test of Essential Academic Skills (TEAS)
Registered Nursing	
Diagnostic Medical Sonography	Wonderlic Basic Skills Test (WBST)
Surgical Technology	
Respiratory Therapy	Health Occupations Aptitude Exam – Psychological Services Bureau (HOAE – PSB)
Vocational Nursing	

Entrance examination information for **Veterinary Assistant to Veterinary Technology Bridge** program was added. (Catalog p. 20, rev. 1.4.19)

Program	Entrance Exam
Veterinary Assistant to Veterinary Technology Bridge	Veterinary Technology Preparation Knowledge Exam; score of 75% or higher

## Academic Calendar

The Academic Calendar for **the Aviation Maintenance Technology** program has been revised to reflect the campus' name change to **Fresno – Trades Education Center (TEC)**. (Catalog p. 21, rev. 8.13.19)

The **Veterinary Assistant to Veterinary Technology Bridge** program at the **Fresno** Campus has been added to the Academic Calendar with a start date of January 6, 2020. (Catalog p. 21, rev. 10.4.19)

The **list of continuous, five-week programs** shown has been revised to reflect the name change of the **Business Administration** program to **Business Office Administration**. (Catalog p. 20, rev. 12.2.19)

The **list of continuous, five-week programs** shown has been corrected to include the **Pharmacy Technology** program. (Catalog p. 20, rev. 12.2.19)

The **Veterinary Technology** program at the **Fresno** Campus has been added to the Academic Calendar, with start dates of March 16, 2020; June 29, 2020; and October 12, 2020. (Catalog p. 21, rev. 12.2.19)

## Tuition

Tuition for the **Veterinary Assistant to Veterinary Technology Bridge** program has been added to the **Fresno** campus. (Catalog p. 22, rev. 10.4.19)

**Tuition tables** have been revised to reflect updated tuition for all programs and locations, including the effective program start dates: (Catalog p. 22, rev. 9.13.19)

**Tuition tables** have been revised to reflect the name change of the Business Administration program to Business Office Administration; the addition of the Rancho Mirage and Santa Maria campuses; and the addition of the Veterinary Technology Associate degree program at the Fresno campus. (Catalog p. 22, rev. 12.2.19)

## TUITION

The tuition for each program is listed below, on the College's portal website, **InfoZone** (available to enrolled students), and the sjvc.edu website.

CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Antelope Valley (Lancaster)	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$17,647	\$17,647		\$35,294	10/21/19
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$17,724	\$16,741		\$34,465	10/21/19
		Certificate	\$17,724	\$5,931		\$23,655	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$13,968		\$30,000	
Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19	
Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19	
Atascadero	Business Office Administration	Certificate	\$16,032			\$16,032	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Medical Office Administration	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
Bakersfield	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$16,218	\$16,218		\$32,436	10/21/19
	Dental Assisting	Certificate	\$18,966			\$18,966	10/21/19
	Diagnostic Medical Sonography	Associate Degree	\$20,778	\$20,778		\$41,556	11/18/19
Certificate		\$20,778	\$20,778		\$41,556		

CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Bakersfield	Electrical Technology	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
	Industrial Maintenance Technology	Associate Degree	\$16,457	\$14,775		\$31,232	10/21/19
		Certificate	\$16,457			\$16,457	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Non-Degree (Non-Science Courses) – <b>5 Weeks</b>	N/A	\$1,400 per course			\$1,400 per course	2/19/19
	Non-Degree (Science Courses) – <b>10 Weeks</b>	N/A	\$1,500 per course			\$1,500 per course	2/19/19
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Respiratory Therapy	Associate Degree	\$17,854	\$17,854		\$44,790	12/2/19
Surgical Technology	Associate Degree	\$19,406	\$19,406		\$38,812	1/27/20	
Veterinary Assistant	Certificate	\$17,699	\$2,753		\$20,452	10/21/20	
Delano	Business Office Administration	Certificate	\$16,032			\$16,032	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Medical Office Administration	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
Fresno	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$16,218	\$16,218		\$32,436	10/21/19
	Dental Assisting	Certificate	\$18,966			\$18,966	10/21/19
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
	Industrial Maintenance Technology	Certificate	\$16,457			\$16,457	10/21/19
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Non-Degree (Non-Science Courses) – <b>5 Weeks</b>	N/A	\$1,400 per course			\$1,400 per course	2/19/19
	Non-Degree (Science Courses) – <b>10 Weeks</b>	N/A	\$1,500 per course			\$1,500 per course	2/19/19
Occupational Therapy Assistant	Associate Degree	\$26,000	\$26,000		\$52,000	10/21/19	

CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Fresno	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Surgical Technology	Associate Degree	\$19,406	\$19,406		\$38,812	1/27/20
	Veterinary Assistant	Certificate	\$17,699	\$2,753		\$20,452	11/25/20
	Veterinary Assistant to Veterinary Technology Bridge	Associate Degree	\$14,946			\$14,946	1/6/20
	Veterinary Technology	Associate Degree	\$17,699	\$17,699		\$35,398	1/6/20
Fresno – Trades Education Center	Aviation Maintenance Technology	Associate Degree	\$14,795	\$14,795	\$5,936	\$35,526	11/20/19
		Certificate	\$14,795	\$14,795	\$1,385	\$30,975	
	Electrical Technology	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
Industrial Maintenance Technology	Certificate	\$16,457			\$16,457	10/21/19	
Hanford	Business Office Administration	Certificate	\$16,032			\$16,032	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Medical Office Administration	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
Madera	Business Office Administration	Certificate	\$16,032			\$16,032	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Medical Office Administration	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
Modesto (Salida)	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$16,218	\$16,218		\$32,436	10/21/19
	Electrical Technology	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
	Industrial Maintenance Technology	Associate Degree	\$16,457	\$14,775		\$31,232	10/21/19
		Certificate	\$16,457			\$16,457	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19	



CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Online	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Construction Management	Associate Degree	\$14,837	\$14,837		\$29,674	10/21/19
	Human Resource Administration	Associate Degree	\$14,837	\$14,837		\$29,674	10/21/19
		Certificate	\$14,837			\$14,837	
	Information Technology	Associate Degree	\$14,837	\$14,837		\$29,674	10/21/19
	Information Technology with Concentration in:						
	Computer Support	Certificate	\$9,889			\$9,889	10/21/19
	Computer Support & Networking	Certificate	\$14,837			\$14,837	
	Computer Support & Security	Certificate	\$14,837			\$14,837	
	Computer Support, Networking & Security	Certificate	\$14,837			\$14,837	
	Networking	Certificate	\$9,889			\$9,889	
	Networking & Security	Certificate	\$14,837			\$14,837	
	Networking Support	Certificate	\$12,363			\$12,363	
	Security	Certificate	\$9,889			\$9,889	
	Security Support	Certificate	\$12,363			\$12,363	
Medical Billing and Coding	Associate Degree	\$14,402	\$14,402		\$28,804	10/21/19	
	Certificate	\$14,402			\$14,402		
Non-Degree (Non-Science Courses) – <b>5 Weeks</b>	N/A	\$1,400 per course			\$1,400 per course	12/11/17	
Respiratory Therapy	Bachelor of Science	\$10,400	\$4,500		\$14,900		
Ontario	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Construction Management	Associate Degree	\$17,724	\$16,224		\$33,948	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$17,647	\$17,647		\$35,294	10/21/19
	Dental Hygiene*	Associate Degree	\$29,575	\$29,575		\$59,150	6/8/20
	Electrical Technology	Associate Degree	\$17,724	\$16,224		\$33,948	10/21/19
Certificate		\$17,724	\$5,931		\$23,655		

\*This program has an additional cost of \$3,950 for the purchase of an Instrument Kit.

CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Ontario	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$17,724	\$16,741		\$34,465	10/21/19
		Certificate	\$17,724	\$5,931		\$23,655	
	Industrial Maintenance Technology	Associate Degree	\$17,724	\$16,224		\$33,948	10/21/19
		Certificate	\$17,724			\$17,724	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Non-Degree (Non-Science Courses) – <b>5 Weeks</b>	N/A	\$1,400 per course			\$1,400 per course	10/4/17
	Non-Degree (Science Courses) – <b>10 Weeks</b>	N/A	\$1,500 per course			\$1,500 per course	3/11/17
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Registered Nursing (Generic)	Associate Degree	\$29,870	\$30,362		\$60,232	3/30/20
	Registered Nursing (30-Unit)	Certificate	\$35,966			\$35,966	2/5/20
Respiratory Therapy	Associate Degree	\$17,854	\$17,854	\$9,082	\$44,790	1/27/20	
Porterville	Business Office Administration	Certificate	\$16,032			\$16,032	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Medical Office Administration	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
Rancho Cordova	Respiratory Therapy	Associate Degree	\$19,613	\$19,898	\$10,014	\$49,525	5/18/20
	Surgical Technology	Associate Degree	\$19,406	\$19,406		\$38,812	11/9/20
Rancho Mirage	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
		Certificate	\$16,032			\$16,032	
	Clinical and Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	2/10/20
	Criminal Justice: Corrections	Associate Degree	\$17,647	\$17,647		\$35,294	4/20/20
	Electrical Technology	Associate Degree	\$17,724	\$16,741		\$34,465	11/16/20
		Certificate	\$17,724	\$5,931		\$23,655	
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$17,724	\$16,741		\$34,465	3/16/20
		Certificate	\$17,724	\$5,931		\$23,655	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
		Certificate	\$16,032	\$2,494		\$18,526	
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	2/10/20	

CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Santa Maria	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
		Certificate	\$16,032			\$16,032	
	Clinical and Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	2/10/20
	Criminal Justice: Corrections	Associate Degree	\$17,647	\$17,647		\$35,294	4/20/20
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$17,724	\$16,741		\$34,465	2/10/20
		Certificate	\$17,724	\$5,931		\$23,655	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	4/20/20
		Certificate	\$16,032	\$2,494		\$18,526	
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	2/10/20
Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	2/10/20	
Temecula	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$17,647	\$17,647		\$35,294	10/21/19
	Dental Assisting	Certificate	\$18,966			\$18,966	10/21/19
	Electrical Technology	Associate Degree	\$17,724	\$16,224		\$33,948	10/21/19
		Certificate	\$17,724	\$5,931		\$23,655	
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$17,724	\$16,741		\$34,465	10/21/19
		Certificate	\$17,724	\$5,931		\$23,655	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Respiratory Therapy	Associate Degree	\$17,854	\$17,854	\$9,082	\$44,790	6/29/20
Surgical Technology	Associate Degree	\$19,406	\$19,406		\$38,812	4/14/20	
Victor Valley (Hesperia)	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
Criminal Justice: Corrections	Associate Degree	\$17,647	\$17,647		\$35,294	10/21/19	

CAMPUS	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	TOTAL	PROGRAM START DATE
Victor Valley (Hesperia)	Dental Assisting	Certificate	\$18,966			\$18,966	10/21/19
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$17,724	\$16,741		\$34,465	10/21/19
		Certificate	\$17,724	\$5,931		\$23,655	
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19	
Visalia	Business Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032			\$16,032	
	Clinical & Administrative Medical Assisting	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Clinical Medical Assisting	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Criminal Justice: Corrections	Associate Degree	\$16,218	\$16,218		\$32,436	10/21/19
	Dental Assisting	Certificate	\$18,966			\$18,966	10/21/19
	Dental Hygiene*	Associate Degree	\$29,575			\$59,150	2/10/20
	Heating, Ventilation, Air Conditioning, & Refrigeration	Associate Degree	\$16,457	\$15,292		\$31,749	10/21/19
		Certificate	\$16,457	\$5,444		\$21,901	
	Industrial Maintenance Technology	Certificate	\$16,457			\$16,457	10/21/19
	Medical Office Administration	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
		Certificate	\$16,032	\$2,494		\$18,526	
	Non-Degree (Non-Science Courses) – <b>5 Weeks</b>	N/A	\$1,400 per course			\$1,400 per course	10/7/17
	Non-Degree (Non-Science Courses) – <b>10 Weeks</b>	N/A	\$1,500 per course			\$1,500 per course	10/7/17
	Non-Degree (Science Courses) – <b>10 Weeks</b>	N/A	\$1,500 per course			\$1,500 per course	10/7/17
	Pharmacy Technician	Associate Degree	\$16,032	\$13,968		\$30,000	10/21/19
	Pharmacy Technology	Certificate	\$16,032	\$2,494		\$18,526	10/21/19
	Registered Nursing (Generic)	Associate Degree	\$29,870	\$30,362		\$60,232	3/31/20
	Registered Nursing (LVN to RN Bridge)	Associate Degree	\$35,966			\$35,966	1/2/20
	Registered Nursing (30-Unit)	Certificate	\$35,966			\$35,966	2/5/20
	Respiratory Therapy	Associate Degree	\$17,854	\$17,854	\$9,082	\$44,790	3/30/20
	Vocational Nursing	Associate Degree	\$16,172	\$16,172		\$32,344	3/30/20

\*This program has an additional cost of \$3,950 for the purchase of an Instrument Kit.

## SECTION 4: INSTITUTIONAL POLICIES

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### Notice of Non-Discrimination

The **Notice of Non-Discrimination** has been updated to reflect the name and contact information of the College's Title IX Coordinator: (Catalog p. 36, rev. 9.13.19)

Alyssa Bahr Casillas, Student Services Coordinator  
San Joaquin Valley College  
3828 W. Caldwell Avenue  
Visalia, CA 93277  
559-622-1992  
[Alyssa.Bahr@sjvc.edu](mailto:Alyssa.Bahr@sjvc.edu)

## SECTION 7: BACCALAUREATE AND ASSOCIATE OF SCIENCE DEGREES AND CERTIFICATE PROGRAMS

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### ASSOCIATE OF SCIENCE DEGREE PROGRAMS

#### Aviation Maintenance Technology

The **Table of Contents** listing for the Fresno Aviation Campus has been revised to reflect the campus' name change to **Fresno Trades Education Center (TEC)**. (Catalog p. 60, rev. 8.13.19)

The **Program Description** page for the Aviation Maintenance Technology program has been revised to reflect the campus' name change to **Fresno Trades Education Center (TEC)**. (Catalog p. 62, rev. 8.13.19)

The **Program Description** has been revised to reflect a change in units and hours for the program. (Catalog p. 62, rev. 12.2.19)

### **Aviation Maintenance Technology**

This program is offered at **Fresno Trades Education Center**.

#### **Program Description**

The Aviation Maintenance Technology program is 93 weeks in length and provides students with the skills and technical knowledge to perform aircraft, airframe, and powerplant maintenance and inspections. Hands-on training in the hangar includes servicing, troubleshooting, and repair of powerplant and airframe systems and components.

The program is approved by the Federal Aviation Administration.

#### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Apply general aviation concepts in accordance with applicable regulations while following safety procedures
2. Service, inspect, repair, and troubleshoot airframe structures and related com regulations while following safety procedures
3. Service, inspect, repair, and troubleshoot aircraft engines and related components in accordance with applicable regulations while following safety procedures
4. Relate and apply concepts of communication, reasoning, critical analysis ethical behavior, and appropriate interpersonal interaction to situations in his or her career and personal life
5. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates

#### **Admission Requirements**

- Valid California driver license
- No DUI convictions for the past 3 years
- No felony convictions
- Applicants must be at least 18 years of age by the end of their first 16 weeks





## Graduation Requirements

- Successful completion of the AERO courses listed below with a grade of "C" or higher
  - A grade of "D" or higher is required for successful completion of the AERO 200 course, which meets the requirement for completion of the CSS 100 course

## Credential and Professional Certifications

Graduates earn an Associate of Science degree and are eligible to test for an Airframe and Powerplant (A&P) license through the Federal Aviation Administration (FAA).

## Graduate Placement

The following job categories are considered in-field placements for graduates of the Aviation Maintenance Technology program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Aircraft Mechanics and Service Technicians (49-3011.00)

<b>Course ID</b>	<b>Course Name</b>	<b>Credit Units</b>	<b>Credit Hours</b>
AERO 100	Aircraft Basic Science	9.0	250.0
AERO 110	Basic Electricity and Electronics	9.0	250.0
AERO 120	Reciprocating Engine Theory and Engine Overhaul	9.0	250.0
AERO 130	Sheet Metal Structures & Airframe Auxiliary Systems	9.0	250.0
AERO 140	Turbine Engines	9.0	250.0
AERO 150	Composite Structures	9.0	250.0
AERO 160	Propellers and Engine Auxiliary Systems	9.0	250.0
AERO 170	Aircraft Landing Gear	9.0	250.0
AERO 200	Professional Licensing Seminar <sup>1</sup>	3.0	96.0
<b>Total</b>		<b>75.0</b>	<b>2096.0</b>
ENG 121	Composition and Writing – Part A	3.0	45.0
ENG 122	Composition and Writing – Part B	3.0	45.0
MTH 121	College Algebra – Part A	3.0	45.0
MTH 122	College Algebra – Part B	3.0	45.0
PHIL 1C	Ethics	3.0	45.0
PSY 1	General Psychology	3.0	45.0
SOC 1	Introduction to Sociology	3.0	45.0
<b>Total</b>		<b>21.0</b>	<b>315.0</b>
<b>Program Total</b>		<b>96.0</b>	<b>2411.0</b>

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<sup>1</sup> Fulfills the CSS 100 graduation requirement  
San Joaquin Valley College  
Supplement to the 2019/2020 College Catalog  
Rev. 12/16/19

## **Business Office Administration**

The program name has been revised from **Business Administration** to **Business Office Administration**. rev. 12.2.19)

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia),** and **Visalia** campuses and the **Online Division** are now offering the Associate of Science in **Business Office Administration** program; the statement directing readers to the Certificate option has been removed. (Catalog p. 60, rev. 9.13.19). The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19)

The **Business Office Administration Associate Degree program description** has been revised, as set forth below. (Catalog p. 64-65, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on rev. 12.2.19)

## **Business Office Administration**

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Online, Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia),** and **Visalia**.

### **Program Description**

The Business Office Administration program is 61 weeks in length and provides a framework of office procedures and skills that can adapt to any company's operation. Students take foundational core courses in essential business concepts and develop into knowledgeable, ethical, and technically competent business professionals.



### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Demonstrate proficiency in using technological tools applicable to a business setting
2. Demonstrate keyboarding and ten key skills commensurate with industry standards
3. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life
4. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates
5. Apply business management concepts, including human resources, marketing, law and ethics
6. Demonstrate accounting skills commensurate with bookkeeping industry standards
7. Demonstrate effective customer service, sales, and retail skills applicable in a retail business setting

### **Graduation Requirements**

- Successful completion of the courses listed below
- Minimum keyboarding speed of 45 net words per minute
- Minimum 10 key speed of 8,000 keystrokes per hour
- Successful completion of the Career Services Seminar (CSS 100)

### **Credential and Professional Certifications**

Graduates earn an Associate of Science in Business Office Administration.

## Graduate Placement

The following job categories are considered in-field placements for graduates of the Business Office Administration program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Administrative Services Managers (11-3011.00)
- Bookkeeping, Accounting, and Auditing Clerks (43-3031.00)
- Customer Service Representatives (43-4051.00)
- Executive Secretaries and Executive Administrative Assistants (43-6011.00)
- First-Line Supervisors of Retail Sales Workers (41.1011.00)
- General and Operations Managers (11-1021.00)
- Human Resources Specialists (13-1071.00)
- Office Clerks, General (43-9061.00)
- Receptionists and Information Clerks (43-4171.00)
- Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products (41-4012.00)
- First-Line Supervisors of Food Preparation and Serving Workers (35-1012.00)

### Core Course Requirements

Course ID	Course Name	Credit Units
ACCT 100	Accounting Cycle Concepts	3.0
BUSN 100	Business Math Applications	3.0
BUSN 120	Business Communication	3.0
BUSN 130	Principles of Management	3.0
BUSN 140	Principles of Human Resources	3.0
BUSN 160	Principles of Marketing	2.0
BUSN 190	Customer Service	2.0
BUSN 201	Spreadsheet Management	3.0
BUSN 251	Business Externship	3.0
COMP 101	Computer Literacy and Applications for the Professional	3.0
GRS 100	Graduate Readiness Seminar	2.0
<b>Total</b>		<b>30.0</b>

### General Education Course Requirements

Course ID		Credit Units
ENG 121	Composition and Reading – Part A	3.0
ENG 122	Composition and Reading – Part B	3.0
HUMN 125	Intercultural Communication	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
NSC 1	Introduction to the Natural Sciences	3.0
PHIL 1C	Ethics	3.0
PHIL 200	Critical Thinking	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total</b>		<b>60.0</b>

Corrections have been made to the following **course code and title**: (Catalog p. 65, rev. 9.13.19)

Code/Title Listed in Catalog	Corrected Code/Title
<b>Core Course Requirements:</b> ACCT 100: Fundamentals of Accounting	ACCT 100: Accounting Cycle Concepts

## Clinical and Administrative Medical Assisting

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia), and Visalia** campuses and the **Online Division** are now offering the Associate of Science in **Clinical and Administrative Medical Assisting** program; the statement directing readers to the Certificate option has been removed. (Catalog p. 60, rev. 9.13.19). The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19)

The **Clinical and Administrative Medical Assisting Associate Degree program description** has been revised, as set forth below: (Catalog p. 66-67, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19)

The **Credential and Professional Certifications** have been revised to reflect that First Aid certification is awarded only in the online program. (Catalog p. 66, rev. 10.4.19)

## Clinical and Administrative Medical Assisting

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Online, Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

### Program Description

The Clinical and Administrative Medical Assisting program is 62 weeks in length and prepares graduates to work in medical offices and specialty clinics. Training helps students learn the skills required to be a valuable member of the healthcare team. Students will receive advanced training in medical office procedures as well as front- and back-office skills. The program includes an externship that provides enhanced learning and the opportunity to develop in-field work experience.



### Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Manage the front office of a health care facility and perform administrative duties such as patient charting, billing, letter writing, and handling coding procedures for insurance purposes using a variety of applicable software
2. Perform clinical skills such as taking vital signs, dosage computations, venipuncture, injections, hematology, administration of medication, specimen collection, and emergency procedures
3. Distinguish the various systems of the human body and explain their function using proper medical terminology
4. Communicate effectively orally and in writing and demonstrate the knowledge and skills required to be eligible and prepared for a national certification exam
5. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career or personal life
6. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates

### Graduation Requirements

- Successful completion of the courses listed below with a grade of "C" or higher in all clinical courses
- Successful completion of the Career Services Seminar (CSS 100)
- Achieve the minimum requirement of Health Insurance Portability and Accountability Act Certification (HIPAA)
- Successful completion of a CPR Certification course

- **Online** students only: successful completion of a First Aid Certification Course
- Completion of a series of Hepatitis B vaccinations and a Tuberculosis (TB) test

### **Credential and Professional Certifications**

Graduates earn an Associate of Science degree and are eligible to sit for the National Certified Medical Assistant (NCMA) exam offered by the National Center for Competency Testing (NCCT).<sup>\*</sup> Students also prepare for and take certification exams within their program courses that include HIPAA and CPR; students attending **online** also earn certification in First Aid.

Students residing outside California are encouraged to take a certification examination recognized by their state medical board or an independent certification organization.

**\*Graduates may qualify for other certifications depending upon location and placement requirements.**

### **Graduate Placement**

The following job categories are considered in-field placements for graduates of the Clinical and Administrative Medical Assisting program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Medical and Clinical Laboratory Technicians (29-2012.00)
- Medical Assistants (31-9092.00)
- Medical Records and Health Information Technicians (29-2071.00)
- Medical Secretaries (43-6013.00)

### **Core Course Requirements**

<b>Course ID</b>	<b>Course Name</b>	<b>Credit Units</b>
COMP 101	Computer Literacy and Applications for the Professional	3.0
HCP 101	Structural Anatomy and Terminology	3.0
HCP 102	Body System Anatomy and Terminology	3.0
HCP 103	Foundational Office Skills	2.0
HCP 203	Medical Office Management	3.0
MAP 105	Laboratory Procedures	5.0
MAP 115	Pharmacology and Medication Administration	5.0
MAP 126	Clinical Applications	4.0
MAP 205	Front Office Procedures	2.0
MAP 501	Clinical Externship	3.0
MAP 510	Certification Prep	1.0
GRS 100	Graduate Readiness Seminar	2.0
<b>Total</b>		<b>36.0</b>

### **General Education Course Requirements**

<b>Course ID</b>		<b>Credit Units</b>
ENG 121	Composition & Reading – Part A	3.0
ENG 122	Composition & Reading – Part B	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
NSC 1	Introduction to the Natural Sciences	3.0
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total</b>		<b>60.0</b>

## Construction Management

Corrections have been made to the following **on ground course code and title:** (Catalog p. 69, rev. 6.3.19)

Code/Title Listed in Catalog	Corrected Code/Title
<b>On-Ground Core Course Requirements:</b> CON 141: Construction Supervision	CON 142: Construction Management Supervision

The **On-Line General Education Course Requirements** have been corrected to include **PHIL 1C: Ethics (3.0 units)**, a required course. (Catalog p. 69, rev. 10.29.19)

## Criminal Justice: Corrections

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that the **Rancho Mirage** and **Santa Maria** campuses are now offering the Associate of Science degree program (Catalog p. 60, rev. 12.2.19)

**Credential and Professional Certifications** have been revised as set forth below: (Catalog p. 70, rev. 6.3.19)

Graduates earn an Associate of Science degree and the following certifications: Standards and Training for Corrections (STC) Adult Core Academy, which includes 8-hour Baton, and Bureau of Security and Investigative Services (BSIS) certified training in Powers to Arrest, Weapons of Mass Destruction, Firearms, Baton, Chemical Agents, Public Relations, Observations and Documentation, Communications and its Significance, and, Liability and Legal Aspects – resulting in (BSIS) Security Guard Card and (BSIS) Security Guard Exposed Weapons permits. Students also earn certification in CPR/First Aid.

The **Criminal Justice: Corrections Associate Degree program description** has been revised to include the **Rancho Mirage** and **Santa Maria** campuses in the list of campuses offering this program, as set forth below. (Catalog p. 70, rev. 12.2.19)

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

## Dental Hygiene

Revision: Changes were made to the **Dental Hygiene program description** as set forth below: (Catalog p. 72, rev. 6.3.19)

## **Dental Hygiene**

This program is offered at **Ontario** and **Visalia.**

### **Program Description**

The Dental Hygiene program is 67 weeks in length and prepares students to work as a registered dental hygienist. Benefits of this program include comprehensive instruction, small class sizes, and high board pass rates. The program features a fully equipped on-campus dental clinic, allowing students to get hands-on instruction and real-world experience while completing their studies.





The Dental Hygiene program is accredited by the American Dental Association, Commission on Dental Accreditation.

### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Identify each patient's physical and oral health status by collecting patient data through a process of comprehensive patient assessment procedures
2. Analyze assessment findings and use critical thinking in order to address the patient's dental hygiene treatment needs
3. Establish a dental hygiene care plan that reflects the realistic goals and treatment strategies to facilitate optimal oral health
4. Provide patient-centered treatment and evidence-based care in a manner minimizing risk and optimizing oral health
5. Measure the extent to which goals identified in the dental hygiene care plan are achieved
6. Complete and accurately record all documentation relevant to patient care
7. Adapt to changes in demographics and cultural diversity in dental hygiene practice and health care delivery
8. Interact with the dental community and professional organizations for professional growth and lifelong learning

### **Admission Requirements**

Completion of the following prerequisite courses at an accredited college or university with a minimum of a "C" grade and an overall GPA of 2.75 or higher. **NOTE:** Advanced Placement (AP) courses do not qualify as prerequisites.

- General/Inorganic Chemistry (with lab)
- General Microbiology (with lab) (BIOL14) \*
- Human Physiology (with lab)
- Speech / Oral Communication
- Introduction to Sociology
- Organic/Biochemistry (with lab) (CHE4)\*
- Human Anatomy (with lab)\*\*
- Writing and Composition
- Intermediate Algebra or higher (not included in the minimum GPA requirements for entry into the program)
- General Psychology

\*Science courses must have been completed within the past seven (7) years. The BIOL14 and/or CHE4 course(s) may be offered to applicants who have successfully completed all other prerequisite courses.

\*\*If Anatomy and Physiology are taken as a combined course (i.e., A&P 1, A&P 2), both courses must be taken at the same institution.

Applicants who have successfully completed the prerequisites and submitted a complete application will be considered for admission into the program. Using a point-based system, applicants will be ranked on the following criteria: cumulative GPA on prerequisite courses, reading comprehension exam, allied health or related work experience, and a personal interview with Dental Hygiene faculty and/or the Program Director.

### **CPR Requirement**

Students are not required to be CPR-certified as a condition of admission; however, students will not be permitted to see live patients in clinicals until they have presented valid CPR certification. Certification must be obtained through the American Heart Association or the American Red Cross; no others will be accepted.

## Graduation Requirements

- Successful completion of the courses listed below with a grade of "C" or higher
- Achieve minimum requirement of the Health Insurance Portability and Accountability Act (HIPAA) component

## Credential and Professional Certifications

Graduates earn an Associate of Science Degree and are eligible to take the National Board written examination and a State and/or Regional Board Examination for licensure as a Registered Dental Hygienist.

## State Licensure

Each state has specific clinical examination requirements for licensure as a dental hygienist. The state of California accepts any one of the following clinical examinations: Western Regional Examining Board (WREB) dental hygiene examination, Central Regional Dental Testing Service (CRDTS) dental hygiene examination, or California RDH clinical examination.

Graduates are eligible to sit for the California RDH clinical examination after they have passed the National Board Dental Hygiene Examination. Graduating seniors may take the WREB or CRDTS examination during their final semester, with certification from the campus dean or dental hygiene Program Director.

## Graduate Placement

The following job categories are considered in-field placements for graduates of the Dental Hygiene program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Dental Hygienists (29-2021.00)

## Course Requirements

Course ID	Course Name	Credit Units
<b>Term 1</b>		
DH 16	Introduction to Clinic	3.0
DH 114	Introduction to Clinic Lab	2.0
DH 13	Dental Health Education	2.0
DH 11	Oral Radiology	2.0
DH 101	Oral Biology (includes lab component)	3.0
DH 105	Head and Neck Anatomy (includes lab component)	3.0
DH 115	Oral Radiology Lab	2.0
DH 18	Periodontics 1	1.0
<b>Term 2</b>		
DH 24	Clinic Seminar 1	1.0
DH 124	Clinic Seminar 1 Lab	1.0
DH 22	Patient Management and Geriatrics	2.0
DH 129	Clinical Practice 1	3.0
DH 21	General and Oral Pathology	4.0
DH 26	Community Oral Health	2.0
DH 27	Local Anesthesia	2.0
DH 120	Local Anesthesia Lab	1.0
DH 28	Periodontics 2	1.0
<b>Term 3</b>		
DH 399*	Dental Hygiene Review Seminar 1	CR
DH 31	Applied Pharmacology	3.0

DH 33	Clinical Seminar 2 – Advanced Clinical Topics	1.0
DH 133	Clinical Seminar 2 Lab – Advanced Clinical Topics	1.0
DH 135	Clinical Practice 2	4.0
DH 32	Dental Materials	2.0
DH 132	Dental Materials Lab	1.0
DH 36	Cultural Diversity and Healthcare	1.0
DH 38	Periodontics 3	2.0
<b>Term 4</b>		
DH 46	Legal and Ethical Responsibilities	2.0
DH 143	Clinical Practice 3	5.0
DH 499*	Dental Hygiene Review Seminar 2	1.0
DH 45	Nutrition	2.0
DH 42	Clinical Seminar 3	2.0
DH 48	Periodontics 4	2.0
<b>Total</b>		<b>64.0</b>

\*Fulfills the CSS 100 graduation requirement.

## Diagnostic Medical Sonography

Revision: Changes were made to the **Diagnostic Medical Sonography program description** as set forth below: (Catalog p. 74, rev. 12.16.19)

## Diagnostic Medical Sonography

This program is offered at **Bakersfield**.

### Program Description

The Diagnostic Medical Sonography program is 73 weeks in length and prepares students to work as an entry-level general sonographer. Students learn how to perform ultrasound scanning examinations and record the data for interpretation by a physician. Graduates are prepared to provide effective oral and written communication to the healthcare team as it pertains to diagnostic results.



### Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Obtain, review, and integrate pertinent patient history and supporting clinical data to facilitate optimum diagnostic results
2. Perform appropriate ultrasound scanning procedures and record anatomic, pathologic, and/or physiologic data for interpretation by a physician
3. Record, analyze, and process diagnostic data and other pertinent observations made during the procedure for presentation to the interpreting physician
4. Exercise discretion and judgment in the performance of sonographic and/or other non-invasive diagnostic services
5. Demonstrate appropriate communication skills with patients and colleagues.
6. Act in a professional and ethical manner
7. Provide patient education related to medical ultrasound and/or other non-invasive diagnostic ultrasound techniques, and promote principles of good health
8. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life

### Admissions Requirements

- Applicants must be at least 18 years of age and have completed the following prerequisite courses with a grade a "C" or higher at an accredited college or university:
  - Writing and Composition
  - Intermediate Algebra or higher

- Anatomy and Physiology
- Medical Terminology

Nine units of this prerequisite coursework will be applied to the general education requirement.

Applicants who have successfully completed the prerequisites will be considered for admission into the program. Using a point-based system, applicants will be ranked on the following criteria: cumulative GPA on prerequisite courses, an assessment, professional references, and a personal interview with program faculty. Enrollment decisions are made by the Program Director or his/her designee.

### Graduation Requirements

- Successful completion of the courses listed below with a grade of "C" or higher
- Achieve the minimum requirement of the Health Insurance Portability and Accountability Act (HIPAA) component
- Successful completion of the Career Services Seminar (CSS100)
- Successfully complete at SJVC or transfer in 9.0 units of general education in the following subjects:
  - Ethics (PHIL 1C)
  - General Psychology (PSY 1)
  - Introduction to Sociology (SOC 1)

### Credential and Professional Certifications

Graduates earn an Associate of Science in Diagnostic Medical Sonography. Upon completion of 1,680 hours of work experience as a diagnostic medical sonographer, graduates are eligible to sit for the American Registry for Diagnostic Medical Sonography® (ARDMS®) certification exam. An alternative exam pathway is available to graduates who have earned a previous health studies credential (please see the Program Director for more information). Students also earn certification in CPR/First Aid.

### Graduate Placement

The following job categories are considered in-field placements for graduates of the Diagnostic Medical Sonography Program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Diagnostic Medical Sonographers (29-2032.00)

### Core Course Requirements

Course ID	Course Name	Credit Units
DMS 200	Orientation to Ultrasound Imaging Seminar	P/F
DMS 210	Abdominal and Small Parts Ultrasound Imaging	6.0
DMS 210L	Abdominal and Small Parts Ultrasound Imaging Laboratory	5.0
DMS 215	Fundamentals of Sonography	1.0
DMS 220	Obstetrics and Gynecology Ultrasound Imaging	6.0
DMS 220L	Obstetrics and Gynecology Ultrasound Imaging Laboratory	5.0
DMS 225	Patient Care for Sonographers	3.0
DMS 230	Introduction to Vascular Ultrasound Imaging	6.0
DMS 230L	Introduction to Vascular Ultrasound Imaging Laboratory	5.0
DMS 235	Professional Aspects of Sonography	1.0
DMS 240	Physical Principles & Instrumentation of Ultrasound	6.0
DMS 240L	Physical Principles & Instrumentation of Ultrasound Laboratory	5.0
DMS 250	Clinical Practicum I	10.0
DMS 260	Clinical Practicum II	10.0
DMS 300	ARDMS Certifying Examination Review	1.0
<b>Total</b>		<b>70.0</b>

### General Education Course Requirements

Course ID	Course Name	Credit Units
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0

<b>Total</b>	<b>9.0</b>
<b>Total Prerequisites</b>	<b>9.0</b>
<b>Program Total</b>	<b>88.0</b>

## Electrical Technology

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that the **Bakersfield, Fresno - Trades Education Center (TEC)**, and **Temecula** campuses are now offering the Associate of Science degree program; the statement directing readers to the Certificate option has been removed. (Catalog p. 60-61, rev. 8.13.19) The **Rancho Mirage** campus was added on 12.2.19)

The **Electrical Technology Associate Degree program description** has been revised to reflect that the **Bakersfield, Fresno - Trades Education Center (TEC)**, and **Temecula** campuses are now offering the Associate of Science degree program, as set forth below. The statement indicating that the campus is no longer enrolling students in the degree program has been removed. (Catalog p. 76, rev. 8.13.19) The **Rancho Mirage** campus was added on 12.2.19.

This program is offered at **Bakersfield, Fresno - Trades Education Center (TEC), Modesto (Salida), Ontario, Rancho Mirage, and Temecula.**

The **Core Course Requirements** have been revised to reflect the removal of ELEC 210. (Catalog p. 77, rev. 6.19.19)

The **Core Course Requirements** have been revised to reflect the addition of ELEC 211 and ELEC 212. (Catalog p. 77, rev. 6.19.19)

**Professional Certifications** has been changed to **Credential and Professional Certifications.** (Catalog p. 76, rev. 9.13.19)

**Credential and Professional Certifications** have been revised as set forth below:

Graduates earn an Associate of Science Degree and OSHA 30 and CPR/First Aid certification. Graduates are eligible to take the California General Electrician's Certification Exam, administered by the California Department of Industrial Relations (DiR). In order to be certified as a General Electrician in the State of California, pursuant to certification standards established by the Division of Labor Standards Enforcement, an applicant must pass a certification examination and complete 8000 hours of work for a C-10 electrical contractor installing, constructing or maintaining electrical systems covered by the National Electrical Code. For additional details, please visit: <https://www.dir.ca.gov/dlse/ECU/ElectricalTrade.html>. (Catalog p. 76, rev. 9.13.19)

## GENERAL EDUCATION FOR NON-DEGREE-SEEKING STUDENTS

**General Education options for non-degree-seeking students** have been added as set forth below: (Catalog Section 7, rev. 6.3.19)

SJVC offers the following General Education courses to students seeking to complete prerequisites to enroll in an SJVC program\* or to apply to a program at another institution\*\*.

Enrollment in standalone GE prerequisite courses is independent of any SJVC program enrollment and will be treated separately. **The tuition for GE prerequisite courses is not eligible for financial aid.** Payment is the sole responsibility of the student and payments must be made as agreed upon in the student's Retail Installment Contract. See tuition tables for cost of individual courses.

### Science Courses

Science courses are ten weeks in length and are offered as standalone courses at the Bakersfield, Ontario, and Visalia campuses. Campus offerings vary; please contact the Admissions office at the campus of interest to inquire about courses and schedules.

- CHE 3: General Chemistry
- CHE 4: Introduction to Organic and Biochemistry
- BIOL 10: Human Anatomy
- BIOL 14: Microbiology
- BIOL 45: Human Physiology



Please see the program description of interest for information regarding prerequisites. Course descriptions may be found in Section 8 of this Catalog.

### Non-Science Courses

Non-science courses are five weeks in length and are offered as standalone courses at the Bakersfield, Fresno, Ontario, and Visalia campuses, as well as online. **Campus offerings vary;** please contact the Admissions office at the campus of interest to inquire about courses and schedules.

- ENG 121: Composition and Reading – Part A
- ENG 122: Composition and reading – Part B
- MTH 121: College Algebra – Part A
- MTH 122: College Algebra – Part B
- NSC 1: Introduction to the Natural Sciences
- PHIL 1C: Ethics
- PSY 1: General Psychology
- SOC 1: Introduction to Sociology
- SPC 1A: Introduction to Public Speaking\*



\*SPC 1A is offered as a ten-week course at the Visalia campus for cohorts of five (5) or more students.

Please see the program description of interest for information regarding prerequisites. Course descriptions may be found in Section 8 of this Catalog.

\*Completion of the General Education requirements and/or prerequisite courses at SJVC does not guarantee entry into an SJVC program.

\*\*The transferability of credits you earn at SJVC is at the complete discretion of an institution to which you seek to transfer. Acceptance of the degree or certificate you earn in your program is also at the complete discretion of the institution to which you may seek to transfer. If the credits you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat all or some of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending SJVC to determine if your credits will transfer.



## Heating, Ventilation, Air Conditioning, and Refrigeration

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that this program has been added to the **Fresno - Trades Education Center (TEC)**. (Catalog p. 60, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19.

The **Heating, Ventilation, Air Conditioning, and Refrigeration Associate Degree program description** has been revised to reflect that this program has been added to the **Fresno - Trades Education Center (TEC)**, as set forth below. (Catalog p. 78, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19.

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Fresno - Trades Education Center (TEC), Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

## Human Resources Administration

A correction has been made to the following **course codes**: (Catalog p. 81, rev. 6.3.19; 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
CMP 101: Computer Literacy and Applications for the Professional	COMP 101: Computer Literacy and Applications for the Professional
HUM 125: Intercultural Communication	HUMN 125: Intercultural Communication

## Industrial Maintenance Technology

**Core Course** and **General Education Course Requirements** have been revised, as reflected below: (Catalog p. 83, rev. 12.2.19)

<b><u>Removed</u> from Core Course Requirements:</b>	<b><u>Added</u> to General Education Course Requirements:</b>
ECON 1: Economics (3.0 units)	PHIL 200: Critical Thinking (3.0 units)
MGT 104: Office Supervision and Organization (3.0 units)	PSY 200: Team Dynamics (3.0 units)
SPC 1A: Introduction to Public Speaking (3.0 units)	HUM 125: Intercultural Communication (3.0 units)

**Program Student Learning Outcomes** have been revised to reflect the removal of the following:

5. Use a computer and associated hardware and software to generate documents, prepare electronic spreadsheets, manage databases, conduct internet research, and communicate via electronic mail

## Medical Billing and Coding

**Core Course Requirements** were revised to include the following course: (Catalog p. 90, rev. 6.3.19)

- MBC 105: Body Systems and Pathology – 3.0 units

## Medical Office Administration

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia), and Visalia** campuses are now offering the Associate of Science in Medical Office Administration program; the statement directing readers to the Certificate option has been removed. (Catalog p. 60, rev. 9.13.19). The **Rancho Mirage and Santa Maria** campuses were added on 12.2.19.

The **Medical Office Administration Associate Degree program description** has been revised, as set forth below: (Catalog p. 91-92, rev. 9.13.19) The **Rancho Mirage and Santa Maria** campuses were added on 12.2.19.

## Medical Office Administration

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

### Program Description

The Medical Office Administration program is 61 weeks in length and prepares graduates to work in front-office positions for a medical practice, healthcare facility, or insurance company. Hands-on experience and classroom instruction include the study of office management, medical billing, coding, Electronic Health Records training, patient recordkeeping, bookkeeping, and professional communication.



### Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Perform administrative skills such as scheduling and receiving patients as well as charting and maintaining patient records
2. Operate and manage a computerized medical office that includes bookkeeping and accounting tasks
3. Code, submit, and manage insurance claims accurately
4. Manage emergency situations requiring CPR or first aid
5. Communicate effectively orally and in writing using correct medical terminology and demonstrate the skills required to be prepared for professional certification exams
6. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life
7. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates

### Graduation Requirements

- Successful completion of the courses listed below
- Minimum keyboarding speed of 35 net words per minute
- Achieve the minimum requirement of the Health Insurance Portability Accountability Act (HIPAA) component
- Successful completion of the Career Services Seminar (CSS 100)

### Graduate Placement

The following job categories are considered in-field placements for graduates of the Medical Office Administration program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Billing and Posting Clerks (43-3021.00)
- Medical Assistants (31-9092.00)
- Medical Records and Health Information Technicians (29-2071.00)
- Medical Secretaries (43-6013.00)
- Office Clerks, General (43-9061.00)

### **Core Course Requirements**

<b>Course ID</b>	<b>Course Name</b>	<b>Credit Units</b>
COMP 101	Computer Literacy and Applications for the Professional	3.0
HCP 101	Structural Anatomy and Terminology	3.0
HCP 102	Body System Anatomy and Terminology	3.0
HCP 103	Foundational Office Skills	2.0
HCP 203	Medical Office Management	3.0
MOP 110	Medical Insurance Principles	5.0
MOP 120	CPT/HCPCS Coding	3.0
MOP 130	Billing Principles	2.0
MOP 140	ICD Coding	3.0
MOP 211	Medical Office Principles	3.0
MOP 500	Externship	3.0
MOP 510	Certification Prep	1.0
GRS 100	Graduate Readiness Seminar	2.0
<b>Total</b>		<b>36.0</b>

### **General Education Course Requirements**

<b>Course ID</b>		<b>Credit Units</b>
ENG 121	Composition & Reading – Part A	3.0
ENG 122	Composition & Reading – Part B	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
NSC 1	Introduction to the Natural Sciences	3.0
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total</b>		<b>60.0</b>

## Occupational Therapy Assisting

The **program name** has been changed to **Occupational Therapy Assistant**. (Catalog p. 60, rev. 6.3.19).

## Occupational Therapy Assistant

### Occupational Therapy Assistant

The **program name** has been changed to **Occupational Therapy Assistant** and changes were made to the **Occupational Therapy Assistant program description**. (Catalog p. 93-94, rev. 6.3.19)  
Additional revisions have been made to the **Accreditation and State** (rev. 8.30.19)



**OTA 43: Professional Seminar 2 (0.0 units)** has been removed from **Requirements**. (rev. 10.4.19)

This program is offered at the **Fresno** campus.

#### **Program Description**

SJVC's Occupational Therapy Assistant program is 83 weeks in length and is committed to preparing Occupational Therapy Assistants as professionals who will contribute to the health and well-being of individuals, groups, and diverse populations. The hands-on methods and curriculum prepare the OTA to sit for the NBCOT exam and to practice as a dynamic team member working under the supervision of an Occupational Therapist. Occupational Therapy Assistants are employed in rehabilitation facilities, hospitals, skilled nursing facilities, schools, day treatment centers, outpatient clinics, and other community agencies.

Students are expected to be in good physical and mental health as determined by provisions of a completed physical examination. Current required immunizations and freedom from TB as required by clinical agencies must be provided prior to the beginning of OTA courses and maintained throughout the program.

A current CPR card for healthcare providers issued by the American Heart Association must be provided at the time of admission to the program and maintained throughout the program.

#### **Program Student Learning Outcomes**

Upon completion of the program, the successful student will be able to:

1. Be eligible to sit for the NBCOT examination
2. Assist individuals from unique backgrounds while demonstrating the value of their dignity and rights
3. Assist individuals from diverse backgrounds and apply cultural sensitivity during treatment interactions
4. Demonstrate ability to utilize purposeful activity to facilitate adaptation and remediate dysfunction for all age groups, disabilities and occupational roles
5. Demonstrate ability to provide quality services in a wide variety of practice environments, including emerging areas of practice
6. Demonstrate the necessary occupational therapy skills to meet the practice needs of the community
7. Exhibit behaviors consistent with the Occupational Therapy Code of Ethics and professionalism
8. Explain the importance of continuing education, technical advancement, leadership opportunities, career advancement and community service in occupational therapy

9. Advocate and promote the field of occupational therapy at every opportunity

### Admission Requirements

Completion of a minimum of 26 units of general education prerequisite coursework (GPA of 2.5 or higher) in the following subjects at a regionally or nationally accredited college or university:

- General or Abnormal Psychology\*
- Introduction to Sociology or Cultural Anthropology
- Human Anatomy with lab (w/in last 10 years) \*
- Human Physiology with lab (w/in last 10 years)\*
- Writing & Composition
- Intermediate Algebra or higher
- Introduction to Public Speaking or Other Communication
- Ethics (SJVC requirement)

\*Requires a C (2.0) grade or higher (rev. 8.30.19)

If you have earned a Bachelor's degree from an institution of higher education recognized by the Council for Higher Education Accreditation or is otherwise validated for comparability to coursework for which it is accepted, then all of the general education prerequisite coursework may be fulfilled. The program will evaluate transcripts to ensure that the student has completed the following course requirements:

- General or Abnormal Psychology
- Human Anatomy with lab
- Human Physiology with lab

### Graduation Requirements

- Successful completion of the courses listed below with a grade of C or higher in all OTA courses
- Achieve minimum requirement of the Health Insurance Portability and Accountability Act (HIPAA) component

### Credential and Professional Certifications

Graduates of this program earn an Associate of Science Degree and HIPAA certification.

Upon obtaining accreditation from ACOTE, SJVC graduates will be able to sit for the national certification exam for Occupational Therapy Assistants, administered by the National Board for Certification of Occupational Therapy. After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA)<sup>®</sup>. Most states require licensure to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination.

### Graduate Placement

The following job categories are considered in-field placements for graduates of the Occupational Therapy Assistant program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Occupational Therapy Assistants (31-2011)

#### Core Course Requirements

Course ID	Course Name	Credit Units
OTA 10	Foundations of Occupational Therapy	3.0
OTA 11	Occupational Therapy Practice	4.0
OTA 12	Psychosocial Occupational Therapy Practice	3.0
OTA 12F	Psychosocial Occupational Therapy Fieldwork 1	1.0
OTA 13	Applied Kinesiology	4.0
OTA 20	Physical Dysfunction in Occupational Therapy Practice with Lab	4.0
OTA 21	Therapeutic Media Applications	2.0
OTA 22	Conditions of the Adult and Geriatric Population	3.0
OTA 22F	Conditions of the Adult and Geriatric Population Fieldwork 1	1.0

OTA 23	Adaptations and Assistive Technology in Occupational Therapy	2.0
OTA 30	Conditions of Children and Youth with Lab	4.0
OTA 31	Occupational Therapy Management	3.0
OTA 32	Contemporary Models of Practice and Emerging Practice Areas	2.0
OTA 33	Professional Seminar	3.0
OTA 40F	Occupational Therapy Assistant Fieldwork Level II A	7.0
OTA 41F	Occupational Therapy Assistant Fieldwork Level II B	7.0
OTA 42	National Board for Certification in Occupational Therapy Exam Prep	2.0
<b>Total (includes 26 units of general education prerequisite units)</b>		<b>81.0</b>

### **Accreditation and State Licensure** (rev. 8.30.19)

The SJVC OTA program is in progress of seeking accreditation through the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD, 20814-3449. AOTA's phone number is (301) 652-6611 x2914. At its meeting on July 26-28, 2019, ACOTE considered the Candidacy Application from the Occupational Therapy Assistant Program at San Joaquin Valley College-Fresno Campus, Fresno, California, and voted to GRANT CANDIDACY STATUS. As a result of this action, the institution may admit students into the Occupational Therapy Assistant Program according to the approved timeline (January 2020) and may proceed to the Preaccreditation Review step of the accreditation process.

### **Program Standards**

Any prior convictions of a misdemeanor or felony may influence eligibility for state registration and eligibility to sit for National Boards as an Occupational Therapy Assistant. Applicants with prior convictions are urged to call the Occupational Therapy Board of California at (916) 263-2294 and NBCOT at (301) 990-7979. Students accepted to the Occupational Therapy Assistant program are required to undergo a background check and/or urine drug screening test before starting the program or being placed at a clinical site. The cost of these procedures is paid by SJVC. Failure to pass either or both of these procedures may interfere with clinical placement and/or acceptance of the student into the program.

## **Pharmacy Technician**

The **Programs of Study Leading to an Associate of Science Degree Table of Contents** has been revised to reflect that the **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Temecula, Victor Valley (Hesperia), and Visalia** campuses are now offering the Associate of Science in **Pharmacy Technician** program; the statement directing readers to the Certificate option has been removed. (Catalog p. 60, rev. 9.13.19). The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19.

The **Pharmacy Technician Associate Degree program description** has been revised, as set forth below: (Catalog p. 95-96, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19.

Corrections were made to the **Program Student Learning Outcomes** (rev. 10.4.19)



# Pharmacy Technician

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto (Salida), Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

## Program Description

The Pharmacy Technician program is 61 weeks in length and prepares students to work under the direct supervision of a registered pharmacist as part of a team responsible for carrying out a doctor's pharmaceutical orders. Pharmacy Technicians assist in the various activities of compounding, distributing, and dispensing of medications. Training includes a balance of classroom and lab instruction, as well as an extern component which allows students experiential learning in an actual clinical environment.



## Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Exhibit foundational Pharmacy Technician competencies
2. Read, interpret, and follow pharmacy laws, ethics, and regulations
3. Read, interpret, transcribe, troubleshoot, and process prescriptions and medical orders
4. Perform sterile and non-sterile compounding
5. Perform pharmacy billing and computer system applications
6. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life
7. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates

## Graduation Requirements

- Successful completion of the courses listed below with a grade of "C" or better in all PT courses
- Minimum keyboarding speed of 35 net words per minute
- Meet the minimum requirement of the Health Insurance Portability Accountability Act (HIPAA) component
- Successful completion of the Career Services Seminar (CSS 100)

## Credential and Professional Certifications

Graduates earn an Associate of Science degree and are eligible to apply for licensure with the California State Board of Pharmacy (see below). Students qualify to take the Pharmacy Technician Certification Exam (PTCE) upon successful completion of practice exams administered during their course of study and with the approval of the Pharmacy Liaison. Students also earn their HIPAA Certification.

## State Licensure

Graduates are eligible to apply for licensure with the California State Board of Pharmacy providing they meet the requirements as specified by the Board, including a Department of Justice criminal background check and databank query to determine if an act has been committed that constitutes grounds for denial of licensure. This license is required in the State of California for employment as a pharmacy technician.

## Graduate Placement

The following job categories are considered in-field placements for graduates of Pharmacy Technician program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Pharmacy Aides (31-9095.00)
- Pharmacy Technicians (29-2052.00)

### **Core Course Requirements**

<b>Course ID</b>	<b>Course Name</b>	<b>Credit Units</b>
PHR 15	Pharmacy Science and Applications 2	5.0
PHR 20	Pharmacy Law and Ethics	3.0
PHR 25	Pharmacy Records and Documentation	3.0
PHR 30	Pharmacy Math and Computations	3.0
PHR 100	Pharmacy Science and Applications 1	5.0
PHR 120	Pharmacy Clinical Applications 1	2.0
PHR 135	Pharmacy Clinical Applications 2	3.0
PHR 150	Pharmaceutical Compounding	3.0
PHR 312	Pharmacy Business, Simulations, and Computer Applications	3.0
PHR 512	Clinical Experience	2.0
PHR 514	Certification Prep	2.0
GRS 100	Graduate Readiness Seminar	2.0
<b>Total</b>		<b>36.0</b>

### **General Education Course Requirements**

<b>Course ID</b>	<b>Credit Units</b>	
ENG 121	Composition & Reading – Part A	3.0
ENG 122	Composition & Reading – Part B	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
NSC 1	Introduction to the Natural Sciences	3.0
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total</b>		<b>60.0</b>

### **Programs Leading to Licensure**

The list of **Programs Leading to Licensure** has been revised as set forth below: (Catalog p. 53, rev. 9.13.19)

- Dental Hygiene
- Registered Nursing – LVN to RN Bridge
- Occupational Therapy Assistant
- Registered Nursing (Associate Degree and Certificate)
- Respiratory Therapy
- Vocational Nursing

### **Registered Nursing – LVN to RN Bridge**

**Program Length:** this section has been revised as set forth below: (Catalog p. 87, rev. 6.3.19)

The Bridge program is delivered over the course of two 20-week terms (a term is comparable to a semester). Students who start the program will take a five-week transition course (RN28) and will then

advance into Terms 1 and 2, where they will complete the nursing coursework with a one-week break in between these terms. At the end of the program, students will participate in a 3-day live review with ATI and a final proctored comprehensive exam, for a total program length of 47 weeks.

**Program total units:** an error has been corrected to reflect that the total number of program units is **71** (34 prerequisite +37 core).

**Course Requirements:** RN 51 NCLEX Review has been removed from the course list. (Catalog p. 88, rev. 6.3.19)

## Registered Nursing

**Program Length:** this section has been revised as set forth below: (Catalog p.98, rev. 6.3.19)

The RN program is delivered over the course of four 20-week terms (a term is comparable to a semester) of nursing coursework, with a one-week break between the first three terms. At the end of the program, students will participate in a 3-day live review with ATI and final proctored comprehensive exam, for a total program length of 84 weeks.

The **Credential and Professional Certifications** has been revised as set forth below: (Catalog p. 98, rev. 9.13.19)

Graduates earn an Associate of Science Degree in Nursing (ADN) and are eligible to apply to the California Board of Registered Nursing to sit for the National Council Licensure Examination for Registered Nurses (see below).

**Program total units:** an error has been corrected to reflect that the total number of program units is **85** (34 prerequisite +51 core). (Catalog p. 97-99, rev. 6.3.19)

A correction has been made to the following **course code:** (Catalog p. 98, rev. 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
RN 43: Mental Health Nursing - Theory	RN 43: Mental Health Psychiatric Nursing - Theory
RN 43L: Mental Health Nursing - Clinical	RN 43L: Mental Health Psychiatric Nursing - Clinical

A correction has been made to the following **course code:** (Catalog p. 99, rev. 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
RN 30: Gerontology/Community Nursing - Theory	RN 30: Gerontology/Community Health Nursing - Theory
RN 30L: Gerontology/Community Nursing - Clinical	RN 30L: Gerontology/Community Health Nursing - Clinical

**Course Requirements:** RN 51 NCLEX Review has been removed from the course list. (Catalog p. 99, rev. 6.3.19)

## Surgical Technology

Changes were made to the **program description** page and the **programmatic accreditation statement** for the **Surgical Technology** program offering at the Rancho Cordova and Temecula Campuses as set forth below. (Catalog p. 102, rev. 8.13.19; an additional revision reflecting attainment of full accreditation status for the Temecula program was made 12.2.19) Corrected language in the **Credential and Professional Certifications** Section. (rev. 10.4.19)

## Surgical Technology

The Surgical Technology program is offered at **Bakersfield, Fresno, Rancho Cordova, and Temecula.**

### Program Description

The Surgical Technology program is 64 weeks in length and prepares students to facilitate invasive, therapeutic, and diagnostic surgical procedures. Students learn the theory and application of sterile techniques as well as human anatomy, human physiology, and medical terminology.

Instruction includes an extensive clinical rotation to give students hands-on experience in a surgical environment.

The Surgical Technology program delivered at the Fresno, Bakersfield, and Temecula Campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC-STSA). The Surgical Technology program on SJVC's Rancho Cordova Campus is new and not yet accredited. The campus is in the process of emerging accreditation and students are allowed to sit for the NBSTSA Comprehensive (Secure) CST Practice Exam.

Commission on Accreditation of Allied Health Education Programs (CAAHEP)  
25400 US Hwy 19 N., Suite 158  
Clearwater, FL 33763  
727-210-2350  
[www.caahep.org](http://www.caahep.org)

### Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Complete eligibility requirements for the National Certification Exam for Surgical Technologists
2. Demonstrate knowledge of surgical technology skills by successfully accomplishing controlled learning activities
3. Employ information obtained from biological, social and psychological studies
4. Obtain and use knowledge in providing culturally fitting patient care
5. Apply acquired skills and knowledge within the clinical setting
6. Practice surgical asepsis in diverse clinical backgrounds
7. Function as a surgical team member to deliver excellence in patient care
8. Demonstrate the development and consistent application of a surgical conscience
9. Practice accountability, competence, and character demonstrative of a trained professional
10. Practice ownership of learning and maintain responsibility and self-discipline to appraise and incorporate continued learning
11. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life
12. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates

### Admission Requirements

- Applicant must be in good health and physically fit
- Applicant must be age 18 by his/her expected graduation date



Applicants are selected based on points earned in an evaluation process that includes assessment, transcript review, professional reference and personal interviews.

### Graduation Requirements

- Successful completion of the courses listed below with a grade of "C" or higher in all ST Core and General Education courses
- Achieve the minimum requirement for the Health Insurance Portability and Accountability Act (HIPAA) component
- Successful completion of the Career Services Seminar (CSS 100)

### Credential and Professional Certifications

Graduates of this program earn an Associate of Science degree and the following certifications: CPR, HIPAA, and Blood Borne Pathogens. Graduates are also eligible to apply to the National Board of Surgical Technology and Surgical Assisting (NBSTSA) to sit for the Certified Surgical Technologist (CST) national certification exam.\* Graduates who pass the certification exam are authorized to use the credential Certified Surgical Technologist (CST).

\*While the program offered on the Rancho Cordova campus is in the process of emerging accreditation, students are allowed to sit for the NBSTSA Comprehensive (Secure) CST Practice Exam. When or if the program obtains CAAHEP Initial Accreditation status, then graduates will be eligible to apply to sit for the CST national certification exam.

### Graduate Placement

The following job categories are considered in-field placements for graduates of the Surgical Technology Program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Surgical Technologists (29-2055.00)

#### Core Course Requirements

Course ID	Course Name	Credit Units
APMT 1	Anatomy and Physiology with Medical Terminology	5.0
STC 3	Clinical Experience 1	5.0
STC 4	Clinical Experience 2	7.0
STL 1	Surgical Case Management Lab	2.0
STL 2	Basic Surgical Procedures Lab	2.0
STT 11	Introduction to Surgical Technology	5.0
STT 12	Surgical Case Management	3.0
STT 22	Basic Surgical Procedures	9.0
STT 33	Advanced Surgical Procedures	7.0
STT 44	Professional Development	6.0

#### General Education Course Requirements

Course ID	Course Name	Credit Units
ENG 121	Reading and Composition – Part A	3.0
ENG 122	Reading and Composition – Part B	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total</b>		<b>72.0</b>

**All Surgical Technology Case Requirements can be viewed from the ST 6<sup>th</sup> Edition Core Curriculum.** [https://www.ast.org/uploadedFiles/Main\\_Site/Content/Educators/2014 Revised Core Curriculum Surgical Rotati on Case Requirements.pdf](https://www.ast.org/uploadedFiles/Main_Site/Content/Educators/2014_Revised_Core_Curriculum_Surgical_Rotati on_Case_Requirements.pdf)

\*Course listings are subject to change. [Reference the SJVC College Catalog](#) for the most current program information.

## Veterinary Assistant to Veterinary Technology Bridge

The **Table of Contents** listing for the Fresno Campus has been revised to reflect the addition of the **Veterinary Assistant to Veterinary Technology Bridge** program to the Fresno campus. (Catalog p. 60, rev. 10.4.19)

The **Veterinary Assistant to Veterinary Technology Bridge** program has been added, as set forth below: (Catalog p. 104, rev. 10.22.19)

## **Veterinary Assistant to Veterinary Technology Bridge**

This program is offered at the **Fresno** campus.

### **Program Description**

The Veterinary Assistant to Veterinary Technology Bridge program can be completed in 35 weeks and is designed for students who have completed an accredited veterinary assisting certificate program, or sufficient equivalent coursework, who wish to continue their education and graduate with an Associate of Science degree. This in-depth training covers advanced animal patient care including anatomy and physiology, animal nursing, exotic and large animal skills, pharmacology, surgical assisting, and laboratory procedures.

Students receive hands-on training under the direct supervision of a Registered Veterinary Technician or Doctor of Veterinary Medicine. Externship rotations include various animal care environments to give students real-world experience.

The Veterinary Assistant to Veterinary Technology Bridge program on the Fresno campus holds full accreditation by the American Veterinary Medical Association (AVMA).

### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Calculate dosages, prepare, and dispense medications in compliance with a veterinarian's orders
2. Implement anesthetic plans to facilitate diagnostic, therapeutic, or surgical procedures
3. Perform pre-, peri-, and post-operative management of surgical patients
4. Perform dental procedures, including a Complete Oral Health Assessment and Treatment (COHAT)
5. Perform laboratory tests/procedures and understand the results
6. Apply the concepts of animal care and nursing
7. Produce diagnostic images and/or radiographs following protocols for quality and operator/patient safety
8. Evaluate a patient requiring urgent or emergency care
9. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior, and appropriate interpersonal interaction to situations in his or her career and personal life
10. Demonstrate the social skills, professional appearance, attitudes, and behavior that employers expect of all SJVC graduates

**Admission Requirements:** Successful completion within the past five (5) years of the SJVC Veterinary Assistant Certificate of Completion program or a similar program at an accredited institution recognized by the U.S. Department of Education. Courses completed in the SJVC Veterinary Assistant Certificate of Completion program are accepted as a block transfer for 36 units of credit towards the Associate of Science degree. Applicants who have been awarded a Veterinary Assistant/Assisting certificate from another accredited institution with a minimum 3.5 GPA, or who can demonstrate successful completion of sufficient equivalent coursework at an accredited institution, may be considered for admission pending review of their official transcripts.

In addition, to be considered for admission to the Veterinary Assistant to Veterinary Technology Bridge program,





applicants must:

- Pass the Veterinary Technology Preparation Knowledge Exam with a 75% or higher
- Achieve 86% (19 points) or higher on the Veterinary Technology Applicant Worksheet containing the following:
  - Cumulative GPA
  - Successful interview
- Have no felony criminal convictions
- Have no felony or misdemeanor DUI convictions

Acceptance for enrollment in the Veterinary Assistant to Veterinary Technology Bridge program is subject to the approval of the VA to VT Program Director or their designee.

**Graduation Requirements:** Successful completion of the courses listed below with a grade of "C" or higher in all core program courses

### Credential and Professional Certifications

Graduates earn an Associate of Science degree and are immediately eligible to work as a Veterinary Assistant. This program holds full accreditation by the American Veterinary Medical Association (AVMA), qualifying students to sit for the Veterinary Technician National Examination (VTNE) after graduation. VTNE information can be found at <https://www.aavsb.org/vtneoverview>. Upon successful completion of the VTNE, graduates are eligible to obtain state licensure and work as a Registered Veterinary Technician (RVT). For more information, please visit <http://www.vmb.ca.gov>.

### Graduate Placement

The following job categories are considered in-field placements for graduates of the Veterinary Assistant to Veterinary Technology Bridge program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Veterinary Assistants and Lab Animal Caretakers (31-9096.00)
- Veterinary Technologists and Technicians (29-2056.00)

#### Core Course Requirements

Course ID	Course Name	Credit Units
VT 200	Advanced Anatomy & Physiology	2.0
VT 210	Animal Nursing II	2.0
VT 220	Veterinary Pharmacology II	3.0
VT 230	Advanced Technical Skills	2.0
VT 240	Veterinary Laboratory Procedures II	2.0
VT 250A	Large Animals Skills	1.0
VT 250B	Exotic and Lab Animals Skills	1.0
VT 260A	Veterinary Surgical Assisting and Advanced Procedures	1.0
VT 260B	Veterinary Dentistry and Advanced Procedures	1.0
VT 260C	Veterinary Emergency, Critical Care, and Advanced Procedures	1.0
VT 270	Course Review and Essential Skills	2.0
VT 600	Clinical Externship II	2.0

#### General Education Course Requirements

Course ID	Course Name	Credit Units
ENG 121	Composition and Reading – Part A	3.0
ENG 122	Composition and Reading – Part B	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0

PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total</b>		<b>41</b>
<b>Total from block transfer</b>		<b>36</b>
<b>Total for degree</b>		<b>77</b>

## Veterinary Technology

The **Table of Contents** listing for the Fresno Campus has been revised to reflect the addition of the **Veterinary Technology** program to the Fresno campus. The statement directing readers to the Certificate option has been removed. (Catalog p. 60, rev. 12.2.19)

The **Veterinary Technology** program has been added, as set forth below: (Catalog p. 104, rev. 12.2.19)

## Veterinary Technology

This program is offered at **Fresno**.

### Program Description

The Veterinary Technology program can be completed in 76 weeks and is designed for students who wish to help animals when they need it the most. This in-depth training covers animal patient care including, but not limited to, anatomy and physiology, animal nursing and care, exotic and large animal skills, pharmacology, surgical assisting, laboratory procedures, and communication skills.

Students receive hands-on training under the direct supervision of a Registered Veterinary Technician or Doctor of Veterinary Medicine. Externship rotations include various animal care environments to give students real-world experience.

The Veterinary Technology program on the Fresno campus holds full accreditation by the American Veterinary Medical Association (AVMA).



### Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Calculate dosages, prepare, and dispense medications in compliance with a veterinarian's orders
2. Implement anesthetic plans to facilitate diagnostic, therapeutic, or surgical procedures
3. Perform pre-, peri-, and post-operative management of surgical patients
4. Perform dental procedures, including a Complete Oral Health Assessment and Treatment (COHAT)
5. Perform laboratory tests/procedures and understand the results
6. Apply the concepts of animal care and nursing
7. Produce diagnostic images and/or radiographs following protocols for quality and operator/patient safety
8. Evaluate a patient requiring urgent or emergency care
9. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior, and appropriate interpersonal interaction to situations in his or her career and personal life
10. Demonstrate the social skills, professional appearance, attitudes, and behavior that employers expect of all SJVC graduates

**Admission Requirements:** To be considered for admission to the Veterinary Technology program, applicants must meet the following requirements:

- Have no felony criminal convictions
- Have no felony or misdemeanor DUI convictions

**Graduation Requirements**

- Successful completion of the courses listed below with a grade of “C” or higher in all core program courses
- Successful completion of the Career Services Seminar (CSS 100)

**Credential and Professional Certifications**

**Fresno Veterinary Technology Program:** Graduates earn an Associate of Science degree and are immediately eligible to work as a Veterinary Assistant. This program holds full accreditation by the American Veterinary Medical Association (AVMA), qualifying students to sit for the Veterinary Technician National Examination (VTNE) after graduation. Upon successful completion of the VTNE, graduates are eligible to obtain state licensure and work as a Registered Veterinary Technician (RVT). For more information, please visit <http://www.vmb.ca.gov>.

**Graduate Placement**

The following job categories are considered in-field placements for graduates of the Veterinary Technology program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Veterinary Assistants and Lab Animal Caretakers (31-9096.00)
- Veterinary Technologists and Technicians (29-2056.00)

**Core Course Requirements**

Course ID	Course Name	Credit Units
VA 100	Introduction to Veterinary Assisting	2.0
VA 110	Introduction to Life Sciences	3.0
VA 120	Animal Nursing	2.0
VA 130	Veterinary Anatomy & Physiology I	3.0
VA 140	Veterinary Anatomy & Physiology II	3.0
VA 150	Veterinary Pharmacology	3.0
VA 160	Veterinary Laboratory Procedures	5.0
VA 170	Veterinary Radiology	2.0
VA 180	Veterinary Surgical Assisting	5.0
VA 190	Veterinary Dentistry and Critical Care	2.0
VT 200	Advanced Anatomy & Physiology	2.0
VT210	Animal Nursing II	2.0
VT 220	Veterinary Pharmacology II	3.0
VT 230	Advanced Technical Skills	2.0
VT 240	Veterinary Laboratory Procedures II	2.0
VT 250	Exotic and Large Animal Skills	2.0
VT 260	Veterinary Surgical, Dental, and Critical Care Procedures	4.0
VT 270	Course Review and Essential Skills	2.0
VT 610	Directed Clinical Experience	5.0
GRS 100	Graduate Readiness Seminar	2.0
<b>Total</b>		<b>56.0</b>

**General Education Course Requirements**

		Credit Units
ENG 121	Composition and Reading – Part A	3.0
ENG 122	Composition and Reading – Part B	3.0
MTH 121	College Algebra – Part A	3.0

MTH 122	College Algebra – Part B	3.0
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
<b>Total GE</b>		<b>21.0</b>
<b>Program Total</b>		<b>77.00</b>

## Vocational Nursing

The **Program Description** page for the Vocational Nursing program has been revised as set forth below: (Catalog p. 106, rev. 9.13.19)

### **Program Description**

The Vocational Nursing program is 67 weeks in length and trains students to offer professional care to the sick, injured, convalescent, and disabled under the direction of physicians and registered nurses. LVNs are an important part of a health care team responsible for administering medical treatment, detecting illnesses, and patient education.

The program includes an externship that allows students to further their studies in a real-world medical environment. This hands-on clinical training enhances the learning experience and allows students to develop a work history while completing their studies.

The Vocational Nursing program is approved by the Board of Vocational Nursing and Psychiatric Technicians.

# CERTIFICATE OF COMPLETION PROGRAMS

## Aviation Maintenance Technology

The **Table of Contents** listing for the Fresno Aviation Campus has been revised to reflect the campus' name change to **Fresno-Trades Education Center (TEC)**. (Catalog p. 112, rev. 8.13.19)

The **Program Description** page for the Aviation Maintenance Technology program has been revised to reflect the campus' name change to **Fresno-Trades Education Center (TEC)**. (Catalog p. 115, rev. 8.13.19)

The **Program Description** has been revised to reflect that the program is no longer offered during evening hours: (Catalog p. 115, rev. 6.3.19)

The **Program Description** has been revised to reflect a change in units and hours for the program. (Catalog p. 115, rev. 12.2.19)

## **Aviation Maintenance Technology**

This program is offered at **Fresno Trades Education Center**.

### **Program Description**

The Aviation Maintenance Technology program is 73 weeks in length and provides students with the skills and technical knowledge to perform aircraft, airframe, and powerplant maintenance and inspections. Hands-on training in the hangar includes servicing, troubleshooting, and repair of powerplant and airframe systems and components.

The program is approved by the Federal Aviation Administration.

### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Apply general aviation concepts in accordance with applicable regulations while following safety procedures
2. Service, inspect, repair, and troubleshoot airframe structures and related com regulations while following safety procedures
3. Service, inspect, repair, and troubleshoot aircraft engines and related components in accordance with applicable regulations while following safety procedures
4. Relate and apply concepts of communication, reasoning, critical analysis ethical behavior, and, appropriate interpersonal interaction to situations in his or her career and personal life
5. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all **SJVC** graduates

### **Admission Requirements**

- Valid California driver license
- No DUI convictions for the past 3 years
- No felony convictions
- Applicants must be at least 18 years of age by the end of their first 16 weeks



## Graduation Requirements

- Successful completion of the AERO courses listed below with a grade of "C" or higher
  - A grade of "D" or higher is required for successful completion of the AERO 200 course, which meets the requirement for completion of the CSS 100 course

## Credential and Professional Certifications

Graduates earn a Certificate of Completion and are eligible to test for an Airframe and Powerplant (A&P) license through the Federal Aviation Administration (FAA).

## Graduate Placement

The following job categories are considered in-field placements for graduates of the Aviation Maintenance Technology program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Aircraft Mechanics and Service Technicians (49-3011.00)

Course ID	Course Name	Credit Units	Credit Hours
AERO 100	Aircraft Basic Science	9.0	250.0
AERO 110	Basic Electricity and Electronics	9.0	250.0
AERO 120	Reciprocating Engine Theory and Engine Overhaul	9.0	250.0
AERO 130	Sheet Metal Structures & Airframe Auxiliary Systems	9.0	250.0
AERO 140	Turbine Engines	9.0	250.0
AERO 150	Composite Structures	9.0	250.0
AERO 160	Propellers and Engine Auxiliary Systems	9.0	250.0
AERO 170	Aircraft Landing Gear	9.0	250.0
AERO 200	Professional Licensing Seminar <sup>2</sup>	3.0	96.0
<b>Total</b>		<b>75.0</b>	<b>2096.0</b>

## Business Office Administration

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that the **Rancho Mirage** and **Santa Maria** campuses are now offering this program (Catalog p. 112, rev. 12.2.19)

The program name has been revised from **Business Administration** to **Business Office Administration**. (Catalog p. 116, rev. 12.2.19)

The **Rancho Mirage** and **Santa Maria** campuses were added to the **Business Office Administration Certificate program description**, as set forth below (Catalog p. 116, rev. 12.2.19)

The **Core Course Requirements** for the program have been revised, as set forth below: (Catalog p. 116-117, rev. 9.13.19).

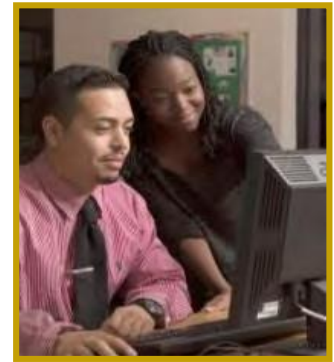
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<sup>2</sup> Fulfills the CSS 100 graduation requirement  
San Joaquin Valley College  
Supplement to the 2019/2020 College Catalog  
Rev. 12/16/19



# Business Office Administration

This program is offered at **Antelope Valley (Lancaster), Atascadero, Bakersfield, Delano, Fresno, Hanford, Madera, Modesto (Salida), Online, Ontario, Porterville, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia)** and **Visalia**.



## Program Description

The Business Office Administration program is 31 weeks in length and provides a framework of office procedures and skills that can adapt to any company's operation. Students develop into knowledgeable, ethical, and technically competent business professionals. Students who enroll in the program will take foundational core courses in essential business concepts.

## Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Demonstrate proficiency in using technological tools applicable to a business setting
2. Demonstrate keyboarding skills commensurate with industry standards
3. Apply concepts of communication, reasoning, critical analysis, ethical behavior, and appropriate interpersonal interaction to situations in his or her career and personal life
4. Demonstrate the social skills, professional appearance, attitudes, and behavior that employers expect of all SJVC graduates
5. Apply business management concepts, including human resources, marketing, law and ethics
6. Demonstrate accounting skills commensurate with industry standards
7. Demonstrate effective customer service skills applicable in a business setting

## Graduation Requirements

- Successful completion of the courses listed below
- Minimum keyboarding speed of 45 net words per minute
- Successful completion of the Career Services Seminar (CSS 100)

## Credential and Professional Certifications

Graduates earn a Certificate of Completion.

## Graduate Placement

The following job categories are considered in-field placements for graduates of the Business Office Administration program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Office Clerks, General (43-9061.00)
- Executive Secretaries and Executive Administrative Assistants (43-6011.00)
- Customer Service Representatives (43-4051.00)
- General and Operations Managers (11-1021.00)
- Receptionists and Information Clerks (43-4171.00)
- Bookkeeping, Accounting, and Auditing Clerks (43-3031.00)
- Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products (41-4012.00)
- First-Line Supervisors of Retail Sales Workers (41.1011.00)

## Core Course Requirements

Course ID	Course Name	Credit Units
ACCT 100	Accounting Cycle Concepts	3.0

BUSN 100	Business Math Applications	3.0
BUSN 120	Business Communication	3.0
BUSN 130	Principles of Management	3.0
BUSN 140	Principles of Human Resources	3.0
BUSN 160	Principles of Marketing	2.0
BUSN 190	Customer Service	2.0
BUSN 201	Spreadsheet Management	3.0
BUSN 251	Business Externship	3.0
COMP 101	Computer Literacy and Applications for the Professional	3.0
GRS 100	Graduate Readiness Seminar	2.0
<b>Total</b>		<b>30.0</b>

### Clinical Medical Assisting

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that the **Rancho Mirage** and **Santa Maria** campuses are now offering this program (Catalog p. 112 rev. 12.2.19)

The **Rancho Mirage** and **Santa Maria** campuses were added to the **Clinical Medical Assisting Certificate program description**, as set forth below (Catalog p. 117 rev. 11.\_\_\_\_.19).

This program is offered at **Antelope Valley (Lancaster), Atascadero, Bakersfield, Delano, Fresno, Hanford, Madera, Modesto (Salida), Online, Ontario, Porterville, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

The following **Graduation Requirements** have been added: (Catalog p. 117, rev. 8.13.19)

- Successful completion of a CPR Certification course
  - **Online** students only: successful completion of a First Aid Certification Course
- Completion of a series of Hepatitis B vaccinations and a Tuberculosis (TB) test

A correction has been made to the following **course code**: (Catalog p. 118, rev. 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
MAP 126: Clinical Procedures	MAP 126: Clinical Applications

### Criminal Justice: Corrections

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that the **Antelope Valley (Lancaster)** and **Temecula** campuses are no longer offering the Criminal Justice: Corrections Certificate program. (Catalog p. 112-113, rev. 6.3.19)

The **Antelope Valley (Lancaster)** and **Temecula** campuses were removed from the **Criminal Justice: Corrections Certificate program description**, as set forth below (Catalog p. 119 rev. 6.3.19).

A typographical error has been corrected **Credential and Professional Certifications** to reflect "resulting in (BSIS) Security Guard Card". (Catalog p. 119, rev. 8.13.19)

## Diagnostic Medical Sonography

Revision: Changes were made to the **Diagnostic Medical Sonography program description** as set forth below: (Catalog p. 123, rev. 12.16.19)

# Diagnostic Medical Sonography

This program is offered at **Bakersfield**.

### Program Description

The Diagnostic Medical Sonography program is 73 weeks in length and prepares students to work as an entry-level general sonographer. Students learn how to perform ultrasound scanning examinations and record the data for interpretation by a physician. Graduates are prepared to provide effective oral and written communication to the healthcare team as it pertains to diagnostic results.



### Program Student Learning Outcomes

Upon completion of this program, the successful student will be able to:

1. Obtain, review, and integrate pertinent patient history and supporting clinical data to facilitate optimum diagnostic results
2. Perform appropriate ultrasound scanning procedures and record anatomic, pathologic, and/or physiologic data for interpretation by a physician
3. Record, analyze, and process diagnostic data and other pertinent observations made during the procedure for presentation to the interpreting physician
4. Exercise discretion and judgment in the performance of sonographic and/or other non-invasive diagnostic services
5. Demonstrate appropriate communication skills with patients and colleagues.
6. Act in a professional and ethical manner
7. Provide patient education related to medical ultrasound and/or other non-invasive diagnostic ultrasound techniques, and promote principles of good health
8. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life

### Admissions Requirements

- Applicants must be at least 18 years of age and have completed the following prerequisite courses with a grade a "C" or higher at an accredited college or university:
  - Writing and Composition
  - Intermediate Algebra or higher
  - Anatomy and Physiology
  - Medical Terminology

Applicants who have successfully completed the prerequisites will be considered for admission into the program. Using a point-based system, applicants will be ranked on the following criteria: cumulative GPA on prerequisite courses, an assessment, professional references, and a personal interview with program faculty. Enrollment decisions are made by the Program Director or his/her designee.

### Graduation Requirements

- Successful completion of the courses listed below with a grade of "C" or higher
- Achieve the minimum requirement of the Health Insurance Portability and Accountability Act (HIPAA) component
- Successful completion of the Career Services Seminar (CSS100)

## Credential and Professional Certifications

Graduates earn an Associate of Science in Diagnostic Medical Sonography. Upon completion of 1,680 hours of work experience as a diagnostic medical sonographer, graduates are eligible to sit for the American Registry for Diagnostic Medical Sonography® (ARDMS®) certification exam. An alternative exam pathway is available to graduates who have earned a previous health studies credential (please see the Program Director for more information). Students also earn certification in CPR/First Aid.

## Graduate Placement

The following job categories are considered in-field placements for graduates of the Diagnostic Medical Sonography Program. Detailed information for each Standard Occupational Code (SOC) can be found at <http://www.onetonline.org/>.

- Diagnostic Medical Sonographers (29-2032.00)

## Core Course Requirements

Course ID	Course Name	Credit Units
DMS 200	Orientation to Ultrasound Imaging Seminar	P/F
DMS 210	Abdominal and Small Parts Ultrasound Imaging	6.0
DMS 210L	Abdominal and Small Parts Ultrasound Imaging Laboratory	5.0
DMS 215	Fundamentals of Sonography	1.0
DMS 220	Obstetrics and Gynecology Ultrasound Imaging	6.0
DMS 220L	Obstetrics and Gynecology Ultrasound Imaging Laboratory	5.0
DMS 225	Patient Care for Sonographers	3.0
DMS 230	Introduction to Vascular Ultrasound Imaging	6.0
DMS 230L	Introduction to Vascular Ultrasound Imaging Laboratory	5.0
DMS 235	Professional Aspects of Sonography	1.0
DMS 240	Physical Principles & Instrumentation of Ultrasound	6.0
DMS 240L	Physical Principles & Instrumentation of Ultrasound Laboratory	5.0
DMS 250	Clinical Practicum I	10.0
DMS 260	Clinical Practicum II	10.0
DMS 300	ARDMS Certifying Examination Review	1.0
<b>Total</b>		<b>70.0</b>

## Electrical Technology

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that the **Bakersfield** and the **Fresno – Trades Education Center (TEC)** campuses are now offering the Certificate of Completion program. (Catalog p. 112, rev. 6.19.19) The **Rancho Mirage** campus was added on 12.2.19.

The **Electrical Technology Certificate program description** has been revised to reflect that the **Bakersfield** campus and the **Fresno – Trades Education Center (TEC)** are now offering the program, as outlined below. (Catalog p. 125, rev. 6.19.19) The **Rancho Mirage** campus was added on 12.2.19. This program is offered at **Bakersfield, Fresno-Trades Education Center (TEC), Modesto (Salida), Ontario, Rancho Mirage, and Temecula.**

The **Core Course Requirements** have been revised to reflect the removal of ELEC 210. (Catalog p. 126, rev. 6.19.19)

The **Core Course Requirements** have been revised to reflect the addition of ELEC 211 and ELEC 212. (Catalog p. 126, rev. 6.19.19)

**“Credential”** has been changed to **Credential and Professional Certifications**. (Catalog p. 125, rev. 9.13.19)

**Credential and Professional Certifications** have been revised as set forth below:

Graduates earn a Certificate of Completion and OSHA 30 and CPR/First Aid certification. Graduates are eligible to take the California General Electrician’s Certification Exam, administered by the California Department of Industrial Relations (DiR). In order to be certified as a General Electrician in the State of California, pursuant to certification standards established by the Division of Labor Standards Enforcement, an applicant must pass a certification examination and complete 8,000 hours of work for a C-10 electrical contractor installing, constructing or maintaining electrical systems covered by the National Electrical Code. For additional details, please visit: <https://www.dir.ca.gov/dlse/ECU/ElectricalTrade.html>. (Catalog p. 125, rev. 9.13.19)

### Heating, Ventilation, Air Conditioning, and Refrigeration

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that this program has been added to the **Fresno – Trades Education Center (TEC)**. (Catalog p. 112, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19.

The **Heating, Ventilation, Air Conditioning, and Refrigeration Certificate program description** has been revised to reflect that this program has been added to the **Fresno – Trades Education Center (TEC)**, as outlined below. (Catalog p. 127, rev. 9.13.19) The **Rancho Mirage** and **Santa Maria** campuses were added on 12.2.19.

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Fresno-Trades Education Center, Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia**.

### Human Resources Administration

A correction has been made to the following **course code**: (Catalog p. 129, rev. 6.3.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
CMP 101: Computer Literacy and Applications for the Professional	COMP 101: Computer Literacy and Applications for the Professional

### Industrial Maintenance Technology

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that this program has been added to the **Fresno – Trades Education Center (TEC)**. (Catalog p. 112, rev. 9.13.19)

The **Programs Description** has been revised to reflect that this program has been added to the **Fresno – Trades Education Center (TEC)**. (Catalog p. 130, rev. 9.13.19)

**Program Student Learning Outcomes** have been revised to reflect the removal of the following:

5. Use a computer and associated hardware and software to generate documents, prepare electronic spreadsheets, manage databases, conduct internet research, and communicate via electronic mail

## Medical Office Administration

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that the **Rancho Mirage** and **Santa Maria** campuses are now offering this program. (Catalog p. 113, rev. 12.2.19) The **Medical Office Administration Certificate program description** has been revised to reflect the **Rancho Mirage** and **Santa Maria** campuses are now offering this program, as outlined below. (Catalog p. 138, rev. 12.2.19)

This program is offered at **Antelope Valley (Lancaster), Atascadero, Bakersfield, Delano, Fresno, Hanford, Madera, Modesto (Salida), Ontario, Porterville, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

A correction has been made to the following **course code**: (Catalog p. 139, rev. 8.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
MOP 510: Certification Prep	MOP 510: Externship Seminar

## Pharmacy Technology

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to correct the name of the program from Pharmacy Technician to Pharmacy Technology at all campuses where offered (**Antelope Valley [Lancaster], Bakersfield, Fresno, Modesto, Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley [Hesperia], and Visalia.**) (Catalog p. 112-113, rev. 12.2.19)

The **Programs of Study Leading to a Certificate Table of Contents** has been revised to reflect that the **Rancho Mirage** and **Santa Maria** campuses are now offering this program. (Catalog p. 113, rev. 12.2.19)

The program page has been revised to correct the program name from Pharmacy Technician to the approved program name **Pharmacy Technology**; this correction is reflected in the page header, Program Description, and Graduate Placement sections. (Catalog p. 140, rev. rev. 12.2.19)

The **Pharmacy Technology Certificate program description** has been revised to reflect the **Rancho Mirage** and **Santa Maria** campuses are now offering this program, as shown below. (Catalog p. 140, rev. 12.2.19)

This program is offered at **Antelope Valley (Lancaster), Bakersfield, Fresno, Modesto, Ontario, Rancho Mirage, Santa Maria, Temecula, Victor Valley (Hesperia), and Visalia.**

A correction has been made to the following **course codes**: (Catalog p. 140, rev. 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
PHR 30: Pharmacy Math and Calculations	PHR 30: Pharmacy Math and Computations
PHR 312: Pharmacy Business Simulations and Computer Applications	PHR 312: Pharmacy Business, Simulations, and Computer Applications



## Registered Nursing

The **program name** as shown in the **Table of Contents** ("Licensed Vocational Nursing to Registered Nursing") has been corrected to reflect the formally approved program name of "Registered Nursing". (Catalog p. 134, rev. 6.3.19)

A correction has been made to the following **course code**: (Catalog p. 135, rev. 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
RN 43: Mental Health Nursing - Theory	RN 43: Mental Health Psychiatric Nursing - Theory
RN 43L: Mental Health Nursing - Clinical	RN 43L: Mental Health Psychiatric Nursing - Clinical

## Veterinary Assistant

The Standard Occupational Code (SOC) for Veterinary Technologists and Technicians (29.2056.00) has been removed from job categories in **Graduate Placement**. (Catalog p. 142, rev. 6.3.19)

A correction has been made to the following **course code**: (Catalog p. 142, rev. 9.13.19)

<b>Code/Title Listed in Catalog</b>	<b>Corrected Code/Title</b>
VA 160: Veterinary Laboratory procedure	VA 160: Veterinary Laboratory Procedures

## **SECTION 8: COURSE DESCRIPTIONS**

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The course description for **AERO 100** has been added. (Catalog p. 147, rev. 12.2.19)

### **AERO 100: Aircraft Basic Science**

#### **9.0 units – 250 hours**

This course covers the basics of blueprint reading, mechanical drawings, the fabrication of fluid lines, and the identification of different aircraft hardware and materials. It will also focus on nondestructive testing methods, how to utilize precision measuring tools, and aircraft corrosion control. Proper FAA documentation and manufacturer instructions will be used which will include mechanic privileges and limitations. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 110** has been added. (Catalog p. 147, rev. 12.2.19)

### **AERO 110: Basic Electricity and Electronics**

#### **9.0 units – 250 hours**

This course will break down basic math, how it relates to the physics of flight, and the importance of weight and balance for an aircraft. Basic electricity will also be covered, discussing capacitance, inductance, volts, amperes, resistance, and AC/DC circuits. Electrical schematics, flow-charts, and wiring diagrams will be emphasized. The inspection and servicing of aircraft batteries is included. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 120** has been added. (Catalog p. 147, rev. 12.2.19)

### **AERO 120: Reciprocating Engine Theory and Engine Overhaul**

#### **9.0 units – 250 hours**

This course will focus on the operational concepts, inspections, and maintenance procedures of reciprocating engines and their accessories. This includes the removal, overhaul, and inspection of a piston engine. Students will also learn the procedures involved in the inspection and servicing of engine instrument systems, ground operations, and safety practices. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 130** has been added. (Catalog p. 147, rev. 12.2.19)

### **AERO 130: Sheet Metal Structures & Airframe Auxiliary Systems**

#### **9.0 units – 250 hours**

This course covers procedures for the layout, fabrication, drilling, and riveting of aircraft sheet metal. This course will also cover autopilot, communication, and navigation systems. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 140** has been added. (Catalog p. 147, rev. 12.2.19)

### **AERO 140: Turbine Engines**

#### **9.0 units – 250 hours**

This course will focus on the operational concepts, inspections, and maintenance procedures of turbine engines and their accessories. This includes the removal, overhaul, and inspection of a turbine engine. Students will also learn the procedures involved in the inspection and servicing of engine instrument systems, ground operations, and safety practices. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 150** has been added. (Catalog p. 147, rev. 12.2.19)

### **AERO 150: Composite Structures**

#### **9.0 units – 250 hours**

This course will include the inspection and repair procedures for wood, composite, and fabric-covered structures. Techniques for aircraft conformity and airworthiness will be taught as well. Fabrication and repair of plastics, honeycomb, and bonded aluminum structures will be included. Students will also learn about applications of aircraft finishes which includes paint and dope. Basic welding practices, fabrication, and repair are also included. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 160** has been added. (Catalog p. 147, rev. 12.2.19)

**AERO 160: Propellers and Engine Auxiliary Systems**

**9.0 units – 250 hours**

This course will cover the inspection, troubleshooting, and repair of landing gear retraction systems which includes shock struts, wheels, brakes, and tires. Fuel management and dump systems will be discussed, as well as inspection and repair of auxiliary systems. This includes ice and rain control, smoke and carbon monoxide warning systems, and fire detection and extinguishing systems. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 170** has been added. (Catalog p. 147, rev. 12.2.19)

**AERO 170: Aircraft Landing Gear**

**9.0 units – 250 hours**

This course will cover the inspection, troubleshooting, and repair of landing gear retraction systems which includes shock struts, wheels, brakes, and tires. Fuel management and dump systems will be discussed, as well as inspection and repair of auxiliary systems. This includes ice and rain control, smoke and carbon monoxide warning systems, and fire detection and extinguishing systems. **A grade of "C" or higher is required to pass this course.**

The course description for **AERO 200** has been added. (Catalog p. 147, rev. 12.2.19)

**AERO 200: Professional Licensing Seminar**

**3.0 units – 96 hours**

The focus of this course is the review and practical application of the AMT license examination. Students will prepare for both the written and practical examinations. The course also covers a review of the professional opportunities for the AMT graduate. Professional development and employment skills including resume writing, interview techniques, and personalized job search planning will be covered in this class. The final grade in this class includes projects and assignments related to professional development and employment skills. **A grade of "C" or higher is required to pass this course.**

The course description for **BUSN 120** has been revised. (Catalog p. 148, rev. 9.13.19)

**BUSN 120: Business Communication**

**3.0 units – 45 hours**

This course focuses on effective writing techniques utilized in business to produce various communications and documents, including business letters, minutes and reports, dictation and note taking. Proper grammar, mechanics, number usage, vocabulary, and proofreading are emphasized, as well as style, appearance, tone, and reader appeal. Students will develop time management, organization, presentation and communication skills.

The course description for **BUSN 201** has been added. (Catalog p. 149, rev. 9.13.19)

**BUSN 201: Spreadsheet Management**

**3.0 units – 45 hours**

This course builds fundamental skills in Microsoft Excel® for use as a business tool. Students will create and manage worksheets, apply formulas and functions, and create data visualizations.

The course description for **BUSN 251** has been added. (Catalog p. 149, rev. 9.13.19)

**BUSN 251: Business Externship**

**3.0 units – 144 hours**

Students will utilize their skills and knowledge by working in a local business under direct supervision of the professional manager. Students are required to turn in completed hours and evaluations, and the grade earned in this course is Pass/Fail. **Passing this course is a graduation requirement.**

The course description for BUSN 260 has been removed. (Catalog p. 149, rev. 10.4.19)

**BUSN 260: Business Seminar**

**1.0 unit – 30 hours**

This course is the culmination of the Business Administration program. Students will apply the knowledge, skills, and abilities developed throughout the program to practice and prepare for certification exams offered.

The course description for **CON 142** has been added. (Catalog p. 153, rev. 6.3.19)

**CON 142: Construction Management Supervision**

**3.0 units – 45 hours**

All the methods of field supervision in construction will be identified in this course. Students will also investigate and discuss basic principles of business management, how to be an effective manager, and the best practices of supervision, motivation, and leading a team to successful outcomes. This course also covers OSHA policies, procedures, and standards, as well as construction safety and health principles. Upon successful course completion, the student will receive an OSHA 30 Hour Construction Outreach Training Completion Card.

The course description for **ELEC 120** has been revised to reflect the migration of CPR and First Aid training from the ELEC 100 course. (Catalog p. 160, rev. 6.3.19)

**ELEC 120: Blueprint Reading for Electricians**

**5.0 units – 90 hours**

This course is designed to introduce students to architectural plans utilized in the construction industry for residential and commercial construction with a focus on the electrical trade. Students will develop the skills needed to interpret information conveyed on blueprints and apply these skills in subsequent coursework. Students will be trained in CPR and First Aid. **A grade of "C" or higher is required to pass this course.**

The course description for **ELEC 210** has been removed, as the course has been redesigned into two distinct courses. (Catalog p. 160, rev. 6.19.19)

**ELEC 210: Commercial and Industrial Wiring**

**10.0 units – 180 hours**

This course covers the theory and application of electrical buildings inclusive of general wiring, electrical systems, alternating current motors, transformers, lighting systems and load calculations, all in adherence to the requirements of the National Electric Code. **A grade of "C" or higher is required to pass this course.**

The course description for **ELEC 211** has been added as a result of the **ELEC 210** course being redesigned into two distinct courses. (Catalog p. 160, rev. 6.19.19)

**ELEC 211: Commercial Wiring**

**5.0 units – 90 hours**

This course covers the theory and application of electrical wiring systems utilized in commercial buildings inclusive of general wiring and raceway systems, lighting systems, low voltage systems, overcurrent and grounding protection, electrical distribution systems, and load calculations, all in adherence to the requirements of the National Electrical Code. **A grade of "C" or higher is required to pass this course.**

The course description for **ELEC 212** has been added as a result of the **ELEC 210** course being redesigned into two distinct courses. (Catalog p. 160, rev. 6.19.19)

**ELEC 212: Industrial Wiring**

**5.0 units – 90 hours**

This course covers the theory and application of electrical wiring systems utilized in industrial buildings inclusive of general wiring and raceway systems, lighting systems, low voltage control systems, alternating current motors and transformers, and load calculations, all in adherence to the requirements of the National Electrical Code. **A grade of "C" or higher is required to pass this course.**

A typographical error has been corrected in the **ENG 121** course description (Catalog p. 161, rev. 9.13.19)

**ENG 121: Composition and Reading – Part A**

**3.0 units/45 hours**

This is the first in a two-part college-level English course. In this course, students will learn the foundation of critically reading and writing in a variety of rhetorical modes. Students will read various essays and literature, and apply critical analysis to their own writing. Students will practice all aspects of the writing process, and by the end of Part B, they will meet a goal of writing a minimum of 6000 words through a variety of assignments.

The course description for **HC 470** has been added. (Catalog p. 161, rev. 8.13.19)

**HC 470: Research Capstone**

**5.0 units – 90 hours**

This course will provide students the opportunity to integrate their field of study with their selected area of specialty to research an issue and propose a solution. The student will compose a formal paper that will include a literature review to compare and contrast differing perspectives related to a chosen problem or process in a healthcare facility or department. The student will then compose and deliver a presentation suitable for an interprofessional audience. **A grade of "C" or higher is required to pass this course.**

The course name of **HUM125** has been corrected and the course description has been revised. (Catalog p. 162, rev. 9.13.19)

**HUMN 125: Intercultural Communication**

**3.0 Units – 45 hours**

This course is designed to provide students with a broader understanding of cross-cultural communication theories, styles, and leadership techniques to find success in a diverse, global economy. The course will introduce related texts to help create a cultural worldview for students to apply to their field. The course will outline intercultural theories and techniques used in various fields to allow students to find realistic approaches to everyday situations, as applicable to individual disciplines. Students will analyze and discuss fiction and non-fiction texts from a cross-cultural communications perspective.

The course description for **IT 101** has been revised (Catalog p. 163, rev. 12.2.19)

**IT 101: Industrial Electricity**

**10.0 units – 180 hours**

This course is the study of the elements and applications of electricity that are common to any industrial facility. In strict accordance with the Occupation Safety and Health Administration (OSHA) and National Electric Code (NEC), this course will introduce students to electrical theory with an emphasis in those energy sources developed for commercial and manufacturing use. Students will utilize mathematical skills to calculate values and solve electrical based problems and scenarios. Additional topics include troubleshooting and installing complex control circuits.

The course description for **IT 110** has been revised (Catalog p. 163, rev. 12.2.19)

**IT 110: Power Transmission**

**5.0 units – 90 hours**

This course is the study of industrial bearings, industrial drive gears and gear systems, belt and chain drives, shaft joining and coupling devices. Students will focus on the operation, maintenance, and safety of power transmission systems and devices.

The course description for **IT 120** has been revised (Catalog p. 163, rev. 12.2.19)

**IT 120: Fluid Power**

**5.0 units – 90 hours**

This course presents basic concepts and operation of fluid power, demonstrating knowledge in maintenance, safety, and troubleshooting. Students will perform power operation with the use of hydraulic power systems,

pressure control valves, directional control valves, check valves, flow control valves, actuators, pumps, oil conditioners and measuring instruments.

The course description for **IT 201** has been revised (Catalog p. 163, rev. 12.2.19)

**IT 201: Programmable Logic Controllers**

**10.0 units – 180 hours**

This course presents basic concepts and applications of PLCs such as Language, performing installation and diagnostic functions, using programming tools, basic communications, and logic operations. The practical instructions of this course are performed with Allen Bradley equipment and RSLogix software, both of which are predominantly used within the manufacturing industry.

The name and course description for **MAP 126** have been revised. (Catalog p. 164, rev. 9.13.19)

**MAP 126: Clinical Applications**

**4.0 units – 45 hours**

In this course students will discuss the role of the medical assistant in a clinical setting. Students will demonstrate non-invasive procedures such as electrocardiograms and vital signs. They will prepare exam rooms, exam trays, using medical and surgical aseptic techniques. They will discuss blood-borne pathogen guidelines for a safe medical office. **A grade of "C" or higher is required to pass this course.**

A typographical error has been corrected in the **MAP 501** course description. (Catalog p. 164, rev. 9.13.19)

**MAP 501: Clinical Externship**

**3.0 units/160 hours**

Students will apply their acquired skills and knowledge in taking on the responsibilities and duties of an extern trainee in a practical clinical setting under direct supervision of the Physician, PA, NP, RN, LVN, or office manager. Maintaining SJVC expected professionalism, proper policy and protocol along with upholding state and federal law at all times is essential. The teaching/learning facility will provide appropriate supervision and evaluation of student performance under the direction of the Extern/Clinical Coordinator. **The grade earned in this course is Pass/Fail. Passing this course is a graduation requirement.**

A typographical error has been corrected in the **MOP 120** course description. (Catalog p. 165, rev. 9.13.19)

**MOP 120: CPT/HCPCS Coding**

**3.0 units/45 hours**

The course examines coding concepts associated with the Current Procedural Terminology manual and the HCPCS code book. The Evaluation and Management, Anesthesia, Surgery, Radiology, Pathology/Laboratory and Medicine sections are covered with emphasis on section guidelines and proper code selection. Keyboarding skills are also emphasized in this course.

A typographical error has been corrected in the **MOP 130** course description. (Catalog p. 165, rev. 9.13.19)

**MOP 130: Billing Principles**

**2.0 units/45 hours**

The course focuses on the procedures for billing in both hospital and clinical settings. Students will identify a variety of source documents used in billing, compare and complete the forms used in hospitals and offices, analyze the revenue cycles, and apply the correct codes to the different venues.

A typographical error has been corrected in the **MOP 140** course description. (Catalog p. 165, rev. 9.13.19)

**MOP 140: ICD Coding**

**3.0 units/45 hours**

The course covers coding concepts associated with the International Classification of Diseases and Clinical Modification codebook. Students will practice using terminology following documentation guidelines and applying codes to various forms and documents. Keyboarding skills are also emphasized in this course.



The course description for **MOP 211** has been revised. (Catalog p. 166, rev. 9.13.19)

**MOP 211: Medical Office Principles**

**3.0 units – 45 hours**

The course presents basic bookkeeping and collection tasks. The course also emphasizes effective communication and documentation skills required in the medical office.

The course description for **MOP 500** has been revised. (Catalog p. 166, rev. 9.13.19)

**MOP 500: Externship**

**3.0 units – 125 hours**

Students will apply their acquired skills and knowledge in taking on the responsibilities and duties of an extern trainee in a practical clinical setting under direct supervision of the Physician, PA, NP, RN, LVN, or office manager. Maintaining SJVC expected professionalism, proper policy and protocol along with upholding state and federal law at all times is essential. The teaching/learning facility will provide appropriate supervision and evaluation of student performance under the direction of the Extern/Clinical Coordinator. **The grade earned in this course is Pass/Fail. Passing this course is a graduation requirement.**

The name and course description for **MOP 510** have been revised. (Catalog p. 166, rev. 8.13.19)

**MOP 510: Externship Seminar**

**1.0 units – 15 hours**

This course will focus on preparing for professional credentialing through a recognized certification examination as identified under the Meaningful Use Rule. In this course, students will assess their performance and application of acquired skills and knowledge in general, administrative, and clinical competencies. **The grade earned in this course is Pass/Fail.**

The course description for **MTH 121** has been revised. (Catalog p. 166, rev. 9.13.19)

**MTH 121: College Algebra – Part A**

**3.0 units – 45 hours**

This course integrates technology with mathematics through the use of online learning resources, and covers the fundamentals and terminology of algebra. Topics include real numbers, order of operations, single and multiple step linear equations and inequalities, use of formulas, algebraic expressions, polynomials, systems of equations, and graphing of linear equations. Students will utilize the metric and U.S. standard systems. The fundamentals and real-world formulaic terminology will be provided. This course offers applications that allow students to relate to and to apply concepts to their field of study.

The course description for **MTH 122** has been revised. (Catalog p. 166, rev. 9.13.19)

**MTH 122: College Algebra – Part B**

**3.0 units – 45 hours**

This course integrates technology with mathematics through the use of online learning resources. Topics include use of formulas, algebraic expressions, polynomials, exponential and logarithmic expressions, and quadratic equations. Students will utilize rational and radical expressions and conics functions. This course offers applications that allow students to relate to and to apply concepts to their field of study.

The course description for **OTA 42** has been revised. (Catalog p. 168, rev. 10.4.19)

**OTA 42: National Board for Certification in Occupational Therapy Exam Prep**

**2.0 units – 44 hours**

This course will provide the practice of NBCOT exam questions and exam strategies. Students will create study strategies in preparation for the NBCOT exam. Therapy Ed™ will provide additional in-class training. Students will learn the necessary steps to register for the NBCOT and CA state licensure. Students will also explore license requirements and variations in laws between states and regions.

The course description for OTA 43 has been removed. (Catalog p. 168, rev. 10.4.19)

**OTA 43: Professional Seminar 2**

**0.0 units – 12 hours**

Students will learn the necessary steps and actions to register for the NBCOT and CA state licensure as well as learn about continuing education requirements and variations in laws between states. **This course is graded Pass/Fail.**

The course description for **PHR 15** has been revised. (Catalog p. 169, rev. 9.13.19)

**PHR 15: Pharmacy Science and Applications 2**

**5.0 units – 90 hours**

This course covers the theory of anatomy, physiology, pathophysiology, and related pharmacology of the urinary, circulatory, and respiratory systems. A comprehensive overview of pharmaceutical dosage forms, pharmacokinetics, terminology, abbreviations and symbols, the difference between trade and generic drugs and interpretation of prescriptions in relation to these systems will be included. Students will utilize the pharmacy lab in the applications of pharmacy science. Interpretations of doctor's orders along with prescription filling, refilling, and labeling procedures are practiced.

Also presented in this course are procedures for the generation and maintenance of accurate pharmacy records, third party claims and the use of pharmacy reference materials. Emphasis is placed on the importance of diligence in documentation and related issues of potential liability. Computerized pharmacy systems and keyboarding skills are also an integral component of this course. **A grade of "C" or higher is required to pass this course.**

The course description for **PHR 30** has been revised. (Catalog p. 169, rev. 9.13.19)

**PHR 30: Pharmacy Math and Computations**

**3.0 units – 45 hours**

This course focuses on the fundamentals of arithmetic processes involving fractions, decimals, ratios, and percentages including the metric, household and apothecary systems. Emphasis is placed on utilizing the math skills in pharmaceutical applications which are required to determine medication dosages and preparations. Students will also learn the business practices in a retail pharmacy. **A grade of "C" or higher is required to pass this course.**

The course description for **PHR 100** has been revised. (Catalog p. 169, rev. 9.13.19)

**PHR 100: Pharmacy Science and Applications 1**

**5.0 units – 90 hours**

This course covers the theory of anatomy, physiology, pathophysiology, and related pharmacology of the gastrointestinal, integumentary and sensory systems. A comprehensive overview of pharmaceutical dosage forms, pharmacokinetics, terminology, abbreviations and symbols, the difference between trade and generic drugs and interpretation of prescriptions in relation to these systems will be included. Students will utilize the pharmacy lab in the applications of pharmacy science. Interpretations of doctor's orders along with prescription filling, refilling, and labeling procedures are practiced. Computerized pharmacy systems and keyboarding skills are also an integral component of this course. **A grade of "C" or higher is required to pass this course.**

The course description for **PHR 120** has been revised. (Catalog p. 169, rev. 9.13.19)

**PHR 120: Pharmacy Clinical Applications 1**

**2.0 units – 45 hours**

This course covers the theory of anatomy, physiology, pathophysiology, and related pharmacology of the nervous systems, including mental health, and nutrition. A comprehensive overview of pharmaceutical dosage forms, pharmacokinetics, terminology, abbreviations and symbols, the difference between trade and generic drugs and interpretation of prescriptions in relation to this system will be included. Students will utilize the pharmacy lab in the applications of pharmacy science. Interpretations of doctor's orders along with prescription

filling, refilling, and labeling procedures are practiced. **A grade of "C" or higher is required to pass this course.**

A typographical error has been corrected in the **PHR 135** course description. (Catalog p. 169, rev. 9.13.19)

**PHR 135: Pharmacy Clinical Applications 2**

**2.0 units – 45 hours**

This course covers the theory of anatomy, physiology, pathophysiology and related pharmacology of the endocrine and reproductive systems. A comprehensive overview of pharmaceutical dosage forms, pharmacokinetics, terminology, abbreviations and symbols, the difference between trade and generic drugs and interpretation of prescriptions in relation to these systems will be included. This course will also cover the fundamentals in aseptic technique, proper procedures for drug distribution, dispensing, sterile compounding and packaging procedures. Interpretations of doctor's orders along with prescription filling, refilling, and labeling procedures are practiced. **A grade of "C" or higher is required to pass this course.**

The course description for **PHR 512** has been revised. (Catalog p. 170, rev. 9.13.19)

**PHR 512: Clinical Experience**

**2.0 units – 120 hours**

Students will apply their acquired skills and knowledge, taking on the responsibilities and duties of a pharmacy technician trainee in a distinct pharmacy practice setting. The teaching/learning facility will provide appropriate supervision and evaluation of student performance. This course is taught concurrently with PHR 513. **Passing this course is a graduation requirement.**

The course description for **PHR 514** has been revised. (Catalog p. 170, rev. 9.13.19)

**PHR 514: Certification Prep**

**2.0 units – 30 hours**

The focus of this course is to prepare students for the certification exam through projects, practice and review based on established certification criteria. Students will be provided with an online self-paced study program and instructor facilitated review. Students will also take a practice exam built to content specifications with the same look, feel, and functionality as an actual certification exam. Students will discuss expectations and general responsibilities during the externship. **The grade earned in this course is Pass/Fail.**

The course description for **PHR 514** has been revised to better align with the Department of Consumer Affairs, California Code of Regulations Title 16/Section 1793.6 (c)<sup>3</sup>, completion of the total program before Pharmacy Technician students are eligible to apply for licensure. (Catalog p. 170, rev. 6.3.19)

**PHR 514: Certification Prep**

**2.0 units – 30 hours**

The focus of this course is to prepare students for the certification exam through projects, practice and review based on established certification criteria. Students will be provided with an online self-paced study program and instructor-facilitated review. Students will also take a practice exam built to content specifications with the same look, feel, and functionality as an actual certification exam. Students will discuss expectations and general responsibilities during the externship. **The grade earned in this course is Pass/Fail.**

A typographical error has been corrected in the **PSY 1** course description. (Catalog p. 165, rev. 9.13.19)

**PSY 1: General Psychology**

**3.0 units/45 hours**

This course covers the study of human behavior, moral development, and psychological theory as it applies to the individual, group, and community. Behavioral disorders and treatment, social perceptions, emotions and motivation, social influence, and group processes are topics included in this course.

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<sup>3</sup> <https://oal.ca.gov/publications/ccr/>

The course description for **RCP 450** has been revised. (Catalog p. 172, rev. 12.2.19)

**RCP 450: Health Care Finance**

**4.0 Units – 60 hours**

This course provides an introduction for non-financial managers on business concepts of financial management within health care organizations. Learners will gain introductory knowledge on departmental budgeting, revenue cycle, purpose and interpretation of financial reports. Students will develop the needed skills, attitudes, analytical, and decision-making abilities required in health care leadership in dynamic health care organizations.

**A grade of "C" or higher is required to pass this course.**

The course name of **RN 23** has been corrected. (Catalog p. 166, rev. 8.13.19)

**RN 23: Maternal Newborn Nursing – Theory**

**3.0 Units – 45 hours**

This course provides an integrative, family-centered approach to the care of mothers and newborns. Emphasis is placed on normal and high-risk pregnancies, normal growth and development, family dynamics and the promotion of healthy behaviors in patients. **A grade of "C" or higher is required to pass this course.**

The course name of **RN 23L** has been corrected. (Catalog p. 166, rev. 8.13.19)

**RN 23L: Maternal Newborn Nursing – Clinical**

**2.0 Units – 90 hours**

Clinical experiences in this course provide the student an opportunity to apply theoretical concepts and implement safe patient care to mothers and newborns in selected settings. **A grade of "C" or higher is required to pass this course.**

The course description for **RN 51** has been removed; the course material has been absorbed into **RN 44: Leadership**. (Catalog p. 175, rev. 6.3.19)

**RN 51: NCLEX Review**

**0.0 units – 30 hours**

Students will study various methodologies for successfully completing the NCLEX examination. The development of a personalized plan for NCLEX exam preparation will be completed.

The course units for **SOC 1** have been revised to correct an error in the number of units shown. (Catalog p. 175, rev. 9.13.19)

**SOC 1: Introduction to Sociology**

**3.0 units – 45 hours**

This course is a survey of social structure, theory, and its implications for individuals in a dynamic view of the environment. Cultures, family, organizations, groups, ethnic and political influences, and politics are the topics covered.

The course description for **VA 160** has been corrected to reflect that is a 5-unit course. (Catalog, p. 177, rev. 12.2.19)

**VA 160: Veterinary Laboratory Procedures**

**5.0 units – 90 hours**

**Pre-Requisites: VA 100; VA 120; VA 130; VA 140; VA 150**

This course focuses on demonstrations and laboratory exercises covering routine examinations of blood, urine, feces, and cytology from a variety of species. Normal and abnormal values will be presented and treatment for disorders will be discussed. The proper use and handling of lab equipment will be demonstrated and lab samples will be analyzed. Basic microbiological procedures will be discussed and demonstrated.

A typographical error has been corrected in the **VA 170** course description. (Catalog, p. 177, rev. 12.2.19)

### **VA 170: Veterinary Radiology**

**2.0 units – 45 hours**

**Pre-Requisites: VA 100; VA 120; VA 130; VA 140; VA 150; VA 160**

This course focuses on the fundamentals of veterinary radiology. Students will demonstrate equipment quality assurance, perform proper animal positioning and digital radiograph acquisition, and evaluate image quality. The use of contrast studies, ultrasound, CT, MRI and basic endoscopy will be discussed. Students will follow current state radiology safety regulations and requirements.

A typographical error has been corrected in the **VA 190** course description. (Catalog, p. 177, rev. 12.2.19)

### **VA 190: Veterinary Dentistry and Critical Care**

**2.0 units – 45 hours**

**Pre-Requisites: VA 100; VA 120; VA 130; VA 140; VA 150; VA 160; VA 170**

This course focuses on dentistry, emergency and critical care. Dental prophylaxis and radiographs will be performed with an emphasis on client education regarding dental preventative and post-procedure care. Students will discuss and perform proper emergency response protocols and analyze emergency and critical care situations. The proper techniques required to place a bandage, cast, and splint on animals will be performed in this course.

The course description for **VT 200** has been added. (Catalog p. 180, rev. 10.4.19)

### **VT 200: Advanced Anatomy & Physiology**

**2.0 Units – 45 hours**

The course examines the principles and comparison of the skeletal, muscular, lymphatic, immune, integumentary, nervous, special senses, digestive, urinary, endocrine, reproductive, respiratory, and cardiovascular body systems of various large, small, laboratory, and exotic animal species. The course emphasizes the effective use of medical terminology through the study of the principles of word construction, elements, abbreviations, and symbols with emphasis on spelling and pronunciation. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 210** has been added. (Catalog p. 180, rev. 10.4.19)

### **VT 210: Animal Nursing II**

**2.0 Units – 45 hours**

This course focuses on zoonotic, infectious, and non-infectious diseases of large, small/laboratory, avian, and exotic animal species. Students will identify the basic principles of disease transmission, pathology, and prevention as it applies to these species in comparison to canines and felines. Additional topics include animal husbandry, identification, and effective livestock breeding programs. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 220** has been added. (Catalog p. 180, rev. 10.4.19)

### **VT 220: Advanced Technical Skills**

**2.0 Units – 45 hours**

This course focuses on essential veterinary nursing skills. Students will perform various tests, medication administration and other therapeutics as ordered by a veterinarian. Utilization of radiographic and diagnostic equipment will be demonstrated. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 230** has been added. (Catalog p. 180, rev. 10.4.19)

### **VT 230: Veterinary Pharmacology II**

**3.0 Units – 45 hours**

This course emphasizes the chemistry of drugs, their pharmacodynamics and the pharmacokinetics with various species. Constant rate infusions, fluid therapy nursing, local anesthetic agents, and drugs used in the surgical setting will be studied. In-depth dosage calculation exercises will be performed. A grade of "C" or higher is required to pass this course.

The course description for **VT 240** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 240: Veterinary Laboratory Procedures II**

**2.0 Units – 45 hours**

This course focuses on the critical aspects of laboratory procedures. Students will analyze parasitic screening procedures, abnormal lab values and discuss associated disease processes for a variety of species. Students will demonstrate the proper use and handling of lab equipment, including quality control procedures. Basic microbiological procedures will be discussed and demonstrated. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 250A** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 250A: Large Animals Skills**

**1.0 Units – 30 hours**

In this course, students will learn husbandry and restraint skills for large animals. Students will practice and demonstrate diagnostic procedures, basic venipuncture techniques, and administration of medications to these large animal species. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 250B** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 250B: Exotic and Lab Animals Skills**

**1.0 Units – 30 hours**

In this course, students will learn husbandry and restraint skills for small mammal, laboratory, avian, and exotic animals. Students will practice and demonstrate diagnostic procedures, nail trims, basic venipuncture techniques and administration of medications to these various species. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 260** has been added. (Catalog p. 180, rev. 12.2.19)

**VT 260: Veterinary Surgical, Dental, and Critical Care Procedures**

**4.0 Units – 90 hours**

This course focuses on surgical and dental procedures, instrumentation, pain management, and assistance. Students will demonstrate competency of advanced nursing and surgical skills such as enemas, complete oral health assessment and treatment (COHAT), anesthetic induction and monitoring, aseptic assistance, and recovery of the anesthetized patient. Surgical assistance aptitude, critical care knowledge, and emergency response protocols will be performed and assessed. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 260A** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 260A: Veterinary Surgical Assisting and Advanced Procedures**

**1.0 Units – 30 hours**

This course focuses on the principles of surgical nursing, instrumentation and assistance. Students will demonstrate competency of advanced nursing and surgical skills such as enemas, anesthetic induction and monitoring, aseptic assistance, and recovery of the anesthetized patient. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 260B** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 260B: Veterinary Dentistry and Advanced Procedures**

**1.0 Units – 30 hours**

This course focuses on dental procedures, instrumentation, and pain management. Students will demonstrate competency of complete oral health assessment and treatment (COHAT), care of dental instruments, and anesthetic monitoring. **A grade of "C" or higher is required to pass this course.**



The course description for **VT 260C** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 260C: Veterinary Emergency, Critical Care, and Advanced Procedures**

**1.0 Units – 30 hours**

This course focuses on emergency, critical care and advanced procedures. Surgical assistance aptitude, critical care knowledge, and emergency response protocols will be performed and assessed. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 270** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 270: Course Review and Essential Skills**

**2.0 Units – 45 hours**

In this course students will apply the knowledge gained throughout the program in order to prepare for the VTNE licensure exam and their future career. Students will review specific core knowledge areas of both the VTNE and California board exams. Study and testing strategies will also be discussed. **A grade of "C" or higher is required to pass this course.**

The course description for **VT 600** has been added. (Catalog p. 180, rev. 10.4.19)

**VT 600: Clinical Externship II**

**2.0 Units – 110 hours**

This course provides work experience in a clinical setting under the direct supervision of a veterinarian or RVT. The teaching/learning facility will provide appropriate supervision and evaluation of student performance under the direction of the Externship Coordinator; students will submit a completed supervisor evaluation based on job tasks performed in the practice and weekly timecards. **The grade earned in this course is Pass/Fail. Passing this course is a graduation requirement.**

The course description for **VT 610** has been added. (Catalog p. 180, rev. 12.2.19)

**VT 610: Directed Clinical Experience**

**5.0 Units – 240 hours**

This course provides work experience in a clinical setting under the direct supervision of a veterinarian or RVT. The teaching/learning facility will provide appropriate supervision and evaluation of student performance under the direction of the Externship Coordinator; students will submit a completed supervisor evaluation based on job tasks performed in the practice and weekly timecards. **The grade earned in this course is Pass/Fail. Passing this course is a graduation requirement.**

## SECTION 9: ADMINISTRATION AND FACULTY

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The **Table of Contents** has been revised to reflect the Fresno Aviation Campus' name change to *Fresno Trades Education Center (TEC)*. (Catalog p. 181, rev. 8.13.19)

The **Campus Leadership and Faculty Directory** has been updated (Catalog p. 186, rev. 6.3.19).

### ANTELOPE VALLEY (LANCASTER) CAMPUS

#### Leadership

Elmo Frazer (*interim*)  
Regional Vice President of Operations  
M.Ed., Northeastern University

Ashley Diaz  
Dean of Student Services  
M.A., Human Resource Management, Davenport  
University  
B.A., Business Administration, Aquinas College

#### Faculty

##### Business Studies

##### Adjunct

Frank Devera  
M.A., Business Administration, University of Phoenix  
B.A., Political Science, University of California Los  
Angeles

Francesca Kuruppu  
B.A., Organizational Management, The Masters  
University  
M.A., Leadership and Management, University of  
LaVerne

Leslie Harris  
M.A., Business Administration, University of Phoenix  
B.A., Business Management, University of Phoenix

Raymondo Rojas,  
A.S., Criminal Justice: Corrections, San Joaquin Valley  
College

##### Health Studies

Danny Rios  
A.S., Pharmacy Technology, San Joaquin Valley College

##### Adjunct

Steven Landaverde  
B.A., Psychology, Arizona State University (in progress)

Nelianne Garner Gray  
A.S., Health Information Technology, ITT  
Michelle Giroux  
A.S., Phillips Jr. College, Medical Assisting

Sarah Moralez  
A.S., Clinical Administrative Medical Assisting, San  
Joaquin Valley College

Deanna Moreno  
A.S., Letters, Arts and Sciences, Antelope Valley College

Ayah Sabawi  
A.S., Vocational Nursing

##### Technical Studies

Alejandro Cornejo  
A.S., Aircraft Science, Antelope Valley College

Michael Grandinetti  
A.S., General Studies, Community College of  
Philadelphia

Robert Porter  
*Degree Requirement Waived*

##### General Education

##### Adjunct

Pamela Perry  
M.A., Management, University of Phoenix  
B.A., Negotiations, CSU Dominguez Hills

### ATASCADERO CAMPUS

#### Leadership

Alyssa Perry  
Campus President  
M.A. with specialization in Management,  
Florida Institute of Technology  
B.A., Business Administration, University of San Diego

## Faculty

### Health Studies

Laurel Siembieda  
Certified Medical Assistant, California Certified Board of  
Medical Assistants  
B.A., Fashion Merchandising, California State Long Beach

### Adjunct

Aubri Kouklis  
Certificate, Health Studies, Santa Barbara City College  
Certified Nursing Assistant, Santa Barbara City College  
EMT Certified, Allan Hancock College

Terri Castle  
Certificate of Completion, Duluth Area Vocational  
Technical Institute

Daniel Munch  
A.S., Mathematics, Central Oregon Community College

## BAKERSFIELD CAMPUS

### Leadership

Cheri Johnson  
Campus President  
M.A., Education, Concordia University  
B.S., Physical Education, Miami University

Michael Rugnao  
Academic Dean  
A.A., Liberal Arts, Bakersfield College

Saidah Gavin  
Dean of Student Services  
A.S., Business Administration, San Joaquin Valley  
College

### Faculty

#### Business Studies

Edward Junsay  
A.S., General Education, Cerro Coso College

Stacy Rocha  
Program Director, Criminal Justice: Corrections  
B.S., Criminal Justice, University of Phoenix

Terrance "Terry" Verdun  
M.B.A., California State University, Bakersfield  
B.A., Liberal Arts, University of Louisiana

### Adjunct

Melissa Cahill  
M.A., Education, University of Phoenix  
B.A., Criminal Justice, California State University  
Bakersfield

Cathy Frampton  
M.B.A., CSU Bakersfield  
B.S., Business Administration, CSU Bakersfield  
A.A., Business Administration, Bakersfield College

Luis Lara  
A.S., Liberal Arts, Bakersfield College

Joseph Mata  
B.A., Criminal Justice, California State University  
Bakersfield

James Morrison  
B.A., Criminal Justice, Union Institute

Timothy Dransart  
B.A., Criminal Justice, Union Institute

Bobby "Bob" Stratton  
B.S., Social Science, Colorado State University, Pueblo  
A.A., Administration of Justice, Bakersfield College

Summer Head  
M.A., Education, North Central University  
M.A., Human Resource Management, Keller Graduate  
School of Management  
B.A., Technical Management, DeVry University  
A.S., Business Administration, San Joaquin Valley  
College

William Smallwood III  
A.A., Administration of Justice, Bakersfield College

### Health Studies

Dawn Christy  
Program Director, Dental Assisting  
A.S., Dental Assisting, San Joaquin Valley College

Judy Neumann  
Program Directory, Dental Assisting  
A.S., Veterinary Technology, San Joaquin Valley College

Patricia Hughes  
Program Director, Surgical Technology  
Certificate, Surgical Technology Bakersfield College

Ioana-Petra Bar  
Co-Program Directory  
M.B.A., Healthcare Management, University of Phoenix  
A.S., Surgical Technology, San Joaquin Valley College

Samantha Mayo  
A.S., Clinical and Administrative Medical Assisting, San Joaquin Valley College

Larry Romero  
A.S., Respiratory Therapy, San Joaquin Valley College

Vanessa Vasquez  
Program Director, Respiratory Therapy  
B.A., Respiratory Therapy, Pima Medical Institute  
A.S., Respiratory Therapy, San Joaquin Valley College

Brittany Davidson  
B.S., Environmental Resources, California State University Bakersfield  
A.S., Respiratory Therapy, San Joaquin Valley College

Linda Diprima  
A.S., Respiratory Therapy, San Joaquin Valley College

Frank Vlastic  
A.S., Physical Education, Bakersfield College

Sahiba Gilla  
A.S., Clinical and Administrative Medical Assisting, San Joaquin Valley College

Jenna Reyes  
*A.S. (in progress)*  
Certificate, Clinical Medical Assisting, San Joaquin Valley College

### Adjunct

Chad Alves DVM  
D.V.M., University of Illinois at Urbana

Rachel Valley  
A.S., Diagnostic Medical Sonography,  
San Joaquin Valley College

Sonya Monarrez  
A.S., Respiratory Care, California College of Health and Science

Michael Thomasson  
A.S., Respiratory Therapy, San Joaquin Valley College

Jessica Alemany  
A.S., Dental Assisting, San Joaquin Valley College

Marcel Anderson  
A.S., Respiratory Therapy, San Joaquin Valley College

Amanda Fischer  
A.S., Pharmacy Technology, San Joaquin Valley College

Chanin Hartnett  
A.S., Pharmacy Technology, San Joaquin Valley College  
A.S., Math & Science, Victor Valley College  
A.S., Dental Assisting, San Joaquin Valley College

Tara Howard  
A.S., Dental Assisting, San Joaquin Valley College

April Vasquez  
*A.S. (in progress)*

Penny Howze  
A.S., Business Studies, San Joaquin Valley College

Wendy Kolb  
A.S., Pharmacy Technology, San Joaquin Valley College

Deidra Metzler, DVM  
D.V.M., Ross University School of Veterinary Medicine  
B.S., Environmental Systems, University of California San Diego

Vicente Moreno, Jr.  
A.S., Pharmacy Technology, San Joaquin Valley College

Tarah Poochigian  
B.S., Animal Health Science, California Polytechnic State University

Darrell Reed  
A.S., Radiology Technology, Bakersfield College

Terri Fluke  
*Degree requirement waived*

Traci Childers  
Degree requirement waived

Melissa Rodriguez  
A.S., Clinical and Administrative Assisting, San Joaquin Valley College

Carrie Young  
*A.S. (in progress)*

Martha Ruiz  
A.S., Dental Assisting, San Joaquin Valley College

Melanie Talosig  
A.S., Respiratory Therapy, Independence University

Juan Miranda Jr  
A.S., Surgical Technology, San Joaquin Valley College

Christina Nelson  
A.S., Veterinary Technology

Tiffani Newsom  
A.S., Diagnostic Medical Sonography, San Joaquin  
Valley College

Melissa Pineda  
A.S., Health Studies, San Joaquin Valley College

Destiny Tapia  
A.S., Veterinary Technology, San Joaquin Valley College

## Technical Studies

### Adjunct

James Greer  
*Degree requirement waived*

Carl Meyers  
A.S., Industrial Maintenance Technology, San Joaquin  
Valley College

Thomas Cadena  
A.S., HVAC-R, San Joaquin Valley College

Modesto Negrete  
A.S. (*in progress*)

## General Education

Parker, Jeffrey  
B.A., Biology, CA State University Channel Islands  
M.A., Biology, CA State University Channel Islands

### Adjunct

Alejandro Gonzaga  
B.A., Math, California State University Bakersfield

Russel Grimes  
B.A., Industrial Arts, California Polytechnic State  
University

Darlan Moore  
B.S., Mathematics, California State University,  
Bakersfield

Angie Olmedo  
B.A., Criminal Justice, California State University,  
Bakersfield

Briana Tucker  
B.A., English, California State University, Bakersfield  
Thomas Wallace  
B.A., Political Science, University of California, Berkeley

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M.A., Occupational Health & Safety, Environmental  
Management,  
Columbia Southern University  
B.A., Environmental Resources Management,

Occupational Health & Safety,  
California State University Bakersfield

Amanda Dominguez  
B.A., Sociology, California State University Bakersfield

Jamie Lyn Pacada  
B.A., Natural Science, California State University  
Bakersfield

## DELANO CAMPUS

### Leadership

Elmo Frazer (*interim*)  
Regional Vice President of Operations  
M.Ed., Northeastern University

Jessica Figueroa  
Campus Dean  
A.S., Clinical Administrative Medical Assisting, San  
Joaquin Valley College

### Faculty

#### Business Studies

##### Adjunct

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B.A., Psychology California State University Bakersfield  
M.A., Business Administration, University of Phoenix

#### Health Studies

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A.S., Medical Assisting, Hamilton College

##### Adjunct

Naomi Camps  
A.S., Clinical Administrative Medical Assisting, San  
Joaquin Valley College

Nereida De Jesus  
A.A., Liberal Studies, Porterville College  
A.S., Physical and Natural Science, Porterville College

Marcos Martinez  
A.S., Clinical Administrative Medical Assisting, San  
Joaquin Valley College

Brandy Salazar  
A.S., Health Care Insurance Specialist,  
San Joaquin Valley College

Diego Perez  
M.A., Human Resources, Texas A&M  
A.S., Clinical and Administrative Medical Assisting,  
San Joaquin Valley College

David Ramsey  
B.A., Criminology

Jose "Joe" Rodriguez  
B.A., Criminology/Law Enforcement, California State  
University, Fresno  
A.A., Liberal Arts, West Hills Community College

## FRESNO CAMPUS

### Leadership

Patricia Hruby  
Campus President  
B.A., Communications, Marietta College

Academic Dean  
(*pending*)

Glenn Elizarde  
Dean of Student Services  
B.A., Business Management, (*in progress*)  
A.A., Travel, Hospitality, & Recreation, San Joaquin  
Valley College

### Faculty

#### Business Studies

Brian Gibbs  
Program Director, Criminal Justice: Corrections  
M.S., Business Administration, National University  
B.S., Business Administration, National University  
A.S., General Studies, Reedley College

Susan Hernandez  
B.A., Business, National University  
A.A., General Studies, Reedley College

Salvador Bueno  
M.A., Business Administration, University of Phoenix  
B.A., Management, University of Phoenix  
A.A., General Studies, Reedley College

#### Adjunct

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M.A., Theology, Dallas Theological Seminary  
M.A., Business Administration, National University

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B.S., Criminology/Law Enforcement,  
California State University, Fresno

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B.S., Organizational Behavior, University of San  
Francisco  
A.S., Criminal Justice, College of Sequoias

Karol Seabolt  
B.A., Information Technology, National University

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B.A., Criminology, California State University, Fresno  
A.S., General Studies, Reedley College

### Health Studies

Meggy Anderson  
A.S. Surgical Technology, Anthem College

Amy Deavours  
OTA Program Director  
M.A., Occupational Therapy

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B.S., Nursing, National University

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A.S., Dental Assisting, San Joaquin Valley College

Edgar Ortega  
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Amy Li  
B.A., Management & Organizational Development,  
Fresno Pacific University

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B.S., Health Sciences, Bellevue University  
A.S., Health Studies, San Joaquin Valley College

Cynthia Cuellar  
A.S., (*in progress*) General Studies

Jessica Flanagan  
A.S. (*in progress*) General Studies, Clovis Community  
Jessica Lamas  
A.S., Medical Assisting, Heald College

Raquel Rey  
A.S., Clinical and Administrative Medical Assisting, San  
Joaquin Valley College

Josie Rodriguez  
A.S., Occupational Science, American Career College



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B.S.N., University of California, Fresno  
A.S., General Studies, Fresno City College

## Adjunct

Kanwarjit Boparai  
Ph.D., Veterinary Medicine, Ross University  
B.S., Animal Science, University of California, Davis

Wendy Berry  
A.S. Veterinary Technology, San Joaquin Valley College

Katherine Burt-Jones  
Ph.D., Veterinary Medicine, University of California,  
Davis  
B.S., Animal Science, California State University, Fresno

Angela Diaz  
A.S., Veterinary Technology, San Joaquin Valley College

Jason Fischer  
A.S., Dental Assisting, San Joaquin Valley College

Melissa Garone  
A.S., Veterinary Technology, San Joaquin Valley College

Jeanette Hanneman  
A.S., Veterinary Technology, San Joaquin Valley College

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A.A., Business Management, Fresno City College

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Ph.D., Veterinary Medicine, Virginia Polytechnic University  
B.A., Genetics, University of Georgia

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A.S., Surgical Technology, San Joaquin Valley College  
B.S., Natural Sciences, California State University Fresno

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PhD., Veterinary Medicine, University of California  
Davis  
M.S., Animal Science, University of California Davis  
B.S., Animal Science, Cal Poly San Luis Obispo

Robyn Nearn  
D.V.M., University of California, Davis  
B.S., Veterinary Science, University of California, Davis

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B.S., Biology, California State University Fresno  
A.S., Veterinary Technology, Western Career College

Harold Salazar  
A.S., General Studies, Fresno City College

Donna Shepard  
B.S., Agricultural Science, California State University,  
Fresno

Annie Tiger  
A.S., General Studies, Reedley College

Jennifer Turner-Oliveira  
B.S., Professional Aeronautics, Embry Riddle  
Aeronautical University  
A.S., Professional Aeronautics, Embry Riddle  
Aeronautical University  
A.S., Veterinary Technology, San Joaquin Valley College

Michael Viveros  
A.S., Clinical Administrative Medical Assisting, San  
Joaquin Valley College

Ashley Warner  
A.S., Veterinary Technology, San Joaquin Valley College

Nicole Williams  
B.S., Animal Science, CSU

## Technical Studies

### Adjunct

Edward Astorga  
A.A., Heating, Ventilation, Air Conditioning, and  
Refrigeration, San Joaquin Valley College

Jerry Brackett  
A.S., (*in progress*), Heating, Ventilation, Air Conditioning,  
and Refrigeration, Fresno City College

Timothy Clyde  
A.S., Liberal Arts, Fresno City College

Armando Esqueda  
A.A., Heating, Ventilation, Air Conditioning, and  
Refrigeration, San Joaquin Valley College

Seng Maokhamphiou  
A.S., Heating, Ventilation, Air Conditioning, and  
Refrigeration, San Joaquin Valley College

Jason Poirrier  
A.A., Human Resources, San Joaquin Valley College  
A.A., Industrial Technology, San Joaquin Valley College

## General Education

Leticia Cerpa  
B.A., Psychology, California State University, Fresno

Curtis MacNeill  
B.S., Biology, California State University, Fresno

## Adjunct

Matthew Brown  
B.S., Biology, California State University, Fresno

Olufunlola Abgi  
B.S., Biology, California State University, Fresno

Madhubanti Chowdhury  
B.S., Chemistry, California State University, Fresno

Olivia Echeverria-Bis  
B.A., Liberal Arts, California State University Fresno  
M.A., Education, California State University Fresno

Jody Mills  
B.A., Contemporary Christian Ministry,  
Fresno Pacific University

Jason Reynolds  
A.A., Heating, Ventilation, Air Conditioning, and  
Refrigeration, San Joaquin Valley College

## FRESNO TRADES EDUCATION CENTER (TEC) (formerly FRESNO AVIATION CAMPUS) (rev. 8.13.19)

### Leadership

Jerald D. Franksen  
Campus President  
B.S., English, California State University Fresno

### Faculty

#### Technical Studies

Jason Alves  
B.S., Adult Education and Training,  
Saint Joseph College of Maine  
A.S., Aviation Maintenance Technology,  
San Joaquin Valley College  
FAA Inspection Authorization  
FAA Designated Mechanical Examiner

Richard Simmons  
Program Director, Aviation Maintenance Technology  
FAA Inspection Authorization  
FAA Designated Mechanical Examiner  
*Degree requirement waived*

Michael Dodt  
A.S., Aviation Maintenance Technology, San Joaquin  
Valley College  
FAA Airframe and Powerplant License

Jerome Gay  
FAA Airframe and Powerplant License  
*Degree requirement waived*

Brian Nusser  
A.S., Aviation Maintenance Technology, San Joaquin  
Valley College  
FAA Airframe and Powerplant License

Zachary Steward  
A.S., Aviation Maintenance Technology, San Joaquin  
Valley College  
FAA Airframe and Powerplant License

### General Studies

James Montague  
B.A., English, California State University Fresno

## HANFORD CAMPUS

### Leadership

Noha Elbaz (*interim*)  
MBA, University of Phoenix  
M.Ed., Curriculum & Instruction, Arizona State  
University  
B.A., Political Science, Columbia University

Cari Stockdale  
Academic/Student Services Dean  
M.A., Business Administration, Stevens-Henager  
College  
M.A., Rehabilitation Counseling, California State  
University Fresno

### Faculty

#### Business Studies

Matthew Carter  
M.A., Human Resources, Bradman University  
M.A., Organizational Leadership, Bradman University  
B.A., Organizational Leadership, Bradman University

### Health Studies

Corinna Avina  
A.S., Health Studies, San Joaquin Valley College

Carlota Reid  
B.A., Organizational Leadership, Fresno Pacific  
University  
A.S., Health Studies, San Joaquin Valley College

Kelly Scott  
*Degree requirement waived*

## MADERA CAMPUS

### Leadership

Lisa Kisla  
Campus President/Academic and Student Services  
Dean B.S., (*in progress*), Business Administration,  
California State University, Fresno

### Faculty

#### Business Studies

Raul Ponce Jr.  
B.S. Liberal Studies, California State University Fresno  
M.S. Business Administration National University

#### Health Studies

Lanie Souza  
A.S. Clinical and Administrative Medical Assisting,  
San Joaquin Valley College

#### Adjunct

Pedro Garcia IV  
B.S., Clinical Laboratory Science, National University,  
Fresno

## MODESTO (SALIDA) CAMPUS

### Leadership

Anthony Alejandro  
Campus President  
M.B.A., University of Phoenix  
B.A., Social Science (specialization in research and social  
policy), University of California

Alaine Johnson  
Academic Dean and Career Services Director  
B.A., Organizational Leadership, Fresno Pacific  
University A.S., Medical Office Administration,  
Monterey Peninsula College  
A.S., Medical Assisting, Monterey Peninsula College

Tina Husman  
Dean of Student Services B.S., University of Phoenix

Johan Moncada  
Enrollment Service Director  
M.A.F.M., Keller Graduate School of Management  
B.A., Accounting, DeVry University

Jorge Lustre  
Regional Career Services Director  
M.B.A., University of Phoenix  
B.S., Business Administration, Management  
Concentration, University of Phoenix

Robert Dart  
Division Manager  
M.B.A., University of Phoenix  
B.A., Business Administration, University of  
Phoenix

### Faculty

#### Business Studies

Christopher Lewis  
B.A., Business Management, University of Phoenix

Donald Martin  
Program Director, Criminal Justice: Corrections  
A.A. Excelsior College

#### Adjunct

Jamie Pacheco  
A.A. Criminal Justice, San Joaquin Valley College

Nicole Medina  
A.S., (*in progress*) Modesto Junior College

Shawn Osborne  
A.S., Administration of Justice, Sacramento City College

Eusevio Valdez-Cordova  
A.A., Criminal Justice Corrections, San Joaquin  
Valley College

#### Health Studies

Maricela Ariza  
A.A., Pharmacy Technology, San Joaquin Valley College

Stephanie Baughn  
A.A., General Studies, Modesto Junior College

Cindy Carney  
M.A., Health Care Administration, Ashford University  
B.A., Health Care Administration, Ashford University  
A.S., Health Studies, San Joaquin Valley College

#### Adjunct

Vanessa Ahio  
B.A., Health & Wellness, Kaplan University

Carley Arends  
B.A., Organizational Communication, CSU Stanislaus

Bibiana Arroyo  
M.S., Healthcare Administration, University of  
California San Francisco  
B.S., Business Administration, CSU Stanislaus  
A.S., Business Administration, Modesto Junior College

Shabnam Basha  
M.B.B.S., Temil Nadu Dr., M.G.R. Medical University

Jessica Borba  
A.S., Pharmacy Technology, San Joaquin Valley College

Naquiela Buckner  
B.S., Psychology, University of Phoenix  
A.A., Medical Assisting, Heald College

Janet Guinn  
A.S., College of the Siskiyous

Nicole Harris  
A.S., Medical Assisting, San Joaquin Valley College

Shahtaj Khan  
B.A., Biological Sciences, California State University  
Sacramento  
A.S., Mathematics and Science, San Joaquin Delta College

Jamie Taylor  
A.S., Pharmacy Technology, San Joaquin Valley College

Kristi Vargas  
A.S., Pharmacy Technology, San Joaquin Valley College

## Technical Studies

### Adjunct

Alfoso Benavides  
B.S., Chemical Engineering, Technological and Higher  
Studies Institute, Mexico

Trevelyn Blazzard  
A.S., Engineering, University of California Davis

Casey Carney  
A.S., Industrial Maintenance (*in progress*)

Mitchell Eberhard  
M.B.A., with a concentration in Information Technology  
Management, Trident University International  
B.A., Leadership and Fundamentals, Jones International  
University

Jason Frye  
Ph.D., Psychology, Saybrook University  
M.P.A., Public Administration, Bellevue University  
B.S., Public Administration, Bellevue University  
A.S., Administration of Justice, Modesto Junior College

Rene Gutierrez  
M.B.A., University of Phoenix  
B.S., Business Management, University of Phoenix

David Johnson  
A.S., Industrial Maintenance Technology, San Joaquin  
Valley College

Michael Miller  
M.S., Electronic Commerce, National University  
B.S., Electronics, Chapman University

Daniel Nunes  
*Degree requirement waived*

Shivani Kanoongo  
M.B.A., International Business, Southern States University

## General Education

Ashvinder Singh  
M.A., Education, University of Phoenix  
B.S., Psychology, University of Phoenix

Bryan Manley  
B.A., History, California State University Stanislaus

Kesha McKibben  
B.S., Business Management, California State University  
Stanislaus  
A.A., General Studies, Modesto Jr. College

Raj Nichols  
M.B.A., Holy Names University  
B.S., Environmental Management, California Polytechnic  
State University

Trent Wragg  
B.S., Entomology, University of California Davis

## ONLINE DIVISION

### Leadership

Pat Fox  
Director of eLearning Curriculum & Instruction  
Ph.D. Integral Studies, Transformative Learning &  
Change, California Institute of Integral Studies  
M.A., Organizational Development & Transformation,  
California Institute of Integral Studies  
B.S., Liberal Studies, University of Central Florida  
A.A., Curriculum & Instruction, University of Central  
Florida

Justin Halligan  
Dean of Student Services  
M.A., English, CSU East Bay  
B.A., English, CSU East Bay  
A.A., Transfer Studies, Modesto Junior College

Nancy Lyles  
Technology Coach  
M.B.A., University of Phoenix  
B.A., Business/Accounting, American Intercontinental University  
A.S., Business Administration, San Joaquin Valley College

Josephine Cuevas  
eLearning Coordinator  
M.B.A., Keller Graduate School of Management  
B.A., Telecommunications Management, DeVry University  
A.A., Liberal Arts, Mt. San Antonio Junior College

Tammi Clearfield  
Online Curriculum Manager  
M.S., Florida International University  
Ph.D. ABD, University of Miami

## Faculty

### Baccalaureate Degree Program (Degree Completion in Respiratory Therapy)

Tabatha Dragonberry  
A.S., Respiratory Therapy, Illinois Central College  
B.S., Health Science, University of Missouri-Columbia  
M.S., Medical Education, University of Cincinnati

Cynthia Meekhof  
A.S., Health Science, Independence University  
B.A., Management, University of Phoenix  
M.A., Business Administration, Upper Iowa University

Erin Ross  
Ph.D., Nursing, University of Alabama  
M.S.N., Marquette University  
B.S., Biological Sciences  
A.A., General Studies, Rock Valley College

### Business Studies

Jerry Doty  
M.A., Business Administration, Boston University  
B.A., Advertising, Michigan State

Michael McGuire  
M.B.A., Youngstown State University  
B.S., Engineering, Youngstown State University

Tonya Peak  
M.A., Business Administration, Southern New Hampshire University  
B.S., Accounting, Southern New Hampshire University

### Adjunct

Ariel Andrews  
M.A., Business Administration, Albany State University  
B.A., Business Administration, Columbus State University

Jennifer Brown  
Doctorate, Business Administration, North Central University  
M.A., Business Administration, St. Leo University  
B.A., Business Administration, St. Leo University  
A.A., Liberal Studies, St. Leo University

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M.A., Business Administration, National University  
B.A., Business Administration, California State University  
A.A., Liberal Arts, Fresno City College

Bijan Houshiar  
M.A., Management, National University  
B.A., Electrical Engineering, Cal State Fullerton

Deven Matthews  
M.A., Management, University of Phoenix  
B.A., Business Marketing, University of Phoenix  
A.A., Business, University of Phoenix

Michael Mayes  
B.A., Applied Management, Franklin University  
M.A., Business Administration, Methodist University

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Ph.D., Public Policy, Southern University  
M.A., Business Administration, Southeastern LA University  
B.A., Finance, South Eastern LA University

Patrick O'Brien  
Ph.D., Engineering Management, Walden University  
M.S., Library Science, University of Pittsburgh  
B.A., History, University of Pittsburgh

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M.A., Computer Information Systems, University of Phoenix  
B.A., Business Information Systems, University of Phoenix  
A.A., General Education, Glendale Community College

Theresa Paserb  
M.S., Health Services Administration, Central Michigan University  
B.S., Healthcare Management, Southern Illinois University, Carbondale  
A.A.S., Business, Suffolk County Community College

Danielle Philipson  
M.A., Health Administration, Cornell University  
B.S., Sociology, University of CA Irvine

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B.A., Business Administration, Lakeland University  
M.A., Business Administration, Columbia College

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M.A., Math, NOVA Southeastern University  
B.A., Math, NOVA Southeastern University

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M.S., Health Services Administration, Central Michigan University  
M.B.A., Campbell University  
Certified Online College Teaching, Kaplan University

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M.S., Civil Engineering, University of Colorado  
B.S., Civil Engineering, California Polytechnic State University San Luis Obispo

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B.A., Fashion Merchandising, California State University, Long Beach

## Health Studies

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A.S., Health Care Administration, San Joaquin Valley College

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A.S., Nursing, Keiser College  
A.A., Health Services Administration, Keiser College  
A.S., Medical Assisting, Keiser College

Carol Williams  
A.S., Health Studies, San Joaquin Valley College

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M.B.A., Business Administration, Keller Graduate School of Management  
A.S., Medical Assisting, Keiser College

## Adjunct

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B.S., Business Administration, Charter Oak State College

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M.B.A., Business Administration, Ashford University  
B.A., Health Care Administration (with minor in Human Resources Management), Ashford University

Karen Garcia  
M.A., Teaching & Learning, Colorado State  
B.S., Health & Wellness, Kaplan University

Huma Haque  
Ph.D., Medicine, University of Karachi with  
Equivalency Report

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M.A., Education, Capella University  
B.A., Liberal Studies, Purdue

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M.A., Business Administration, Cardinal Stritch University  
B.A., Healthcare Administration, University of Wisconsin-Milwaukee  
A.A., Information Technology, Hutchinson Community College

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M.A., Business Administration, Thomas College  
B.A., Business Administration, University of Maine  
A.A., Medical Assisting, Washington College

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M.A., Education, Ashford University  
B.A., Healthcare Admin, Ashford University

Freenae Williams  
M.B.A., University of Phoenix  
B.S., Health Care Administration, University of Phoenix  
A.A.T., Radiological Technology, Southwest Georgia Technical College

## Technical Studies

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M.S., Information Technology, University of North Carolina at Charlotte  
B.S., Business Administration, Concord University

## Adjunct

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M.A., Computer Information Systems, St. Mary's University  
B.A., Computer Science, St. Mary's University



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Ph.D., Software Engineering, Naval Postgraduate  
School M.S., Information Systems, Hawaii Pacific  
University  
B.S., Computer Science, United States Military  
Academy

Daniel Goodman  
M.S., Management, Texas A & M University  
M.S., Information Systems, Pace University  
B.S., Computer Information Systems, Saint Leo  
University

Michelle Hansen  
Ph.D., Computer Information Systems, Nova  
Southeastern University  
M.B.A., Computer Information Systems, Western  
Michigan University  
B.S., Paper Science, Western Michigan University

Lawrence "Todd" Meadors  
Ph.D., Education, Nova Southeastern University  
M.S., Computer Information Systems, Georgia State  
University  
B.S., Management/Marketing, Mercer University

### General Education

Melissa Brewer  
B.A., Social Science, Chapman University  
A.A., Liberal Arts, College of the Sequoias

### Adjunct

Gina Bailey  
M.S., Contract Management, University of Maryland  
B.S., Legal Studies, University of Maryland

Tamera Boatright  
Ph.D., Organizational Leadership, Bradman University  
B.A., Liberal Studies, California State University Fresno  
A.A., Liberal Arts, College of the Sequoias

Jan Edwards-Webster  
Ph. D, Curriculum & Instruction, Gardner-Webb  
University  
M.A., School of Education, North Carolina Central  
University  
B.S., Mathematics, Bennett College

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M.A., Mathematics Education, Western Governors  
University  
B.A., Mathematics, Washington College  
A.S., Arts & Science, Chesapeake College

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A.S., Nursing, Purdue University  
B.S.N., South University Online  
M.S.N., South University Online

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A.S., Health Care/Medical Administration, San Joaquin  
Valley College

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M.S., Social Science, Towson University  
B.A., English, Charleston Southern University

Anastasia Kenrick  
M.A., Business Communication with major in Influence and  
Leadership, John International University  
M.A., Education, Arizona State University  
B.A., Liberal Arts & Science, Arizona State University

Karen Lawler  
M.A., English, California Polytechnic State University  
B.A., English, California Polytechnic State University  
A.A., General Studies, Cuesta College

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M.A., Curriculum & Instruction, Arizona State  
B.A., Communication, East Carolina University

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M.S., Counseling, Portland State University  
M.A., Education, George Washington University  
B.A., International Relations, California State University  
Chico

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Ph.D., Education Technology, Walden  
University  
M.Ed., Education, Loyola University  
B.S., Biology/Education, Towson University

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Ph.D., Psychology, Fielding Graduate University M.A.,  
Psychology, Fielding Graduate University  
M.A., Criminal Justice, Georgia Southern University  
M.A., Health Science, Armstrong State University  
B.A., Criminal Justice, Armstrong State University  
A.A., Criminal Justice, Armstrong State University

Patricia Vineski  
M.S., Teaching/English, State University of New York  
M.B.A., Writing, Vermont College of Norwich  
University  
B.A., English/Writing, State University of New York



## ONTARIO CAMPUS

### Leadership

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Campus President  
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Academic Dean  
B.S., Business Management, Ashworth College  
A.S., Health Care Management, Ashworth College

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M.S., Higher Education Leadership and Student Development, Cal Baptist University  
A.S., Clinical Medical Assisting, San Joaquin Valley College

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A.A., Business Management, Pasadena City College

### Faculty

#### Business Studies

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M.A., Public Administration, California State University, San Bernardino  
B.A., Business Administration, Cal Baptist University  
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B.S., Social Work, Azusa Pacific

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### Health Studies

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B.S., Dental Hygiene, Texas Woman's University

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B.S., Psychology, University of California Irvine  
A.S., San Joaquin Valley College

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B.S., Dental Hygiene, Loma Linda University

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A.S., Medical Assisting, San Joaquin Valley College

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M.A., Nursing, University of Phoenix  
B.A., Nursing, University of Phoenix

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M.S., Educational Counseling, National University  
B.A., Sociology, National University  
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A.S., Respiratory Therapy, Rio Hondo College  
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M.S., Maternal Child Nursing, Rush University  
B.S., Nursing, Walla Walla University  
A.S., Nursing, Atlantic Union College

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M.S., Registered Nursing, University of Phoenix  
B.S., Registered Nursing, Cairo University, Egypt

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B.S.N., Cairo University Egypt

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Ph.D., Preventive Care, Loma Linda University  
M.A., Health Promotion and Education, Loma Linda University  
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B.S., Dental Hygiene, Northern Arizona University  
A.S., Liberal Arts, Victor Valley College

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A.A., Respiratory Therapy, El Camino College

### Adjunct

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M.A., Biological Science, San Jose State University  
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B.S., Health Care Management, Southern Illinois University

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B.S., Human Services, University of LaVerne

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B.S., Registered Nursing, Grand Canyon University  
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M.S., Public Health-Nutrition, Loma Linda University  
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M.S.N., Grand Canyon University  
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B.S., Nursing, San Diego State University

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A.S., Respiratory Therapy, Rio Hondo College  
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A.A., Management, Barstow College

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A.S., Humanities/Social Sciences, Riverside Community  
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## General Education

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B.S., Biochemistry, La Sierra University

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## PORTERVILLE CAMPUS

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## RANCHO CORDOVA CAMPUS

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B.S., Health Care Services, University of Phoenix  
A.S., Respiratory Therapy, California College  
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M.S., Administration of Justice, University of Phoenix

### Faculty

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B.S., Business Management, University of Phoenix  
A.S., Respiratory Care, Butte College

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M.B.A., Golden Gate University  
A.S., Respiratory Therapy, San Joaquin Valley College

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B.S., Surgical Technology, Minor Health Care  
Management, Siena Heights University  
Certified Surgical Technologist, Siena Heights University  
A.S., General Studies, Tarrant County College

#### Adjunct

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B.A., History, California State University, Sacramento  
A.S., Respiratory Therapy, San Joaquin Valley College

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A.S., Cardiopulmonary Laboratory Technology,  
Community College of the Air Force

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A.A., General Education, Los Rios Colleges  
A.S., Respiratory Therapy, San Joaquin Valley College

Randy Camasura, RRT, RCP  
B.S., Respiratory Care, Boise State University

Mark Eyre, RRT, RCP  
M.B.A.-H.C.M., Ashford University  
BS., Ashford University  
A.S., Respiratory Care, Butte College

Stephanie Lueck  
A.S., Surgical Technology

Mimi Fermer, BSRT RRT, RCP, AE-C  
A.S., Respiratory Therapy, California College of Health  
Sciences

Eduardo Ibarra Robles  
B.S., Respiratory Care, Loma Linda University  
A.S., Social Sciences, East Los Angeles College

Ajaypal Randhawa, RRT, RCP  
A.S., Respiratory Therapy, San Joaquin Valley College

Louie Dean Natividad  
A.S., Respiratory Therapy, San Joaquin Valley College

Dwight Sneed  
A.S., Surgical Technology, American Career College

Torrean Tyrus  
Certificate of Completion, Surgical Technology

Robert Wallace  
A.S., Respiratory Therapy, San Joaquin Valley College

## General Education

### Adjunct

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B.S., Vocational Education,  
California State University, Sacramento

## RANCHO MIRAGE CAMPUS

*(pending)* (Catalog p. 200, rev. \_\_\_\_\_)

## SANTA MARIA CAMPUS

*(pending)* (Catalog p. 200, rev. \_\_\_\_\_)

## TEMECULA CAMPUS

### Leadership

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Campus President  
B.A., Business Administration, American  
Intercontinental University

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B.A., Liberal Studies, California State University,  
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M.A., Education, University of California, San Diego  
B.A., History, California State University, San Marcos

### Faculty

#### Business Studies

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#### Adjunct

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#### Health Studies

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Program Director, Respiratory Therapy  
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A.S., Respiratory Therapy, San Joaquin Valley College

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B.S., Respiratory Care, Boise State University  
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B.S., Business Management, University of Phoenix

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M.A., Health Administration, Grand Canyon University  
B.S., Health Care Administration, University of Phoenix  
A.S., General Studies, Saddleback College

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B.S., Surgical Technology, Siena Heights University  
A.S., Surgical Technology, University of Arkansas

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### Adjunct

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A.S., Respiratory Therapy, Victor Valley College  
B.S., Respiratory Care, Boise State University

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B.S., Health Services, California State University  
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A.A., Humanities, Mt. San Jacinto College  
A.S., Medical Assisting, Mt. San Jacinto College

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A.S., Clinical Administrative Medical Assisting,  
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A.S., Respiratory Therapy, Concord Career College

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University  
B.A., Organizational Leadership, California Baptist  
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### Technical Studies

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Edgar Arenas  
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Program Director, Criminal Justice  
M.A., Strategic Leadership, Mountain State University  
B.S., Human Development, Azusa Pacific

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Joshua Leininger  
A.S., HVAC-R, San Joaquin Valley College

Thomas McGinnis  
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Matias Munoz  
A.S., Criminal Justice (*in progress*)

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B.A., Theology, Global University  
A.A., Liberal Arts, San Bernardino Valley College

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### General Education

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B.A., Literature, Cal State San Marcos

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Ph.D., Genetics, University of California  
M.A., Chemistry, Mahila University

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## VICTOR VALLEY (HESPERIA) CAMPUS

### Leadership

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B.S., Business Administration, Kalamazoo

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Juris Doctor, Western State University College of Law

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### Faculty

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A.S., Liberal Arts, Victor Valley College

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A.S. General Education, Crafton Hill College

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B.A. Liberal Studies, Saint Leo University  
M.A. Teaching, University of Southern California

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M.A. Education, California State University, San Bernardino  
B.A., Administration [Marketing Concentration], California State University, San Bernardino  
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### Health Studies

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A.S., Administrative Health Care Management, San Joaquin Valley College

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A.A., Administration of Justice, Barstow College  
A.S., Social Science, Barstow College

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A.S., Dental Assisting, Victor Valley College

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Shilah King  
A.S., Pharmacy Technology, San Joaquin Valley College

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Jennifer Canela  
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### Adjunct

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A.S., Heating, Ventilation, Air Conditioning, and Refrigeration, San Joaquin Valley College

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M.A. Germanic Languages and Literature, University of California, Santa Barbara  
B.S., Modern Languages, Montana State University

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B.A., History, University of California, Riverside

## VISALIA CAMPUS

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A.A., Liberal Arts, Taft College

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### Faculty

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A.S., Administration of Justice, Ventura College

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A.S., General Studies, Reedley College  
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A.S., Respiratory Therapy, San Joaquin Valley College

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