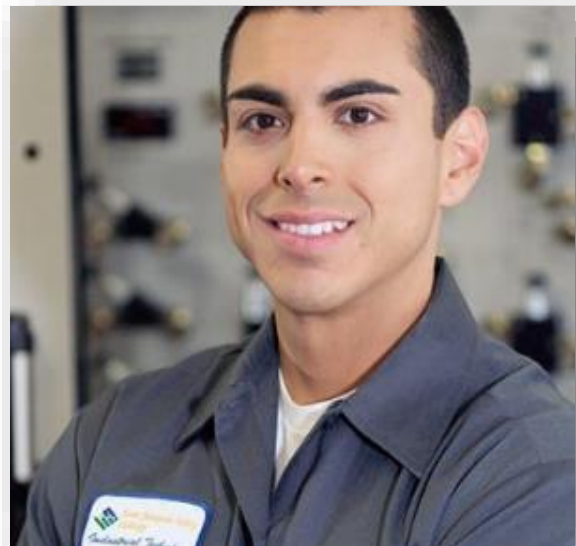




**SAN JOAQUIN VALLEY COLLEGE**

# **SUPPLEMENT TO THE 2023 COLLEGE CATALOG**



# SUPPLEMENT TO THE 2023 COLLEGE CATALOG

This document is a supplement to the 2023 College Catalog and is provided for the purpose of notifying students of corrections and/or updates to College policy, programs, courses, admissions and graduation requirements which have occurred since the Catalog’s publication.

This is a living document; revisions will be added until publication of the next Catalog.

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## **ALL CATALOG SECTIONS:**

**REVISION:** Effective December 15, 2022, the **Hanford campus** is not currently enrolling new students. (Catalog, all sections, rev. 12.15.22)

**REVISION:** Effective December 15, 2022, the **Madera campus** is not currently enrolling new students. (Catalog, all sections, rev. 12.15.22)

**REVISION:** Effective February 23, 2022, the **Atascadero campus** is removed from all Catalog sections. (Catalog, all sections, rev. 2.21.23)

## **SECTION 1: INTRODUCTION TO SAN JOAQUIN VALLEY COLLEGE**

### **SJVC LOCATIONS AND PROGRAM OFFERINGS**

**REVISION:** The address of the Antelope Valley (Lancaster) campus has been updated, as shown below. (Catalog p. 14, rev. 11.23.22)

#### **Antelope Valley (Lancaster) Campus**

42135 10th Street West, Ste. 200  
Lancaster, CA 93534  
**Phone:** (661) 974-8282

**REVISION:** The phone number for the Madera campus has been corrected, as shown below. (Catalog p. 15, rev. 1.27.23)

#### **Madera Campus**

2185 West Cleveland Avenue, Unit J  
Madera, CA 93637  
**Phone:** (559) 302-1134

**REVISION:** The phone number for the Modesto campus has been corrected, as shown below. (Catalog p. 15, rev. 1.27.23)

#### **Modesto Campus**

2185 West Cleveland Avenue, Unit J  
Madera, CA 93637  
**Phone:** (209) 543-8800

## **SECTION 2: ADMISSIONS**

### **ADMISSION PROCEDURES AND REQUIREMENTS**

**REVISION:** The name of the entrance exam required for the **Registered Nursing – LVN to RN Bridge** program has been updated, as set forth below. (Catalog p. 21, rev. 1.27.23)

<b>Program</b>	<b>Entrance Exam</b>
Dental Hygiene	Accuplacer
Registered Nursing	Test of Essential Academic Skills (TEAS)
Registered Nursing – LVN to RN Bridge	ATI Fundamentals Exam
Vocational Nursing; Vocational Nursing (Weekend & Evening)	Wonderlic Basic Skills Test (WBST) <u>and</u> Test of Essential Academic Skills (TEAS)
Diagnostic Medical Sonography	Wonderlic Basic Skills Test (WBST)

### **TRANSFER OF CREDIT**

**REVISION:** Information specific to **transfer of credit for Bridge programs** has been added, as set forth below. (Catalog p. 22, rev. 11.17.22)

#### **Outside Credit Equivalency**

Applicants to an SJVC Bridge program who hold a credential earned outside of SJVC will have their credential reviewed for equivalency. The following criteria are used to determine equivalency:

- The outside credential must have been earned from an institution of higher education recognized by the [Council for Higher Education Accreditation](#) or is otherwise validated for comparability to coursework for which it is accepted
- Incoming coursework must be credit-bearing and completed successfully per program requirements
- Coursework must have been successfully completed within the past seven (7) years

SJVC exercises sole discretion in determinations of equivalency.

### **ARBITRATION AND CLASS ACTION WAIVER DISCLOSURE**

**REVISION:** Contact information provided under this section has been revised, as set forth below. (Catalog p. 36, rev. 3/16/23)

San Joaquin Valley College (“**SJVC**”) requires each student to agree to a pre-dispute arbitration agreement and a class action waiver as a condition of enrollment (“Arbitration Agreement”). The Arbitration Agreement does not, in any way, limit, relinquish, or waive a student’s ability to pursue filing a borrower defense claim, pursuant to 34 C.F.R. § 685.206(e) at any time. The Arbitration Agreement does not require that the student participate in arbitration or any internal dispute resolution process offered by **SJVC** prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 C.F.R. § 685.206(e). Any arbitration, required by the Arbitration Agreement,

tolls (pauses) the limitations period for filing a borrower defense to repayment application pursuant to 34 C.F.R. § 685.206(e)(6)(ii) for the length of time that the arbitration proceeding is under way. Any questions about the Arbitration Agreement or a dispute relating to a student's Title IV Federal student loans or to the provision of educational services for which the loans were provided should be directed to **SJVC's Student Services Office** at [StudentServicesOffice@SJVC.edu](mailto:StudentServicesOffice@SJVC.edu).

# ACADEMIC CALENDAR

**REVISION:** An **Additional Start Date** for the Registered Nursing (Generic) program at the Ontario and Visalia campuses has been added, as set forth below. (Catalog p. 25, rev. 2.21.23)

REGISTERED NURSING	
Ontario and Visalia Campuses	
04/04/2023	08/28/2023
Rancho Mirage Campus	
08/28/2023	

**REVISION:** A correction has been made to the **Start Dates** for the Aviation Maintenance Technology program, as set forth below. (Catalog p. 25, rev. 2.21.23)

AVIATION MAINTENANCE TECHNOLOGY	
Fresno Trades Education Center (TEC)	
11/23/2022	07/31/2023
02/01/2023	09/28/2023
04/03/2023	11/27/2023
05/31/2023	

# TUITION

**REVISION:** An **Additional Start Date** for the Registered Nursing (Generic) program at the Ontario campus has been added, as set forth below. (Catalog p. 30, rev. 2.21.23)

Effective Date	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	STRF	TOTAL
ONTARIO CAMPUS							
4/4/2023	Registered Nursing (Generic)	Associate Degree	\$35,794	\$35,794	---	\$180	\$71,768
8/28/2023	Registered Nursing (Generic)	Associate Degree	\$35,794	\$35,794	---	\$180	\$71,768

**REVISION:** An **Additional Start Date** for the Registered Nursing (Generic) program at the Visalia campus has been added, as set forth below. (Catalog p. 33, rev. 2.21.23)

Effective Date	PROGRAM	CREDENTIAL	ACADEMIC YEAR 1	ACADEMIC YEAR 2	ACADEMIC YEAR 3	STRF	TOTAL
VISALIA CAMPUS							
4/4/2023	Registered Nursing (Generic)	Associate Degree	\$35,794	\$35,794	---	\$180	\$71,768
8/28/2023	Registered Nursing (Generic)	Associate Degree	\$35,794	\$35,794	---	\$180	\$71,768

## **SECTION 4: INSTITUTIONAL POLICIES**

### **ACADEMIC HONESTY**

**REVISION:** The bulleted list for Item 1 under **Violations** has been revised, as set forth below. (Catalog p. 44, rev. 2.21.23)

**1. Misrepresentation of academic work:**

- Using another's statements or thoughts without giving that source proper credit (plagiarism)
- Use of Artificial Intelligence (AI) software to generate written work that is submitted in place of one's own original work
- Submitting for credit one's own academic work (e.g., research paper, project) that was previously prepared for another course or purpose (self- plagiarism)
- Using a substantial portion of one's own previous academic work without significantly improving the previous submission and without obtaining prior consent of the faculty member teaching the course. Submitting for credit an assignment prepared by another person (or persons)

### **NOTICE OF NON-DISCRIMINATION AND SEXUAL HARASSMENT/ASSAULT PREVENTION POLICIES**

**REVISION:** Contact information provided under this section has been revised, as set forth below. (Catalog p. 47, rev. 3/16/23)

**SJVC** does not discriminate on the basis of race, color, national origin, sex, disability, age, or any other protected characteristic in its education programs and activities. Pursuant to Title IX of the Higher Education Amendments of 1972 (Title IX), **SJVC's** policy against sex discrimination extends to student admissions and employment. **SJVC** also prohibits retaliation against an individual who reports, submits a complaint, or who otherwise participates in good faith in any matter related to **SJVC's** anti-discrimination policies. Any inquiries about **SJVC's** non-discrimination policies or the application of Title IX rules may be addressed to the individual identified below, the U.S. Department of Education's Assistant Secretary of the Office of Civil Rights, or both. Title IX Coordinator/Person Designated to Handle Inquiries:

**Crystal VanderTuig**  
3828 West Caldwell Avenue Visalia, CA 93277  
Phone (559) 302-1802  
[Crystal.VanderTuig@sjvc.edu](mailto:Crystal.VanderTuig@sjvc.edu)

### **CAMPUS SECURITY REPORT**

**REVISION:** In the bulleted list in this section, the years for which **Crime Statistics** are available in the annual **Campus Security Report** have been updated, as set forth below. (Catalog p. 50, rev. 12.15.22)

- SJVC's Crime Statistics for 2019, 2020, and 2021



## VOTER REGISTRATION

**ADDITION:** Information regarding voter registration has been added, as set forth below. (Catalog p. 50, rev. 12.15.22)

### **Voter Registration**

San Joaquin Valley College encourages all eligible students to vote in state, local and federal elections. The U.S. Election Assistance Commission provides a tool at its website, <https://www.eac.gov/voters/register-and-vote-in-your-state> where students can find links to information including the official state office website(s), information about registering to vote and checking registration status, where to vote, and information about early, absentee or by mail voting. The site also lists information about key federal elections dates and deadlines. Please send questions or corrections to [clearinghouse@eac.gov](mailto:clearinghouse@eac.gov).

## SECTION 7: BACCALAUREATE DEGREE, ASSOCIATE DEGREE, AND CERTIFICATE PROGRAMS

### LICENSURE AND CERTIFICATION EXAM FEES

**REVISION: Medical Billing and Coding** has been added as an eligible program in this section, as set forth below. (Catalog p. 67, rev. 12.6.22)

In cases where licensure and certification enhances a student's potential for employment but is not required to work in a related field, specifically Clinical Medical Assisting, Clinical and Administrative Medical Assisting, **Medical Billing and Coding**, and Dental Assisting, **SJVC** will reimburse the cost of the examination to graduates who pass within one year of graduation and provide proof of licensure. Payment for retakes and subsequent examinations are the responsibility of the graduate. Failure to sit for either exam does not constitute a refund or discount in tuition.

## BUSINESS OFFICE ADMINISTRATION

**REVISION: Program Student Learning Outcomes** have been revised, as set forth below. (Catalog, p. 87, 148, rev. 1.27.23)

### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Demonstrate proficiency in using technological tools applicable to a business setting.
2. Demonstrate keyboarding skills commensurate with industry standards.
3. Apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life.
4. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all SJVC graduates.
5. Apply business management concepts, including human resources, marketing, law and ethics.
6. Demonstrate accounting skills commensurate with bookkeeping industry standards.
7. Demonstrate effective customer service, sales, and retail skills applicable in a retail business setting.

## CONSTRUCTION MANAGEMENT

**REVISION: Standard Occupational Codes** for the Construction Management Associate of Science degree program have been revised, as set forth below. (Catalog p. 91, rev. 1.3.23)

- Construction Managers (11-9021.00)
- Cost Estimators (13-1051.00)
- General and Operations Managers (11-1021.00)
- Purchasing Agents, Except Wholesale, Retail, and Farm Products (13-1023.00)

## HUMAN RESOURCES ADMINISTRATION

**REVISION: Program Student Learning Outcomes** have been revised, as set forth below. (Catalog, p. 106, 157, rev. 1.27.23)

### **Program Student Learning Outcomes**

Upon completion of this program, the successful student will be able to:

1. Describe laws and regulations relating to employment, employer and employee rights, health and safety, nondiscrimination, and diversity in the workplace.
2. Communicate confidently and effectively orally and in writing.
3. Perform administrative tasks for HR functions including record keeping and payroll.
4. Demonstrate how to develop and implement programs for training, motivating, and retaining employees.
5. Demonstrate ways to partner with management for decision-making on strategic planning, policy and procedure development, staffing, compensation, and talent management.
6. Demonstrate skills for resolving conflicts, processing grievances, and appraising employee performance.
7. Apply concepts of communication, reasoning, critical thinking, ethical behavior, and appropriate interpersonal interaction to situations in his or her career and personal life.
8. Demonstrate the social skills, professional appearance, attitudes, and behavior that employers expect of all SJVC graduates.

## CLINICAL AND ADMINISTRATIVE MEDICAL ASSISTING

**REVISION: Credential and Professional Certifications** have been revised for the Clinical and Administrative Medical Assisting Associate of Science degree program, as set forth below. (Catalog, p. 89, rev. 2.21.23)

### **Credential and Professional Certifications**

Graduates earn an Associate of Science in Clinical and Administrative Medical Assisting and are eligible to sit for the [American Medical Technologists – Registered Medical Assistant Certification](#) exam and the [National Healthcareer Association – Certified Clinical Medical Assistant](#) (CCMA) exam. Students also prepare for and take certification exams within their program courses that include HIPAA and CPR; Online Division students also earn certification in First Aid. The College does not guarantee students will successfully pass these exams or be certified or licensed as a result of completing the program.

Students residing outside California are encouraged to take a certification examination recognized by their state medical board or an independent certification organization.



## CLINICAL MEDICAL ASSISTING

**REVISION:** **Credential and Professional Certifications** have been revised for the Clinical and Medical Assisting Certificate of Completion program, as set forth below. (Catalog, p. 150, rev. 2.21.23)

### **Credential and Professional Certifications**

Graduates earn a Certificate of Completion in Clinical Medical Assisting and are eligible to sit for the [American Medical Technologists – Registered Medical Assistant Certification](#) exam and the [National Healthcareer Association – Certified Clinical Medical Assistant](#) (CCMA) exam. Students also prepare for and take certification exams within their program courses that include HIPAA and CPR; Online Division students also earn certification in First Aid. The College does not guarantee students will successfully pass these exams or be certified or licensed as a result of completing the program.

Students residing outside California are encouraged to take a certification examination recognized by their state medical board or an independent certification organization.

## TRADES STUDIES

**REVISION:** The **Program Description** for the Trades Studies Associate of Science degree program has been revised, as set forth below. (Catalog p. 129, rev. 11.17.22)

### **Program Description**

**SJVC's** Trades Studies program may be completed in 25 weeks. The program is designed for trades professionals who want to advance their career and who have earned a certificate of completion in Electrical Technology; Heating, Ventilation, Air Conditioning, and Refrigeration; or Maintenance Technician from **San Joaquin Valley College** (or an equivalent program at an institution that is recognized by the [Council for Higher Education Accreditation](#)). The Trades Studies Associate of Science degree affords excellent opportunities for professional growth and development through instruction in general education coursework designed to produce the competencies of higher education that employers expect of college graduates.

**REVISION:** The **Admission Requirements** for the Trades Studies Associate of Science degree program have been revised, as set forth below. (Catalog p. 129, rev. 11.17.22)

### **Admission Requirements**

To be considered for admission to the Trades Studies program, applicants must meet the following requirements:

- Successful completion of a certificate program in Electrical Technology; Heating, Ventilation, Air Conditioning, and Refrigeration; or Maintenance Technician from **SJVC** (or an equivalent program at an institution that is recognized by the [Council for Higher Education Accreditation](#)).
- Successful completion of a minimum of 30.0 units of lower-division courses (see Section 2, **Transfer of Credit**).

## VETERINARY TECHNOLOGY

**REVISION:** The **statement of accreditation** has been revised on both the Fresno and Ontario Veterinary Technology Associate of Science degree program pages, as set forth below. (Catalog p. 131, 133, rev. 4.13.23)

The Veterinary Technology program on the Fresno campus holds accreditation by the [American Veterinary Medical Association \(AVMA\)](#).

The Veterinary Technology program on the Ontario campus holds accreditation by the [American Veterinary Medical Association \(AVMA\)](#).

# GENERAL EDUCATION FOR NON-DEGREE-SEEKING STUDENTS

**REVISION:** The **Fresno campus has been removed** as a location offering General Education courses to students seeking to complete science prerequisites. (Catalog p. 142, rev. 11.17.22)

## SECTION 8: COURSE DESCRIPTIONS

**REVISION:** The course descriptions below have been removed from the Catalog. (Catalog, Section 8, rev. 1.27.23)

### **HCP 201: Diseases and Disorders**

#### **3.0 units – 45 hours**

In the course students will apply their basic knowledge of anatomy and physiology to a deeper examination of diseases, disorders, etiology, pathology, diagnostic testing, and common treatments of structural body systems. The course emphasizes applying medical terminology to situations in medical professions.

### **MBC 105: Body Systems and Pathology**

#### **3.0 units – 45 hours**

The course focuses on basic knowledge of anatomy and physiology to a deeper examination of diseases, disorders, etiology, pathology, diagnostic testing, and common treatments of internal body systems. The course emphasizes applying medical terminology to situations in medical professions.

### **MBC 200: Advanced Medical Coding and Exam Prep**

#### **5.0 Units – 75 hours**

Students will practice advanced case coding and review coding guidelines to ensure accurate assignment of medical codes. Focused review of study materials will take place to prepare students to sit for the CPC (Certified Professional Coder) examination. Students take the CPC practice examinations and schedule the CPC examination.

### **RCP 440: Research and Evidence-Based Practice in Healthcare**

#### **5.0 units – 75 hours**

This course focuses on the importance of utilizing accepted research methodologies to gather and interpret statistics and other data. Topics also include communicating research findings in evidence-based practice. **A grade of C or higher is required to pass this course.**

**REVISION:** The hours required for IFT 90 – Capstone & Externship have been corrected, as set forth below. (Catalog, p. 189, rev. 1.27.23)

### **IFT 90: Capstone & Externship**

#### **6.0 units – 210 hours**

Students will demonstrate proficiency of theory-based competencies under direct supervision of their program faculty and apply their acquired skills and knowledge in a professional environment under direct supervision of an extern site supervisor. Maintaining **SJVC**-expected professionalism, proper policy and protocol along with upholding state and federal laws at all times is essential. **A grade of C or higher is required to pass this course.**