

Date: 5/6/15

To: Carol Crosson, AVP

From: Joseph Holt, CAO

Re: BS Degree Completion Program (Respiratory Therapy)

Based upon Senior Management's review of the formal evaluation plans to offer a BS Degree Completion Program (Respiratory Therapy) in its May 6, 2015 meeting, the decision was made to move forward with execution of the BS Degree Completion Program (Respiratory Therapy). Please proceed with all phases of the program launch, including the submission of a substantive change proposal to ACCJC-WASC.

