

Clinical Medical Assisting

This program is offered at **Hanford, Online, Rancho Cucamonga, and Temecula.**

Program Description

This is a 60 school week program that provides specialized training for employment in medical offices and medical specialty clinics. The curriculum includes theory and practical applications in clinical medical procedures. Topics and applications in the following subjects are included in this program: human anatomy and physiology, medical terminology, medical clinical procedures such as vital signs, injections, venipuncture and ECG, health histories, patient care, HIPAA, instrument set-ups, instrument sterilization and emergency procedures. Drug and alcohol testing, criminal history background checks, health screenings and immunizations may all be conditions of acceptance for clinical and extern education in a medical setting. Student will be required to complete all health screening and immunization requirements of extern site prior to beginning externship hours. The College will pay for the cost of required screenings and immunizations.

For Online, the College will pay for the cost of required screenings and immunizations up to \$175 (see Student Enrollment Agreement for details).

Program Student Learning Outcomes

Upon completion of this program, the graduate will be able to:

1. Apply appropriate and professional office management and supervisory skills in a medical office environment.
2. Perform accurate clinical skills such as taking vital signs, dosage computations, venipuncture, injections, hematology, administration of medication, specimen collection, and emergency procedures.
3. Distinguish and explain the function of the various systems of the human body and relate them to common diseases using proper medical terminology.
4. Communicate effectively orally and in writing and demonstrate the knowledge and skills required to be eligible and prepared for the requisite professional exams.
5. Demonstrate the requisite skills to be eligible to take and pass the NCMA (National Certified Medical Assistant) or the RMA (Registered Medical Assistant) exams.
6. Relate and apply concepts of communication, reasoning, critical analysis, ethical behavior and appropriate interpersonal interaction to situations in his or her career and personal life.
7. Demonstrate the social skills, professional appearance, attitudes and behavior that employers expect of all *SJVC* graduates.

The following courses are offered at **Hanford, Rancho Cucamonga, and Temecula** and are required to obtain a degree in this field.

Course ID	Course Name	Credit Units
CMA 105	Clinical Applications 1	3.0
CMA 120	Medical Assisting Procedures 1	5.0
CMA 150	Clinical Applications 2	2.0
CMA 160	Medical Assisting Procedures 2	5.0
CMA 170*	Medical Office Applications and Communication	5.0
ECON 1	Economics	3.0
ENG 121	Composition and Reading – Part A	3.0
ENG 122	Composition and Reading – Part B	3.0
HEA 10	Health and Wellness	3.0
HTH 101	Anatomy and Physiology for the Health Professions 1	3.0
HTH 102	Anatomy and Physiology for the Health Professions 2	3.0
HTH 500	180 hour Externship and Professional Experience	4.0
MGT 104	Office Supervision and Organization	3.0
MTH 121	College Algebra – Part A	3.0
MTH 122	College Algebra – Part B	3.0
NSC 1	Introduction to the Natural Sciences	3.0
PHIL 1C	Ethics	3.0
PSY 1	General Psychology	3.0
SOC 1	Introduction to Sociology	3.0
SPC 1A	Introduction to Public Speaking	3.0



*This course satisfies the CSS100 graduation requirement.

For a description of the courses listed above, please see Section 8.

Program Graduation Requirements:

Students must earn a grade of "C" or higher in all CMA lab courses and meet the minimum requirement of the HIPAA component in order to be eligible for graduation

