

Date: 1/6/16

To: Crystal VanderTuig, DoIR

From: Joseph Holt, CAO

Re: Electrician program

Based upon Senior Management's review of the formal evaluation plans to offer an Electrician program in its January 6, 2016 meeting, the decision was made to move forward with execution of the Electrician program. Please proceed with a substantive change proposal to ACCJC-WASC. I will be proceeding with all other phases of the program launch.

