

## General Library Reference Resources

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	The atlas of world history	Black, Jeremy.	Dorling Kindersley Publishing, Inc,		2005	0-7566-1861-4
Book	Prentice Hall reference guide	Harris, Muriel 1937-	Pearson Prentice Hall,	6th ed.	2005	0-13-185640-5
Book	A Dictionary of Modern English Usage: The Classic First Edition (Worlds Classics Hardback)	Fowler, H. W.	Oxford University Press		2011	199535345
Book	Vox Super-Mini Spanish and English Dictionary.	NTC Publishing Group	NTC Publishing Group,	3rd ed.	2012	978-0071788663
Book	The CIA world factbook 2012	CIA	Skyhorse Pub.,		2011	9781616083328
Book	A History of World Societies, Combined Volume	McKay, John P.	Bedford/St. Martin's,	9th ed.	2011	9780312666910
Book	New American Webster Handy College Dictionary, The		Signet	Fourth edition	2006	978-0-536-30157-4
Book	Accessible mathematics : 10 instructional shifts that raise student achievement	Leinwand, Steve.	Heinemann,		2009	978-0-325-02656-5
Book	Barron's Italian-English Dictionary: Dizionario Italiano-Inglese	Webster's New World	Barron's Educational Series		2007	978-0764137648
Book	Bartlett's familiar quotations: a collection of passages, phrases, & proverbs traced to their sources in ancient and modern literature	Bartlett, John.	Little, Brown and Company,	17th ed.	2002	978-0-316-08460-4
Book	Concise rules of APA style	american Psychological Association.	American Psychological Association,	6th ed.	2010	978-1-43380560-8
Book	McGraw-Hill dictionary of chemistry		McGraw-Hill Companies, Inc.,	2nd ed.	2003	978-0-07-141046-5
Book	Encyclopedia of World Religions.	Schade, Johannes P. [editor]	Foreign Media Books,		2006	1-60136-000-2
Book	Religious Holidays and Calendars: An Encyclopedic Handbook.	Bellenir, Karen [editor]	Omnigraphics,	3rd. ed.	2004	0-7808-0665-4
Book	The basic book of synonyms and antonyms	Urdang, Laurence.	Orient Paperbacks		2006	8122200362
Book	Roget's 21st century thesaurus in dictionary form : the essential reference for home, school, or office	Kipfer, Barbara Ann.	Paw Prints	3rd ed.	2008	1435280806
Book	Roget's descriptive word finder: dictionary/thesaurus of adjectives	Kipfer, Barbara Ann.	Writer's Digest Books,		2003	1582971706
Book	Roget's international thesaurus.		HarperCollins,	7th ed.	2011	61715212
Book	The world almanac and book of facts 2012	Sarah Janssen	World Almanac EducationGroup, Inc.,		2011	978-1600571480
Book	Oxford Companion to World Mythology	Leeming, David Adams, 1937-	Oxford University Press,		2009	978-0195387087
Book	Oxford German Dictionary		Oxford University Press	3rd ed.	2008	978-0199545681

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Book	Langenscheidt Standard Dictionary German: German - English / English - German.	edited by Langenscheidt editorial staff	Langenscheidt		2011	3468980469
Book	Larousse diccionario compact : espanol-ingles, ingles-espanol.		Larousse,	[New & rev. ed].	2002	2-03-542017-2
Book	The American heritage college dictionary.		Houghton Mifflin Co.,		2007	618835954
Book	The american heritage dictionary of the english language.		Houghton-Mifflin	5th ed.	2011	0-395-09066-0
Book	The American Heritage Spanish Dictionary (Spanish and English Edition)		Berkley Books,	2nd ed.	2000	425175553
Book	Publication manual of the american psychological association	VandenBos, Gary R.	American Psychological Association,	6th ed.	2010	978-1-43380561-5
Book	Webster's New World dictionary	Houghton Mifflin Harcourt	Pocket Books,	3rd ed.	2008	978-0618953158
Book	The concise Oxford dictionary of English etymology		Oxford University Press	12th ed.	2011	9780199601080
Book	The Norton Anthology of English Literature (Single-Volume 8th Edition)		W.W. Norton & Company,	8th Ed.	2006	978-0393928297
Book	The Oxford companion to English literature	Drabble, Margaret	Oxford University Press,	7th ed.	2009	978-0192806871
Book	Grand dictionnaire francais-anglais, anglais-francais	[direction de la redaction Faye Carney].	Larousse,	[Unabridged ed.]	2010	978-2035842312
Book	Routledge Spanish technical dictionary = Diccionario tecnico ingles.		Routledge,		2008	0415431042 (set)
Book	The new American Roget's college thesaurus	Morehead, Philip D.	Signet Book,	3rd ed.	2012	978-0451207166
Book	The new American Webster handy college dictionary	Morehead, Albert H. (Albert Hodges), 1909-	Penguin Group,	4th ed.	2012	978-0451219053
Book	The Oxford Dictionary of Literary Terms	Baldick, Chris	Oxford University Press	3rd ed.	2009	978-0199208272
Book	Student atlas of world geography	Allen, John Logan, 1941-	McGraw-Hill Higher Education,	6th ed.	2010	978-0-07-352760-4 (pbk.)
Book	Larousse dictionary compact francais-anglais, anglais-francais.		French & European Pubns		2007	785971238
Book	The wise and witty quote book : 2,000 quotations to enlighten, encourage, and enjoy.	Klein, Allen.	Gramercy Books,		2005	0-517-22615-4

<b>LICENSES</b>	<b>Qty.</b>
Follett - Destiny Circulation Software	1
LIRN	1

<b>EBSCO SUBSCRIPTIONS</b>	<b>Item No.</b>	<b>Qty.</b>
<b>Medical Assisting / Medical Office Assisting</b>		
JAMA : the journal of the American Medical Association	0098-7484	1
ACP Medicine : A Publication of the American College of Physicians (bound edition)	1548-9345	1
Journal of AHIMA (American Health Information Management Association)	1060-5487	1
CMA today	0033-0140	1
For the record : a weekly newsmagazine for medical record administrators and technicians.	1049-6742	1
<b>Business</b>		
Business Week	0007-7135	1
Harvard Business Review	0017-8012	1
<b>General</b>		
Psychology Today	0033-3107	1
National Geographic	0027-9358	1
Popular Science	0161-7370	1
Smithsonian	0037-7333	1
Time	0040-781X	1
Consumer Reports	0010-7174	1

## Business Library Resource List

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	1,000 dollars & an idea : entrepreneur to billionaire	Wyly, Sam.	Newmarket Press,	Expanded edition.	2009	978-1-55704-864-6
Book	2600 phrases for effective performance reviews : ready to use words and phrases that really get results	Falcone, Paul.	AMACOM,		2005	978-0-8144-7282-8
Book	300+ successful business letters for all occasions	Bond, Alan (Alan J.)	Barron's,	2nd ed.	2005	0-7641-2897-3
Book	33 million people in the room : how to create, influence, and run a successful business with social networking	Powell, Juliette, 1976-	FT Press,		2009	978-0-13-715435-7
Book	A guide to Microsoft Office 2007 : for information and communication technologies	Brown, Beth, 1965-	Lawrenceville Press,	1st ed.	2007	978-1-58003-152-3
Book	A guide to Microsoft Office 2007 : for information and communication technologies	Brown, Beth, 1965-	Lawrenceville Press,	1st ed.	2007	978-1-58003-153-0
Book	Above the bottom line : An introduction to business ethics	Solomon, Robert C.	Harcourt Brace Jovanovich College Publishers,	3rd ed.	2003	978-0155059504
Book	Accounting	Warren, Carl S.	South-Western	24th ed.	2011	978-0538475006
Book	Accounting made easy: accounting explained in 100 pages ir kess	Piper, Mike	Simple Subjects	10th ed.	2010	978-0981454221
Book	Accounting: tools for business decision making	Kimmel, Paul	Wiley	4th ed.	2011	978-0470534786
Book	Administrative office management :. complete course	Gibson-Odgers, Pattie.	Thomson/South-Western,	13th ed.	2004	978-0538438575
Book	Affiliation in the workplace : value creation in the new organization.	Elsdon, Ron.	Praeger,		2003	1-56720-436-8
Book	Aligning human resources and business strategy /.	Holbeche, Linda.	Elsevier, Butterworth Heinemann,		2004	0-7506-5362-0
Book	American entrepreneur : the fascinating stories of the people who defined business in the United States	Schweikart, Larry.	American Management Association,		2010	978-0-8144-1411-8
Book	An inquiry into the nature and causes of the wealth of nations	Smith, Adam.	The Modern Library,		1994	0-679-42473-3
Book	Analyzing operations in business : issues, tools, and techniques	Summers, Michael Roger, 1947-	Quorum Books,		1998	1-56720-126-1
Book	Anatomy of a business plan : a step-by-step guide to starting smart, building the business and securing your company's future	Pinson, Linda.	Out Of Your Mind . . . And Into The Mark	7th ed.	2008	978-0944205372
Book	Annual editions: business ethics 12/13	Richardson, John	McGraw-Hill/Dushkin	24th ed.	2012	978-0073528724
Book	Basic economics	Sowell, Thomas	Basic Books	4th ed.	2010	978-0465022526
Book	Basic letter and memo writing /.	VanHuss, Susie H.	South-Western,	5th ed.	2004	978-0538727839
Book	Basic marketing	Perreault, William D.	McGraw-Hill/Irwin	18th ed.	2010	978-0073529950
Book	Basic Mathematics for Economics, Business and Finance	Ummer, EK	Routledge		2012	978-0415664202
Book	Beyond "hello": a practical guide for excellent telephone communication and quality customer service	Davis, Jeannie	Now Hear This, Inc.		2000	978-0944918043
Book	Beyond Tallulah : how Sam Wyly became America's boldest big-time entrepreneur	Wyly, Sam.	Melcher Media,	1st ed.	2011	978-1-59591-069-1
Book	Beyond Tallulah : how Sam Wyly became America's boldest big-time entrepreneur	Wyly, Sam.	Melcher Media,	1st ed.	2011	978-1-59591-069-1

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Book	Bringing out the best in people : how to apply the astonishing power of positive reinforcement	Daniels, Aubrey C.	McGraw-Hill,	New & updated ed.	2000	0-07-135145-0
Book	Business : A Changing World.	Ferrell, O. C.	McGraw Hill Irwin,	Seventh	2009	978-0-07-351172-6
Book	Business @ the speed of thought : using a digital nervous system	Gates, Bill, 1955-	Grand Central Publishing		1999	0-446-52568-5
Book	Business communication	Krizian, A. C.	South-Western Publishing Co.	8th ed.	2010	978-1439080153
Book	Business Communication (Harvard Business Essentials)		Harvard Business Review Press		2003	978-1591391135
Book	Business communication : process and product.	Guffey, Mary Ellen.	South-Western College Pub.,	7th ed.	2010	978-0538466264
Book	Business communication today	Bovee, Courtland.	Prentice Hall,	7th ed.	2002	0-13-092858-5
Book	Business communication: Building critical skills	Locker, Kitty	McGraw-Hill/Irwin	5th ed.	2010	978-0073403151
Book	Business English	Guffey, Mary Ellen	South-Western Publishing,	10th ed.	2010	978-0324789744
Book	Business English: The Writing Skills You Need for Today's Workplace	Geffner, Andrea B.	Barron's Educational Series	5th ed.	2010	978-0764143274
Book	Business English: Writing in the Workplace	Ettinger, Blanche	Pearson / Prentice Hall	4th ed.	2007	978-0135134368
Book	Business essentials	Ebert, Ronald J.	Prentice-Hall,	2nd ed.	1998	0-13-751710-6
Book	Business Ethics : A Real World Approach.	Ghillyer, Andrew	McGraw Hill,		2008	978-0-07-340304-5
Book	Business ethics: : Concepts and cases	Velasquez, Manuel G.	Prentice-Hall, Inc.,	7th ed.	2011	978-0205017669
Book	Business etiquette for the 21st century : What to do and what not to do.	Brennan, Lynne	Judy Piatkus Publishers,		2003	0-7499-2330-X
Book	Business Law.	Emerson, Robert	Barron's Educational Series	5th ed.	2009	978-0764142406
Book	Business law: principles and practices	Goldman, Arnold	South=Western College/West	7th ed.	2006	978-0618640799
Book	Business math using Excel /.	Burton, Sharon.	Thomson/South-Western,	2nd ed.	2011	978-0538731195
Book	Business mathematics	Gary Clendenen, Stanley Salzman, Charles D. Miller	Addison Wesley	12th ed.	2011	978-0135109786
Book	Business Mathematics	Cleaves, Cheryl	Prentice Hall	9th ed.	2011	978-0135108178
Book	Business mathematics.	Hansen, Mary	South-Western Educational Publishing,	17th ed.	2009	978-0538448734
Book	Business plans for dummies	Tiffany, Paul	For Dummies		2004	978-0764576522
Book	Business Ratios and Formulas: A Comprehensive Guide	Bragg, Steven	Wiley	2nd ed.	2006	978-0470055175
Book	Business structures: Forming a corporation, LLRC, partnership, or sole proprietorship	Spadaccini, Michael	Entrepreneur Press,	2nd ed.	2007	978-0599181363
Book	Busn 3.0e	Kelly, Marce.	Cengage Learning,	3rd ed.	2011	978-1-43903961-8
Book	Calming upset customers: stay in control in any situation	Morgan, Rebecca	Crisp Learning	4th ed.	2009	978-1426018343

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Book	Change One Thing: Discover What's Holding You Back – and Fix It – With the Secrets of a Top Executive Image Consultant	Wildermuth, Anna	McGraw-Hill		2009	978-00716243
Book	Contemporary Business Mathematics : for Colleges.	Deitz, James E.	South-Western College Pub	16th ed.	2012	978-1133191148
Book	Contemporary Mathematics for Business and Consumers	Brechner, Robert	South-Western College Pub	6th ed.	2011	978-1111529376
Book	Core economics	Stone, Gerald W.	Worth Publishers,		2008	978-0-7167-9900-9
Book	Creating a world without poverty : social business and the future of capitalism	Yunus, Muhammad, 1940-	PublicAffairs,		2007	978-1-58648-493-4 (hardcover)
Book	Credibility : how leaders gain and lose it, why people demand it	Kouzes, James M., 1945-	Jossey-Bass Publishers,	2nd ed.	2011	978-0470651711
Book	Crucial conversations : Tools for talking when stakes are high	Patterson, Jerry	McGraw-Hill,	2nd ed.	2011	978-0071771320
Book	Decent people : decent company : how to lead with character at work and in life.	Turknett, Robert L.	Davies-Black Publishing,		2005	0-89106-206-8
Book	Diversity: leaders not labels	Graham, Stedman.	Free Press,		2006	978-0-7432-3437-5
Book	Do's and Taboos Around the World : for Women in Business.	Axtell, Roger E.	John Wiley and Sons,		1997	0-471-14364-2
Book	Dress smart : a guide to effective personal packaging	Fenner, Anne	Fairchild Publications	2nd ed.	2004	978-0563673160
Book	Economics	Cole, Don.	McGraw Hill,	35th.	2010	978-0-07-352856-4
Book	Economics for life : 101 lessons you can use every day!.	Madariga, Bruce	Houghton Mifflin Co,		2006	0-618-57641-X
Book	Economics today /.	Miller, Roger LeRoy.	Pearson/Addison Wesley,	13th ed.	2006	0-321-27883-6
Book	Effective human relations: organizational applications	Reece, Barry L.	South-Western College Pub	11th ed.	2010	978-0568747509
Book	Effective small business management	Hodgetts, Richard	Wiley	7th ed.	2000	978-0470003435
Book	Emily Post's The Etiquette Advantage in Business: Personal Skills for Professional Success	Post, Peggy	William Morrow	2nd ed.	2005	978-0060760021
Book	Employment Law for Business.	Bennett - Alexander, Dawn D.	McGraw-Hill/Irwin	7th ed.	2011	978-0073524962
Book	English & communication for colleges	Means, Thomas	South-Western Educational Pub.,	4th ed.	2006	978-0538730006
Book	Entrepreneur's toolkit : tools and techniques to launch and grow your new business.	Luecke, Richard.	Harvard Business School Press,		2005	1-59139-436-8 (alk. paper)
Book	Entrepreneurship : a small business approach	Bamford, Charles E.	McGraw-Hill,	1st ed.	2011	978-0-07-340311-3
Book	Entrepreneurship: Starting and operating a small business	Mariotti, Steve	Prentice Hall	2nd ed.	2009	978-0132366007
Book	Environmental management : readings and cases	Michael V. Russo.	Sage Publications, Inc	2nd ed.	2008	978-1412958493
Book	Essential do's and taboos : the complete guide to international business and leisure travel	Axtell, Roger E.	John Wiley & Sons, Inc,		2007	978-0-471-74050-6
Book	Essentials of business communication	Guffey, Mary Ellen.	South-Western/Cengage Learning,	8th ed.	2010	978-0-324-58799-9
Book	Essentials of business ethics: creating an organization of high integrity and superior performance	Collins, Denis	Wiley	Essential Series	2009	978-0470442562

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Book	Essentials of Business Law.	Liuzzo, Anthony L.	McGraw Hill,	Seventh	2007	978-0-07-337705-6
Book	Essentials of economics	Mankiw, N. Gregory.	South-Western Cengage Learning,	5th ed.	2008	978-0-324-59002-9
Book	Exploring Business.	Collins, Karen	Pearson Education, Inc,		2008	978-0-13-140365-9
Book	Financial accounting	Libby, Robert	Thomas South-Western,	7th ed.	2010	978-0078111020
Book	Fish! : a remarkable way to boost morale and improve results	Lundin, Stephen C., 1941-	Hyperion,		2000	0-7868-6602-0
Book	Foundations of finance: the logic and practice of financial management	Keown, Arthur J.	Pearson Prentice Hall,	6th ed.	2008	978-0-13-233922-3
Book	Freakonomics: a rogue economist explores the hidden side of everything	Levitt, Steven D.	HarperCollins Publishers,		2005	978-0-06-123400-2
Book	Fundamental accounting principles	Wild, John	McGraw-Hill/Irwin	20th ed.	2010	978-0078110870
Book	Fundamentals of cost accounting	Lansen, William	McGraw-Hill/Irwin	3rd ed.	2010	978-0073527116
Book	Fundamentals of economics	Boyes, William.	Houghton Mifflin,	4th ed.	2009	978-0-618-99267-6
Book	Gendersell : how to sell to the opposite sex	Tingley, Judith C.	Simon & Schuster,		1999	0-684-84385-4
Book	General office procedures	Silvis, Carol A.	Harcourt Brace Jovanovich, Publishers		1990	
Book	Gesture : the do's and taboos of body language around the world.	Axtell, Roger E.	John Wiley & Sons, Inc,		1998	0-471-18342-3
Book	Getting and staying organized	Livesay, Corinne R.	Irwin Professional Pub./Mirror Press,		1994	0-7863-0254-2
Book	Good to great : why some companies make the leap... and others don't /.	Collins, James C.	HarperBusiness,		2001	0-06-662099-6
Book	Good to great: why some companies make the leap and others don't	Collins, Jim	HarperCollins Publishers Inc.,		2001	978-0-06-662099-2
Book	Harvard Business Review on Communicating Effectively		Harvard Business Review Press	2nd ed.	2011	978-1422162514
Book	High-Impact Interview Questions: 701 Behavior-Based Questions to Find the Right Person for Every Job [	Hoevermeyer, Victoria	ANACOM		2005	978-0814473016
Book	How to Measure Anything: Finding the Value of Intangibles in Business	Hubbard, Douglas	Wiley	2nd ed.	2010	978-0470539392
Book	How to read a financial report: wringing vital signs out of numbers	Tracy, John A.	John Wiley and Sons, Inc.,	7th ed.	2009	978-0470405307
Book	How to think like an economist	Arnold, Roger A.	South-Western College Pub		2004	0-324-01575-5
Book	Improving employee performance through workplace coaching: a practical guide to performance management	Carter, Earl	Kogan Page Business Books		2005	978-0749444648
Book	Introduction to business	Dias, Laura Portolese.	McGraw-Hill Higher Education,		2009	978-0-07-337699-8
Book	Introduction to Business.	Dias-Portolese, Laura	McGraw Hill,		2009	978-0-07-337699-8
Book	Introduction to Business.	Madura, Jeff	Thomson South-Western,	Fourth	2007	0-324-36080-0

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Book	Invented here : maximizing your organization's internal growth and profitability	Bart, Victor, 1955-	Harvard Business School Press,		1998	0-87584-798-6 (alk. paper)
Book	It's called work for a reason : your success is your own damn fault	Winget, Larry ,	Gotham Books,		2007	978-1-59240-281-6
Book	It's not a glass ceiling, it's a sticky floor : free yourself from the hidden behaviors sabotaging your career success	Shambaugh, Rebecca.	McGraw-Hill,		2008	978-0-07-149394-9
Book	Just treat me like I matter: the heart of sales	Pinkard, Diane Marie.	Bonny Doon Publishing,		2008	978-0-9789030-0-8
Book	Kiss, bow, or shake hands	Morrison, Terri	Adams Media,	2nd ed.	2006	978-1-59337-368-9
Book	Kiss, bow, or shake hands : the bestselling guide to doing business in more than 60 countries.	Morrison, Terri.	Adams Media,		2006	1-59337-368-6
Book	Leadership chronicles of a corporate sage : five keys to becoming a more effective leader.	Bethanis, Susan J.	Dearborn Trade Publishing,		2004	0-7931-8603-X
Book	Leadership on the line : staying alive through the dangers of leading.	Heifetz, Ronald A.	Harvard Business School Press,		2002	1-57851-437-1
Book	Make Your Words Count: a Short Painless Guide to Business Writing for Accountants	Wilkie, Helen	CreateSpace		2011	978-1468094725
Book	Making work : new strategies.	Morgenstern, Julie.	Simon & Schuster,		2004	0-7432-5087-7
Book	Management : a real world approach	Ghillyer, Andrew W.	McGraw-Hill		2009	978-0-07-337701-8
Book	Managing human resources : productivity, quality of work life, profits.	Cascio, Wayne F.	McGraw-Hill/Irwin	9th ed.	2012	978-0078029172
Book	Managing the dynamics of change: the fastest path to creating an engaged and productive workplace	Jellison, Jerald	McGraw-Hill		2006	978-0071470445
Book	Marketing	Hiam, Alexander.	John Wiley,		2007	0-471-79079-6
Book	Marketing	Lamb, Charles W.	South-Western Cengage Learning,	12th ed.	2012	978-1111821647
Book	Marketing : The Core.	Kerin, Roger A.	McGraw Hill Irwin,	Third	2009	978-0-07-338106-0
Book	Marketing Management	Kotler, Philip	Pprentice-Hall	14th ed.	2011	978-0132102926
Book	Marketing.	Kerin, Roger A.	McGraw Hill Irwin,		2009	978-0-07-340472-1
Book	Marking	Lamb, Charles.	South-Western Cengage Learning.		2010	978-0-324-59109-5
Book	Master Math: Business and Personal Finance Math	Hansen, Mary	Course Technology PTR		2011	978-1435457881
Book	Mathematics and Statistics for Financial Risk Management	Miller, Michael	Wiley,		2012	978-1118170625
Book	MBA Fundamentals Business Writing	Flood, Timothy	Kaplan Publishing		2008	978-1427797179
Book	Media messages /.	Holtzman, Linda.	M.E. Sharpe,		2000	0-7656-0337-3
Book	MGMT 3	Williams, Chuck, 1959-	South-Western Cengage Learning,	3rd ed.	2010	978-0538743525
Book	Monday morning leadership : 8 mentoring sessions you can't afford to miss.	Cottrell, David.	CornerStone Leadership Institute,		2002	0-9719424-3-9
Book	Motivating people for improved performance : the results driven manager.	Harvard Business School Press.	Harvard Business School Press,		2005	1-59139-779-0



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Book	Movers & Shakers: the 100 most influential figures : in modern business.		Bloomsbury Publishing,		2003	0-7382-0914-7
Book	Non verbal communication.	Burgoon, Judee	Allyn & Bacon		2009	978-0205525003
Book	Not everyone gets a trophy : how to manage Generation Y	Tulgan, Bruce	Jossey-Bass,	1st ed.	2009	978-0-470-25626-8
Book	Now, discover your strengths.	Buckingham, Marcus	The Free Press,		2001	0-7432-0114-0
Book	Poised for Success: mastering the four qualities that distinguish out	Whitmore, Jacqueline	St. Martin's Press		2011	978-0312600327
Book	Principles in Management.	Hill, Charles	McGraw-Hill/Irwin		2006	978-0073530123
Book	Principles of accounting	Needles, Belverd	Cengage Learning	11th ed.	2011	978-143937744
Book	Principles of marketing : a global perspective	Kotler, Philip	Pearson		2008	978-9810679521
Book	Professional Development : Bus 150.		McGraw Hill,		2008	978-0-390-65907-1
Book	Quick team-building activities for busy managers: fifty exercises that get results in just fifteen minutes	Miller, Brian Cole.	Amacom,		2004	978-0-8144-7201-9
Book	Reference manual for the office	House, Clifford R.	South-Western Publishing Co.	7th ed.	1989	
Book	Results-based leadership /Results-Based Leadership : how leaders build the business and improve the bottom line	Ulrich, David, 1953-	Harvard Business School Press,		1999	0-87584-871-0 (
Book	Retail Marketing and Branding: A Definitive Guide to Maximizing ROI [Hardcover]	Perrey, Jesko	Wiley		2011	978-0470979662
Book	Rubies in the orchard : how to uncover the hidden gems in your business	Resnick, Lynda	Doubleday,	1st ed.	2009	978-0-385-52578-7
Book	Schaum's Outline of Basic Business Mathematics	Don, Eugene	McGraw-Hill	2nd ed.	2009	978-0071611589
Book	Schaum's Outline of Mathematics of Finance,	Brown, Robert E.	McGraw-Hill	2nd ed.	2011	978-0071756051
Book	Small business management : an entrepreneur's guidebook	Byrd, Mary Jane.	McGraw-Hill Irwin,	6th ed.	2009	978-0-07-340507-0
Book	Solving the professional development puzzle : 101 solutions for career and life planning	Sherfield, Robert M.	Pearson Prentice Hall,		2009	978-0-13-500365-7 (pbk.)
Book	Strategic management : text and cases.	Dess, Gregory G.	McGraw-Hill/Irwin,	5th ed.	2009	978-0073530413
Book	Street fighters : the last 72 hours of Bear Stearns, the toughest firm on Wall Street.	Kelly, Kate.	Portfolio,		2009	978-1-59184-273-6
Book	Successful Business Planning in 30 Days.	Patsula, Peter J.	Pastula Media,	3rd ed.	2004	0-9678402-3-6
Book	Successful project management	Gido, Jack.	South-Western,	5th ed.	2011	978-0538478977
Book	Successful writing at work	Kolin, Philip C.	Houghton Mifflin,	8th ed.	2007	978-0-618-59370-5
Book	Superfreakonomics : global cooling, patriotic prostitutes, and why suicide bombers should buy life insurance	Levitt, Steven D.	William Morrow,	1st ed.	2010	978-0-06-194122-1
Book	Supervision : concepts and practices of management	Leonard, Edwin	South-Western College Pub	12th ed.	2012	978-1111969790
Book	Supervisory management	Mosley, Donald	South-Western College Pub	8th ed.	2010	978-0538737074
Book	Supervisory management /7th.ed.Mosley, Donald.		Thomson South-Western		2008	978-0-324-42143-9
Book	Supervisory Management : The Art of Inspiring, Empowering and Developing People.	Mosley, Donald	Thomson-South Western,	7th ed.	2008	978-0-324-42143-9

## Business Library Resource List

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	Telephone Courtesy & Customer Service: Be Your Company's Lifeline to Customers (Crisp Fifty-Minute Books) [Paperback]	Finch, Lloyd	Crisp Learning	4th ed.	2009	978-1426018541
Book	That used to be us : how America fell behind in the world it invented and how we can come back	Friedman, Thomas L.	Farrar, Straus and Giroux,	1st ed.	2011	978-0-374-28890-7
Book	The 21 irrefutable laws of leadership : follow them and people will follow you	Maxwell, John C.	Thomas Nelson Publishers,	10th ed.	2007	978-0785288374
Book	The 4-dimensional manager : DiSC strategies for managing different people in the best ways	Straw, Julie, 1957-	Berrett-Koehler Publishers,	1st ed.	2002	1-57675-135-X
Book	The 7 habits of highly effective people : restoring the character ethic	Covey, Stephen R.	Free Press,	Revised ed.	2004	978-0-7432-6951-3
Book	The 8th habit : from effectiveness to greatness	Covey, Stephen R.	Free Press,		2004	978-0-7432-8793-7
Book	The 9 steps to financial freedom : Practical & spiritual steps so you can stop worrying.	Orman, Suze	Three Rivers Press	3rd ed.	2006	978-0307345844
Book	The Administrative Professional : Technology & Procedures.	Fulton-Calins, Patsy	Thomson South-Western,	Thirteenth	2007	978-0-538-72948-2
Book	The art of speedreading people : harness the power of personality type and create what you want in business and in life	Tieger, Paul D.	Little, Brown,	1st ed.	1998	0-316-84525-6
Book	The basics of finance : financial tools for non-financial managers	Milling, Bryan E.	iUniverse		2003	978-0595290307
Book	The book of business wisdom : classic writings by the legends of commerce and industry	edited by Peter Krass.	J. Wiley,		1997	978-0471165125
Book	The book that's sweeping America! : or, why I love business!	Thomas, Stephen Michael Peter	John Wiley & Sons, Inc.,		1997	0-471-17398-3
Book	The business of business: how 100 businesses really work	Horowitz, David.	Harper & Row Publishers, Inc.,		1989	
Book	The Business Style Handbook, Second Edition: An A-to-Z Guide for Effective Writing on the Job	Cunningham, Helen	McGraw-Hill	2nd ed.	2012	978-0071800105
Book	The changing face of economics : Conversations with cutting edge economists	Colander, David C.	University of Michigan Press,		2004	0-472-06877-6
Book	The complete book of business plans: simple steps to writing powerful business plans	Covello, Joseph A.	Sourcebooks, Inc,	2nd ed.	2006	978-1402207631
Book	The complete guide to human resources and the law	Shilling Dana	Aspen Publishers	2012	2011	978-0735508965
Book	The economic way of thinking.	Heyne, Paul	Prentice Hall,	11th ed.	2006	0-13-154369-5
Book	The essentials of finance and accounting for nonfinancial managers	Fields, Edward	AMACOM	2nd ed.	2011	978-0814416242
Book	The Future of Business.	Gitman, Lawrence	Thomson South Western,	6th ed.	2008	978-0-324-53744-4
Book	The future of less : what the wireless, paperless, and cashless revolutions mean to you	Kupetz, Allen H.	Emerald Book Co.,	1st ed.	2008	978-1-934572-09-2
Book	The Harvard Entrepreneurs Club guide to starting your own business	Sharma, Poonam	J. Wiley,		1999	0-471-32628-3
Book	The is PR : the realities of public relations.	Newson, Doug.	Thomson/Wadsworth,		2004	0-534-56263-9

## Business Library Resource List

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	The leader's compass : set your course for leadership success .:	Ruggero, Ed.	Academy Leadership,		2003	0-9727323-0-6
Book	The legal and e-commerce environment today : business in its ethical, regulatory, and international setting	Miller, Roger Leroy	South-Western College Publishing,	7th ed.	2012	978-1111530617
Book	The Lexus and the olive tree	Friedman, Thomas L.	Anchor Books,	1st Anchor Books ed.	2000	0-385-49934-5
Book	The loudest duck : moving beyond diversity while embracing differences to achieve success at work /.	Liswood, Laura.	Wiley,		2010	978-0-470-48584-2
Book	The manager's desk reference	Berryman-Fink, Cynthia, 1952-	AMACOM, American Management Association,	2nd ed.	2007	978-0814400395
Book	The Mc-Graw-Hill guide to starting your own business : a step-by-step blueprint for the first-time entrepreneur	Harper, Stephen C.	McGraw-Hill,	2nd ed.	2003	978-0071410120
Book	The Millionaire Next Door : The Surprising Secrets of America's Wealthy.	Stanley, Thomas J, Ph.D.	Longstreet Press		1996	978-1-56352-330-4
Book	The moral advantage: how to succeed in business by doing the right thing	Damon, William.	Berrett-Koehler Publishers, Inc.,		2004	978-1576752067
Book	The one minute manager	Blanchard, Ken.	William Morrow	3rd ed.	2009	978-0061741203
Book	The portable MBA in economics	Eades, Kenneth	Wiley,	5th ed.	2010	978-0470481295
Book	the portable MBA in finance and accounting	Grossman, Theodore	Wiley	4th ed.	2009	978-0470481301
Book	The portable MBA in investment	[edited by] Peter L. Bernstein.	Wiley,		1995	0-471-10661-5
Book	The portable MBA in management	Cohen, Allan R.	J. Wiley,	2nd ed.	2002	978-0471204558
Book	The portable MBA in marketing	Eades, Kenneth	J. Wiley,	5th ed.	2010	978-0470481295
Book	The right brain business plan: a creative, visual map for success	Lee, Jennifer	New World Library		2011	978-1577319443
Book	The Rules of Work, Expanded Edition: A Definitive Code for Personal Success	Templar, Richard	FT Press		2010	978-0137072064
Book	The safe hiring manual /.	Rosen, Lester S.	Facts on Demand Press,	1st ed.	2004	1-889150-44-4
Book	The silent language of leaders: how body language can help or hurt how you lead	Goman, Carol Kinsey	Jossey-Bass		2011	978-0470876367
Book	The three laws of performance : rewriting the future of your organization and your life	Zaffron, Steve, 1944-	Jossey-Bass,	1st ed.	2009	978-0-470-19559-8 (trade)
Book	The Truth About the New Rules of Business Writing	Canavor, Natalie	FT Press		2009	978-0137153152
Book	The workplace: chart your career	Pace, Joe.	McGraw-Hill,		2006	978-0-07-829831-8
Book	The workplace: interpersonal strengths and leadership	Pace, Joe.	Career Education		2005	978-007605697
Book	The workplace: today and tomorrow	Pace, Joe.	Career Education		2006	978-0078605703
Book	The world is flat : a brief history of the twenty-first century	Friedman, Thomas L.	Picador/Farrar, Straus and Giroux	1st Picador ed.	2007	978-0-312-42507-4
Book	The world that trade created : society, culture, and the world economy, 1400 - the present.	Pomeranz, Kenneth.	M.E. Sharpe,		1999	0-7656-0250-4

## Business Library Resource List

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	Think big act small: how america's best performing companies keep the start-up spirit alive	Jennings, Jason.	Portfolio,		2005	
Book	This is PR : The Realities of Public Relations.	Newsom, Doug	Thomson Wadsworth,	Ninth	2007	978-0-495-09132-5
Book	Thriving on chaos	Peters, Thomas J.	Knopf,		1988	
Book	Understanding American business jargon : a dictionary	Folsom, W. Davis.	Greenwood Press,	2nd ed.	2005	978-0313334504
Book	Understanding Business.	Nickels, William G.	McGraw Hill Irwin,	Eighth	2008	978-0-07-310597-0
Book	West's business law : text, cases, legal, ethical, regulatory, and international environment	Clarkson, Kenneth W.	West Educational Pub. Co.	12th ed.	2010	978-0538470827
Book	what color is your parachute? : A Practical Manual for Job-Hunters	Bolles, Richard Nelson	Ten Speed Press,	40th ed.	2011	978-1607740100
Book	Who moved my cheese? : an amazing way to deal with change in your work and in your life.	Johnson, Spencer.	G. P. Putnam & Sons,		1998	0-399-14446-3
DVD	Big mac Inside the McDonald's empire	A CNBC original production.	Films for the Humanities and Sciences,	2007	2007	978-1-42139092-5
DVD	Bill Gates: How a Geek Changed the World.	Bruce, Fiona	Films for the Humanities,	DVD	2008	
DVD	Blowing Bubbles : The Emergence of Stock Trading.	Ferguson, Niall	Films for the Humanities & Sciences,	DVD	2008	
DVD	Boso online marketplace Converting users into investment gold	Films Media Group/Films for the Humanities and Sciences.	Films Media Group,	2007	2006	978-1-42136677-7
DVD	Business ethics the bottom line.	Films for the Humanities & Sciences.	Fils for the Humanities & Sciences,		1997	978-0-7365-5154-0
DVD	Chip that Changed the World.		Educational Video Network.			
DVD	Corporate social responsibility From principles to profit	Films Media Group.	Films Media Group/Films for the Humanities and Sciences,	2004	2004	978-1-42130011-5
DVD	Dynamic leadership in turbulent times CEO exchange.	Films for the Humanities & Sciences.	Films for the Humanities & Sciences,		2002	978-1-4213-0727-5
DVD	E-commerce in business	Films Media Group/Films for the Humanities and Sciences.	Films Media Group/Films for the Humanities and Sciences,	2004	2003	978-0-7365-9701-2
DVD	E-Mail Is Ruining My Life!.	Cooper, Cary Dr.	Films for the Humanities,	DVD	2008	978-1-60467-683-9
DVD	Enterprise & Entrepreneurs : Business Studies.	Ahmed, Ajaz	Films for the Humanities & Science,	DVD	2008	
DVD	Ethics and social responsibility in business	Films Media Group.	Films Media Group/Films for the Humanities and Sciences,	2003	2003	978-0-7365-9581-0
DVD	Explaining globalization	Films Media Group/Films for the Humanities and Sciences.	Films Media Group,	2006	2006	978-1-42138956-1

## Business Library Resource List

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
DVD	Freakonomics with Levitt and Dubner	Films Media Group/Films for the Humanities and	Films Media Group/Films for the Humanities and	2006	2006	978-1-42136793-4
DVD	Global Marketplace: The benefits of globalization.		Films for the Humanities,		2000	978-0-7365-5489-3
DVD	How I made my millions	Films Media Group/Films for the Humanities and Sciences.	Films Media Group/Films for the Humanities and Sciences,	2008	2008	978-1-60467-979-3
DVD	I-magine IPOD accessories Jumping from startup to market leader	Films Media Group/Films for the Humanities and Sciences.	Films Media Group,	2006	2006	978-1-42136675-3
DVD	In brands we trust	Films Media Group/Films for the Humanities and Sciences.	Films Media Group/Films for the Humanities and Sciences,	2002	2002	978-0-7365-8141-7
DVD	Keys to success in business	Cambridge Educational/Films Media Group.	Cambridge Educational/ Films media Group,	2004	2005	978-1-42131254-5
DVD	Teaching tools for macroeconomics, government, and international trade	Films Media Group/Films for the Humanities and Sciences.	Films Media Group,	2006	2006	978-1-42136974-7
DVD	Teenage tycoons	Produced by the Open University.	Films Media Group/The Open University,	2006	2006	978-1-42136366-0
DVD	Telephone courtesy pays	Advantage Media.	Kantola Productions, LLC,		2005	
DVD	The selling game A new era in advertising	Films Media Group/Films for the Humanities and Sciences.	Film Media Group/Films for the Humanities and Sciences,	2007	2007	978-1-60467-439-2
DVD	Top ten tips for entrepreneurs	Films Media Group/Films for the Humanities and Sciences.	Films Media Group,		2008	978-1-60825-039-4
DVD	Tough at the top: business management styles.		Films for the Humanities,		2000	978-1-4213-7699-8
DVD	What Is Marketing? The Basics and Beyond		Films for the Humanities & Sciences,		2009	978-1-61616-948-0
DVD	Who Owns America? : Economic Crisis in the United States.		Films for the Humanities & Science,		2008	978-1-60467-387-6

## Medical Library Resources

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	1,801 Home remedies : Trustworthy treatments for everyday health problems.	Reader's Digest	Reader's Digest Association,		2003	0-7621-0488-0
Book	2012 HCPCS : Level II	Buck, Carol J.	Saunders/Elsevier, Inc.,	2010 Standard ed.	2012	978-1-45570771-3
Book	2012 ICD-9-CM for hospitals, volumes 1, 2 & 3	Buck, Carol J.	Elsevier/Saunders ;	Professional ed.	2012	978-1-45570713-3 (pbk.)
Book	2012 Step By Step Medical Coding.	Buck, Carol J	Saunders Elsevier,		2011	978-1455706228
Book	3-2-1 code it!	Green, Michelle A.	Delmar, Cengage Learning,	3rd ed.	2011	978-1111540586
Book	A short course in medical terminology	Collins, C. Edward.	Lippincott Williams & Wilkins,	2nd ed.	2010	978-0781798839
Book	Administrative Medical Assisting.	Fordney, Marilyn T.	Delmar Cengage Learning,	7th ed.	2012	978-1133133926
Book	Adult Health Concerns		Omnigraphics,		2008	978-0-7808-0999-4
Book	Anatomy : a regional atlas of the human body.	Clemente, Carmine D.	Lippincott Williams & Wilkins,	6th ed.	2010	978-1582558899
Book	Anatomy, physiology, & disease : An interactive journey for health professionals.	Colbert, Bruce J.	Prentice Hall	2nd ed.	2012	978-0132865661
Book	Atlas of human anatomy	Netter, Frank.	Saunders/Elsevier,	5th ed.	2010	978-1416059516
Book	Atlas of pathophysiology		Lippincott Williams & Wilkins,	3rd ed.	2009	978-1605471525
Book	Basic clinical laboratory techniques	Estridge, Barbara H., Reynolds, Anna P.	Delmar Cengage Learning,	6th ed.	2011	978-1111138363
Book	Basic infection control for health care providers.	Kenamer, Mike	Thomson Delmar Learning,	2nd Ed.	2007	978-1-41801978-5
Book	Basic radiology	editors, Michael Y.M. Chen, Thomas L. Pope, David J. Ott.	McGraw Hill Medical,	2nd ed.	2011	978-0-07-162708-5
Book	Bates' guide to physical examination and history taking	Bickley, Lynn S.	Wolters Kluwer/Lippincott Williams & Williams,	10th ed.	2009	978-0-7817-8058-2
Book	Blood and Circulatory Disorders Sourcebook		Omnigraphics,	3rd ed.	2010	978-0-7808-1081-5
Book	Building a Medical Vocabulary: with Spanish Translations	Leonard, Peggy C.	W.B. Saunders Company,	8th ed.	2011	978-1437727845
Book	Burton's Microbiology for the Health Sciences.	Engelkirk, Paul G.	Lippincott Williams & Wilkins,	9th ed.	2010	978-1605476735
Book	Cancer Sourcebook		Omnigraphics,	6th ed.	2011	978-0-7808-1145-4
Book	Cardiovascular Disorders Sourcebook		Omnigraphics,	4th ed.	2010	978-0-7808-1080-8
Book	Charting Made Incredibly Easy!	Springhouse Corporation	Lippincott Williams & Wilkins	2nd ed.	2002	978-1582551647
Book	Childhood Diseases and Disorders Sourcebook		Omnigraphics,	3rd ed.	2012	978-0-7808-1031-0

## Medical Library Resources

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	Clinical medical assisting : A professional, field smart approach to the workplace	Heller, Michelle E.	Delmar/Cengage Learning,		2009	978-1-40182718-2
Book	Clinical medical assisting: Foundation and practice	Frazier, Margaret Schell	Pearson Prentice Hall,	1st Ed.	2008	978-0-13-089337-6
Book	Clinical procedures for medical assisting	Booth, Kathryn A.	McGraw-Hill,	3rd ed.	2009	978-0-07-321146-6
Book	Coding Basics : Medical Billing & Reimbursement Fundamentals.	Richards, Cynthia A.	Delmar, Cengage Learning,		2010	978-1-42831802-1
Book	Complementary and alternative medicine sourcebook : basic consumer health information about complementary and alternative medical therapies, including		Omnigraphics,	3rd ed.	2010	978-0-7808-1082-2
Book	Comprehensive Medical Assisting : Administrative & Clinical Competencies.	Judy Kronenberger RN CMA, Laura Durham, Denise Woodson	Lippincott, Williams and Wilkins,	4th ed.	2012	978-1451100655
Book	Comprehensive medical terminology	Jones, Betty Davis.	Delmar Thomson Learning,	4th ed.	2010	978-1435439870
Book	Computerized medical office procedures : a worktext : using Medisoft, version 14	Larsen, William D.	Saunders Elsevier,	3rd ed.	2010	978-1437716085
Book	Computers in the medical office	Sanderson, Susan M.	Career Education	8th ed.	2012	978-0073402130
Book	Computers in the medical office	Sanderson, Susan M.	McGraw-Hill,	7th ed.	2011	0-07-337460-1
Book	Contagious Diseases Sourcebook		Omnigraphics,	2nd ed.	2010	978-0-7808-1075-4
Book	Contemporary medical office procedures	Humphrey, Doris D.	Delmar Cengage Learning,	3rd ed.	2004	1-40186345-0
Book	CPT 2012 : current procedural terminology.	Buck, Carol J.	American Medical Association,	Professional Edition.	2011	978-1-60359-568-1
Book	Cultural diversity in health and illness /.	Spector, Rachel E.	Prentice Hall,	8th ed.	2012	978-0132840064
Book	Current medical diagnosis & treatment 2011		McGraw-Hill Medical,	52nd	2013	978-0071781824
Book	Defeating diabetes : A no-nonsense approach to Type 2 diabetes and the disability epidemic.	Davis, Brenda, RD	Healthily Living Pub,		2003	1-57067-139-7
Book	Delmar Nurse's Drug Handbook 2012 Edition	Spratto, George R.	Cengage Learning,	21st ed.	2012	978-1111310653
Book	Delmar's fundamentals of anatomy and physiology	Rizzo, Donald C.	Delmar/Thomson Learning,	1st ed.	2010	9781435438712
Book	Dermatological Disorders Sourcebook		Omnigraphics,	2nd ed.	2005	978-0-7808-0795-2
Book	Disease Management Sourcebook		Omnigraphics,		2008	978-0-7808-1002-0
Book	Dorland's illustrated medical dictionary.		W.B. Saunders,	32nd ed.	2011	978-1416062578
Book	Ear, Nose, and Throat Disorders Sourcebook		Omnigraphics,	2nd ed.	2007	978-0-7808-0872-0

## Medical Library Resources

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	Eating for life.	Phillips, Bill	High Point Media,		2003	0-9720184-1-7
Book	Electronic health records	Hamilton, Byron. 1958-	McGraw-Hill,	2nd ed.	2011	978-0-07-337439-0
Book	Endocrine and Metabolic Disorders Sourcebook		Omnigraphics,	2nd ed.	2007	978-0-7808-0952-9
Book	English & Spanish medical words & phrases		Lippincott Williams & Wilkins,	4th ed.	2007	978-1582556734
Book	Essential of Medical Language.	Allan, David M.	McGraw Hill Higher Education,		2010	978-0-07-337414-7
Book	Essentials of Medical Genetics for Health Professionals.	Gunder, Laura	Jones & Bartlett Learning,		2011	978-0-7637-5960-5
Book	Ethical issues in modern medicine : contemporary readings in bioethics	Steinbock, Bonnie.	McGraw-Hill,	7th ed.	2009	978-0-07-340735-7
Book	Ethics of health care : a guide for clinical practice	Edge, Raymond S.	Thomson Delmar Learning,	3rd ed.	2005	1-40186183-0
Book	Excelling in the externship : a preparation guide for medical assisting and allied health	Halverson-Bender, Kimberly.	Prentice Hall,		2008	978-0-13-501682-4
Book	Exploring medical language : a student-directed approach.	Brooks, Myrna LaFleur.	Elsevier/Mosby,	8th ed.	2011	978-0323073080
Book	Family medical guide	American Medical Association	John Wiley & Sons	4th ed.	2004	0-471-26911-5
Book	Gastrointestinal Diseases and Disorders Sourcebook		Omnigraphics,	2nd ed.	2006	978-0-7808-0798-3
Book	Getting started in the computerized medical office: Fundamentals and practice	Correa, Cindy	Delmar/Cengage	2nd ed.	2010	978-1435438477
Book	Grammar & Writing Skills for the Health Professional.	Villemaire, Doreen	Thomson,	2nd. ed.	2005	978-1-40187374-5
Book	Guide to culturally competent health care	Purnell, Larry D.	F.A. Davis Company,	2nd ed.	2009	978-0-8036-2064-3
Book	Guide to health claims examining : an honors certification textbook	ICDC Publishing, Inc.	Pearson Prentice Hall,	2nd ed.	2007	0-13-219408-2
Book	Guide to Infectious Diseases by Body System.	Pommerville, Jeffrey C.	Jones & Bartlett Publishers,	2nd ed.	2010	978-1449605919
Book	Guide to Medical Billing	Brown, Sharon	Prentice Hall	3rd ed.	2012	978-0135041376
Book	Guyton and Hall textbook of medical physiology	Hall, John E.	Sanders/Elsevier,	12th ed.	2011	978-1-41604574-8
Book	Health information technology	Davis, Nadinia.	Saunders Elsevier,	2nd ed.	2007	978-1-41602316-6
Book	Health unit coordinating	Brooks, Myrna LaFleur.	Saunders,	6th ed.	2008	978-1416041726



## Medical Library Resources

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Book	Healthcare human resource management.	Flynn, Walter J.	South-Western,	2nd. ed.	2007	0-324-31704-2
Book	HIPAA : the questions you didn't know to ask.	Meyer, M. Jayson.	Pearson/Prentice Hall,		2004	0-13-114426-X
Book	HIPAA for allied health careers	Newby, Cynthia.	McGraw-Hill,		2009	978-0-07-337412-3
Book	HIPAA Health: HIPAA Security Basics for the Health Care Workforce.		Pearson Prentice Hall,		2006	0-13-171267-5
Book	Human diseases.	Neighbors, Marianne	Delmar/Cengage	3rd ed.	2009	978-1435427518
Book	Immerse Yourself Medical Language.	Turley, Susan	Pearson,	2nd ed.	2011	978-0-13-505578-6
Book	Immune System Disorders Sourcebook		Omnigraphics,	2nd ed.	2005	978-0-7808-0748-8
Book	Information technology for the health professions	Burke, Lillian.	Pearson Prentice Hall,	4th ed.	2012	978-0132897648
Book	Insurance handbook for the medical office /.	Fordney, Marilyn Takahashi	W.B. Saunders Company,	12th ed.	2011	978-1437722567
Book	Introduction to medical terminology	Ehrlich, Ann, 1938-	Delmar Cengage Learning,	2nd ed.	2009	9781418030179
Book	Kinn's the medical assistant : an applied learning approach	Adams, Alexandra P.	Saunders/Elsevier,	11th ed.	2010	978-1416054399
Book	Legal and ethical issues for health professionals	Pozgar, George D.	Jones & Bartlett Learning,	3rd ed.	2013	978-1-44967211-9
Book	Lippincott Williams & Wilkins atlas of anatomy	Tank, Patrick W.	Wolters Kluwer/Lippincott Williams & Wilkins,		2009	978-0-7817-8505-1
Book	Lippincott, Williams & Wilkins administrative medical assisting	Durham, Laura Southard.	Wolters Kluwer Health/Lippincott Williams & Wilkins,	3rd ed.	2012	978-1451115796
Book	Math and dosage calculations for medical careers	Booth, Kathryn A.	Career Education	4th ed.	2011	978-0077460389
Book	Math basics for the healthcare professional	Benjamin-Lesmeister, Michele.	Prentice Hall	3rd ed.	2008	978-0135126325
Book	McGraw-Hill Medical Dictionary for Allied Health	Breskin, Myrna, et al	McGraw-Hill Higher Education		2008	978-0-07-351096-5
Book	Medical Assisting : Administrative and Clinical Competencies	Keir, Lucille et al.	Delmar Cengage Learning	6th ed.	2008	978-1-41803266-1
Book	Medical Assisting : Administrative and Clinical Procedures With Anatomy and Physiology Student Workbook for use with.	Booth, Kathryn A. RN, RMA,(AMT), RPT, CPhT, MS	McGraw - Hill,	4th Ed.	2011	978-0-07-734009-4
Book	Medical assisting : foundations and practices	Frazier, Margaret Schell.	Pearson,		2010	978-0135150580
Book	Medical assisting exam review : for CMA and RMA Certification	Helen J. Houser	Lippincott, Williams and Wilkins,	3rd ed.	2011	978-1609133689

## Medical Library Resources

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Book	Medical Assisting Exam Review : Prep for CMA, RMA & CMAS Exams.	Cody, J. P.	Delmar Cengage	3rd ed.	2010	978-1435499140
Book	Medical Assisting Exam Review.	Holmes, Deborah E.	Saunders Elsevier,	3rd ed.	2010	978-1437722369
Book	Medical Assisting Made Incredibly Easy: Administrative Competencies	Kale-Smith, Geri	Lippincott Williams & Wilkins,	1st ed.	2008	978-0-7817-7810-7
Book	Medical Assisting Made Incredibly Easy: Lab Competencies	Doolin, Peter J.	Wolters Kluwer/Lippincott Williams & Wilkins,		2008	978-0781763479
Book	Medical Assisting Review : Passing the CMA,RMA & Other Exams.	Moini, Jahangir	McGraw Hill Higher Education,	4th Ed.	2011	978-0073374581
Book	Medical English clear & simple : a practice-based approach to English for ESL healthcare professionals	Hull, Melodie.	F.A. Davis,		2010	978-0-8036-2165-7
Book	Medical language for modern health care	Allan, David, 1942-	McGraw Hill,	2nd ed.	2011	978-0-07-337430-7 (alk. paper)
Book	Medical language: Immerse yourself	Turley, Susan	Pearson,	2nd ed.	2011	978-0-13-505578-6
Book	Medical law ethics & bioethics : for the health professions	Lewis, Marcia A.	F.A. Davis,	7th ed.	2012	978-0803627062
Book	Medical Office Procedures.	Becklin, Karonne J.	McGraw Hill,	6th Ed.	2006	978-0-07-320108-5
Book	Medical spanish pocket spanish for medical professionals	Fischaess, Claudia, et al (eds.)	Borm Bruckmeier Publishing	3rd ed.	2012	978-1591032649
Book	Medical terminology : a living language	Fremgen, Bonnie F.	Pearson Prentice Hall,	4th ed.	2009	978-0-13-158998-8
Book	Medical terminology : a programmed systems approach	Dennerll, Jean Tannis.	Delmar Cengage Learning,	10th ed.	2009	1-43543889-2
Book	Medical terminology complete!	Wingerd, Bruce D.	Prentice Hall	2nd ed.	2012	978-0132843225
Book	Medical terminology for health careers	Ettinger, Alice G., 1943-	EMCParadigm,	2nd ed.	2007	978-0-7638-2270-5
Book	Medical Terminology for Health Professions	Ehrlich, Ann	Delmar/Cengage Learning,	6th ed.	2009	978-1-41807252-0
Book	Medical terminology made incredibly easy /.		Lippincott Williams & Wilkins,	3rd ed.	2088	978-0781788458
Book	Medical terminology simplified : a programmed learning approach by body system	Gyls, Barbara A.	F.A. Davis Co.,	4th ed.	2010	978-0-8036-2091-9
Book	Medical tests sourcebook : basic consumer health information about X-rays, blood tests, stool and urine tests, biopsies, mammography, endoscopic proce		Omnigraphics,	4th ed.	2011	978-0-7808-1151-5
Book	Medical transcription : fundamentals & practice	Health Professions Institute	Pearson Education	4th ed.	2012	978-0132988148
Book	Medical transcription fundamentals : where success takes root	Gilmore, Diane M.	Lippincott Williams & Wilkins,	2nd ed.	2012	978-1609138660

## Medical Library Resources

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	Memmler's The Human Body : in Health and Disease.	Cohen, Barbara Janson	Lippincott Williams & Wilkins,	11th ed.	2009	978-0-7817-6577-0
Book	Men's Health Concerns Sourcebook		Omnigraphics,	3rd ed.	2009	978-0-7808-1033-4
Book	Mental Health Disorders Sourcebook		Omnigraphics,	5th ed.	2012	978-0-7808-1275-8.
Book	Merck manual of medical information.	Beers, Mark, MD, Editor	Simon & Schuster,	2nd Home ed.	2003	0-7434-7733-2
Book	Merriram-Webster's Medical Desk Dictionary.		Thomson,	Revised	2005	978-1-41800056-1
Book	Mosby's medical dictionary		Mosby Elsevier,	9th ed.	2012	978-0323085410
Book	Nursing Survival Guide: Drug Calculations and Drug Administration	Chernecky, Cynthia, PhD, RN, CNS, AOCN	Saunders,	2nd ed.	2005	978-1416028772
Book	Pearson's comprehensive medical assisting: administrative and clinical competencies	Beaman, Nina.	Pearson Education, Inc,	2nd ed.	2011	978-0-13-500883-6
Book	Physicians' desk reference : PDR 2011.		PDR Network,		2011	978-1563638008
Book	Preparing to Pass The Medical Assisting Exam	Harrison, Carlene	Jones & Barlett,		2011	978-0-7637-5402-0
Book	Preventing Infectious Diseases.	Lindsey, Jeffrey PhD	Jones and Bartlett Publishers,	5th ed.	2008	978-0-7637-4990-3
Book	Principles of Pharmacology for Medical Assisting.	Rice, Jane	Delmar Cengage Learning,	Fourth	2006	978-1-40188017-0
Book	Professional Guide to Diseases (Professional Guide Series)		Lippincott, Williams & Wilkins,	10th ed.	2012	978-1451144604
Book	Respiratory Disorders Sourcebook		Omnigraphics,	2nd ed.	2008	978-0-7808-1007-5
Book	Saunders Nursing Survival Guide: ECGs & the heart.	Chernecky, Cynthia, PhD, RN, CNS, AOCN	Saunders,	2nd ed.	2005	978-1416028789
Book	Spanish for health care professionals.	Harvey, William C.	Barron's,	3rd ed.	2008	0-7641-1138-8
Book	Stedman's medical abbreviations, acronyms & symbols.	Stedman, Thomas Lathrop	Wolters Kluwer Health/Lippincott Williams & Wilkins,	5th ed.	2012	978-1608316991
Book	Stedman's Medical Dictionary : for Health Professions & Nursing.	Stedman, Thomas Lathrop	Lippincott, Williams & Wilkins,	7th ed.	2011	978-1608316922
Book	Stedman's medical terminology : steps to success in medical language	Creason, Charlotte [editor].	Wolters Kluwer/Lippincott Williams & Wilkins,		2011	978-1-58255-816-5
Book	Step-by-step medical coding	Buck, Carol J.	Saunders Elsevier,		2012	978-1455744657
Book	Taber's Cyclopedic Medical Dictionary.		F A Davis Company,	21st ed.	2009	978-0-8036-1559-5

## Medical Library Resources

Circ Type	Title/Subtitle	Author	Publisher	Edition	Publication Year	ISBN/ISSN
Book	The complete procedure coding book	Safian, Shelley C.	McGraw Hill Higher Education,	2nd ed.	2011	978-0073374505
Book	The language of medicine	Chabner, Davi-Ellen.	Saunders/Elsevier,	9th ed.	2010	978-1437705706
Book	The Merck manual of diagnosis and therapy /.		Merck Research Laboratories,	19th ed.	2011	978-0911910193
Book	The Patient history : an evidence-based approach to differential diagnosis	Henderson, Mark C., Tierney, Lawrence M., & Smetana, Gerald W.	McGraw Hill Lange,	2nd ed.	2012	978-0071624947
Book	Therapeutic communication for health professionals.	Adams, Cynthia Herbert., 1948-	McGraw-Hill,	3rd ed.	2011	978-0-07-340208-6
Book	Understanding Health Insurance : A guide to billing and reimbursement.	Green, Michelle A.	Cengage Learning/Delmar,	10th ed.	2011	978-1-11103518-1
Book	Understanding Health Insurance: A Guide to Billing and Reimbursement With Premium Website Printed Access Card and Cengage EncoderPro.com Demo Printed Access Card	Green, Michelle A.	Delmar Cengage	2nd ed.	2012	978-1133283737
Book	Understanding Medical Coding: A Comprehensive Guide	Johnson, Sandra	Delmar Cengage	3rd ed.	2013	9781111306809
Book	Unlocking medical terminology	Wingerd, Bruce D.	Pearson,	2nd ed.	2011	978-0-13-514988-1
Book	Urinary Tract and Kidney Diseases and Disorders Sourcebook		Omnigraphics,		2005	978-0-7808-0750-1
Book	Women's Health Concerns Sourcebook		Omnigraphics,	3rd ed.	2009	978-0-7808-1036-5
DVD	Administering Medications: Injections	Medcom Trainex	Medcom, Inc.		2010	M258C
DVD	Administering Medications: Topical, Suppository and Inhalant Medications	Medcom Trainex	Medcom Trainex		2010	M258B
DVD	Anatomy: Functional Body Systems		Films Media Group/Films for the Humanities and Sciences.		2009	978-1-61616-867-4
DVD	Basic Venipuncture		Center for Phlebotomy Education, Inc.	AP Video Series		#6020
DVD	Body Atlas DVD 5-Pack	Discovery Communications, Inc.	Discovery Communications, Inc.,		2002	#85282
DVD	Breast cancer: prevention and treatment.		Films Media Group/Films for the Humanities and Sciences.		2001	978-0-7365-5243-1
DVD	Circulatory System : Your Plasma Pipeline.	Cambridge Educational	Films Media Group/Films for the Humanities and Sciences.		1998	978-1-4213-1432-7

## Medical Library Resources

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DVD	Cultural diversity in health care		Films Media Group/Films for the Humanities and Sciences.		2004	978-1-61733-766-6
DVD	Delmar's Clinical Medical Assisting	Lindh, Wilburta Q.	Delmar Cengage Learning,	4th ed.	2010	9781435419254
DVD	Delmar's Medical Terminology DVD Series		Delmar Cengage Learning,		2005	9781418029609
DVD	Delmar's Skills and Procedures for Medical Assistants 14 Programs, 3 DVDs		Cengage Learning/Delmar,		2008	9781435413245
DVD	Eaten Alive: Parasites and Their Human Hosts		Films Media Group/Films for the Humanities and Sciences.		2003	978-0-7365-9639-8
DVD	HIPAA A guide for healthcare workers.	Medcom Trainex.	Medcom Trainex,		2010	M224TA
DVD	History of antibiotics, A.		Films Media Group/Films for the Humanities and Sciences.		1999	978-1-4213-6849-8
DVD	Infection Control		Insight Media,		2008	#NTS12887
DVD	Infection Control and Standard Precautions: New Guidelines for Healthcare Workers	Medcom Trainex	Medcom Trainex,		2003	M184R
DVD	Medical Imaging X Rays, CT, Ultrasound and Virtual Reality.		Films Media Group/Films for the Humanities and Sciences.		2001	978-1-4213-6449-0
DVD	Multiple meds		Films Media Group/Films for the Humanities and Sciences.		2007	978-1-60467-212-1
DVD	Preventing Medication Errors Part 2: Sources of Errors and Basic Safety Practices		Medcom Trainex,		2009	M218SB
DVD	Preventing Needle stick Injuries	Retractable Technologies, Inc.	Medcom Trainex,		2011	M237
DVD	Privacy, Security and You: : Protecting Patient Confidentiality Under HIPPA.	HC Pro: The Healthcare Compliance Company.	HC Pro, Inc.,	2nd ed.		VPSAY2DVD

### Medical Library Resources

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DVD	Saunders Clinical Skills for Medical Assistants (10 DVD Set)	Saunders Elsevier	Saunders Elsevier,		2007	978-1-4160-2422-4
DVD	Skin Punctures & Newborn Screens		Center for Phlebotomy Education, Inc.	AP Video Series		#6024
DVD	The Human Body: Systems at Work 7 DVD Set		Films Media Group/Films for the Humanities and Sciences.		2001	978-1-4213-6183-3
DVD	The New Living Body 10 DVD Set		Films Media Group/Films for the Humanities and Sciences.		1995	978-0-7365-5990-4
DVD	Thomson Delmar's Critical Thinking for Medical Assistants DVD Series	Thompson - Delmar Learning.	Thompson- Delmar Learning,		2005	9781401838577
DVD	Who plays God : medicine, money, and ethics in American health care.		Films Media Group/Films for the Humanities and Sciences.		1996	978-0-7365-5526-5