

Instructor Summary Card

Instructor: Glasgow, Matthew

Evaluation Period: 10/19/2015 - 11/19/2015

This report refreshes every morning at 6AM.

[Instructor Data Collection Verification Survey](#)

Course Outcome Results

Course Code	Course Start Date	Student Name/Session	Common Assessment Title	# of Common Assesse	Assessments Delivered	Achievement Target	Individual Achievement	Assessment Type
BA210								
CLO-BA210-1	Create clear and accurate business documents and explain the importance of each							
	10/19/2015	Glasgow, Matthew						
		Student No.1						
		Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3	Yes
		Student No. 2						
		Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3	Yes
	10/19/2015	Glasgow, Matthew						
		Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3	Yes
		Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3	Yes
		Student No.3						

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			Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3	Yes
			Student No.8						
			Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3	Yes
		Course Start Date	Student Name/Session	Common Assessment Title	# of Common	Assessments Delivered	Achievement Target	Individual Achievement	Assessment Type Achievement
		10/19/2015							
			Glasgow, Matthew	12M1					
			Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3	Yes
			Student No.9						
			Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3	Yes
			Student No.10						
			Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3	Yes
			Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3	Yes

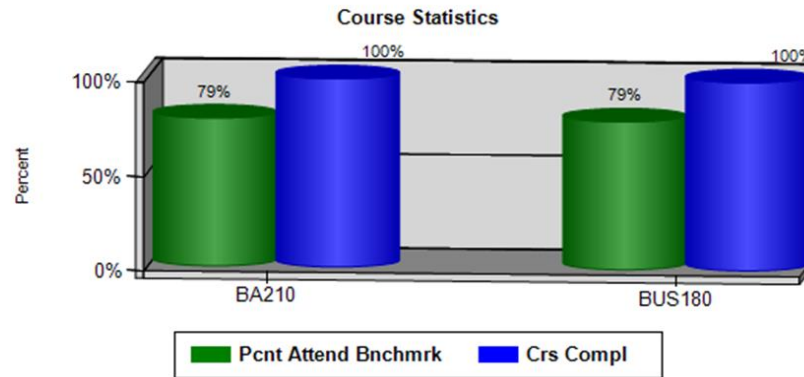
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Course Start Date	Student Name/Session	Common Assessment Title	# of Common	Assessments Delivered	Achievement Target	Individual Achievement	Assessment Type
10/19/2015	Glasgow, Matthew	Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3 Yes
		Student No.11					
	Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3 Yes	
	Student No.12						
	Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3 Yes	
	Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3 Yes	
	Student No.13						
Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3 Yes		
Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3 Yes		
Student No.14							
Dropbox Activity Criteria Score	BA 210 Claim Letter Assignment [Mastery]	3	3	3	3 Yes		
Dropbox Activity Criteria Score	BA 210 Information Email (Mastery)	3	3	3	3 Yes		
Dropbox Activity Criteria Score	BA210 Adjustment Letter [Mastery]	3	3	3	3 Yes		
Dropbox Activity Criteria Score	BA210 Informal Report [Mastery]	3	3	3	3 Yes		
Dropbox Activity Criteria Score	BA210 Memorandum Assignment [Mastery]	3	3	3	3 Yes		
Dropbox Activity Criteria Score	BA210 Persuasive Letter Assignment [Mastery]	3	3	3	3 Yes		

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Course Statistics

Term	Course	Session	% Attending > 85%	Student Count	Course Completion %
10/19/2015	BA210	12M1	79%	14	100%
10/19/2015	BUS180	12M1-2	79%	14	100%
Average (**Sum):			79%	28	100%



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EObservation Surveys

		Avg Rating:	1.44
Course Information			
InstructorID	250563		
Start Date	45804		
Course Code	10/19/2015		
Section	BUS180		
Author	12M1-2		
What am I observing?	April.Lafaire		
	<p>**11/10/15--10:45am-11:45am</p> <p>*Instructor facilitating discussion regarding regional and national marketing</p> <p>*Student fully engaged and participating</p> <p>*Instructor facilitating from the back of the room</p> <p>*a couple of students not as engaged--1 yawning loudly and 2 on laptop</p> <p>*Second activity--presentation delivered by student--excellent speaker, discussed the word "stimulus" in marketing.</p> <p>*Break up into groups--room is now loud and a little chaotic as students are talking across groups and across room</p>		
What is on the syllabus for the day?	Syllabus not available		
Outcome Focus The instructor provides clearly stated learning outcomes. Examples: Uses a formative approach to evaluate student progress toward		Count	Rating
	Needs Improvement	1	1.00
Please provide substantiation for your rating:			
	Outcomes not displayed on the board and no mention of them during my time in the room.		
Instructional Strategies Instructor incorporates a variety of instructional strategies to add interest and enhance learning Examples: Scans the classroom,		Count	Rating
	Meets Expectations	1	2.00

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Please provide substantiation for your rating:			
Professional Learning Environment The instructor constructs an environment that is safe and conducive to learning. Examples: Sets and holds students accountable to rules and policies, continually monitors student behaviors, consistently applies consequences when rules and procedures are not followed, positively recognizes adherence to expectations.	Mr. Glasgow employed a number of teaching strategies while I was observing. Chunking, room location, and student participation are just a few observed.	Count	Rating
Please provide substantiation for your rating:	Students were dressed professionally and students were engaged and on task and contributing to the discussion. During group project work time, the groups did get a little loud and talking across the room contributed to a bit of a chaotic environment. Incorporating some structure could benefit the professional atmosphere.	1	2.00
The instructor structures the class to ensure students are fully engaged. Examples: Requires participation from all students, uses verbal and nonverbal behaviors that indicate caring for the student, remains unbiased and professional	Meets Expectations	1	2.00
Please provide substantiation for your rating:	Great dialogue regarding marketing for both national and regional locations. 90% of the class was participating. The other 10% working on laptops, instructor solicited their feedback to pull them back into the discussion.	Count	Rating
The instructor provides opportunities for students to process new information. Examples: Distinguishes which content is critical v. noncritical, provides opportunity of students to collaborate on new knowledge, points out connections to previous knowledge, utilizes "chunking", asks stimulating questions, caters to a variety of learning styles, encourages reflection on learning.	Meets Expectations	1	2.00
Please provide substantiation for your rating:	Instructor connected the discussion to the group project.	Count	Rating
Instructor provides opportunities for students to deepen their understanding of content. Examples: Engages students in review activities, provides opportunity for students to collaborate and practice with knowledge, assigns activities and coursework designed to deepen student knowledge.			

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	Meets Expectations	1	2.00
Please provide substantiation for your rating:			
	Instructor connected the discussion to the group project		
The instructor organizes the class to provide a cognitively complex and learner-centered environment with stimulating tasks. Examples: Decision-making, problem solving, experimental inquiry, collaboration on cognitively complex tasks with instructor serving as a resource.		Count	Rating
	Meets Expectations	1	2.00
Please provide substantiation for your rating:			
	From discussion to group project, the instructor organized the lesson to promote critical thinking and collaboration.		
Did the instructor have a lesson plan?		Count	Rating
	No	1	0.00
Did the instructor follow the lesson plan?		Count	Rating
	No	1	0.00
Upon reviewing the observation with the instructor: What would they do differently moving forward? Please provide any additional reflection:			
	Instructor could benefit from implementing more structure during project work time as well as some structure for how he determines who gets his attention and in what order they receive it.		

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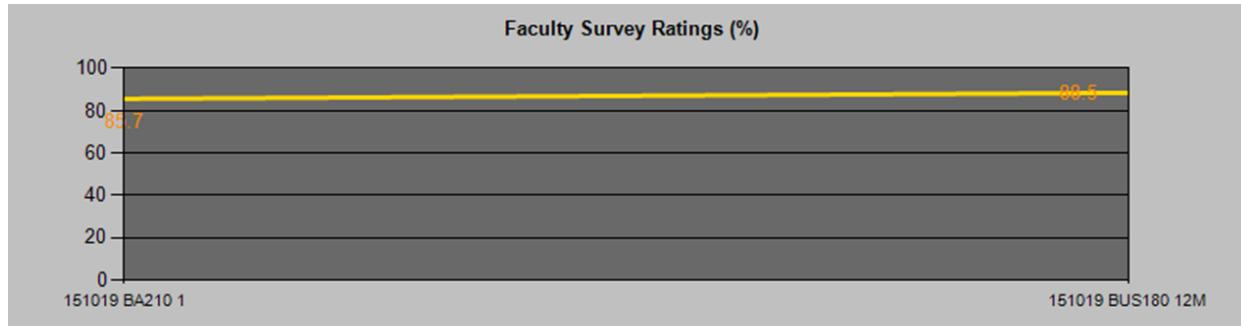
Faculty Survey Feedback

Applies the classroom rules/policies consistently with all students.	Strongly Agree	38% (9/24)
	Agree	46% (11/24)
	Disagree	17% (4/24)
Communicates clearly and effectively. (e.g. with the course subject matter, course expectations, etc.)	Strongly Agree	54% (13/24)
	Agree	42% (10/24)
	NKO/NA	4% (1/24)
Course assignments and activities are helping me achieve the Student Learning Outcomes (SLOs).	Strongly Agree	58% (14/24)
	Agree	42% (10/24)
Course content is relevant to my lifelong learning or to my career.	Strongly Agree	58% (14/24)
	Agree	42% (10/24)
Course policies and expectations are outlined on the syllabus.	Strongly Agree	54% (13/24)
	Agree	46% (11/24)
Course resources are adequate and available for my learning needs. (e.g. computers, textbooks, equipment, supplies, and tools.)	Strongly Agree	54% (13/24)
	Agree	46% (11/24)
Demonstrates content/subject matter expertise.	Strongly Agree	50% (12/24)
	Agree	50% (12/24)
Demonstrates how to apply course content to my life and career.	Strongly Agree	54% (13/24)
	Agree	46% (11/24)
Fosters an adult learning environment.	Strongly Agree	50% (12/24)
	Agree	38% (9/24)
	Disagree	8% (2/24)
	NKO/NA	4% (1/24)
I approached this course responsibly to maximize my learning. (e.g. I attended class every day, completed assignments on time, participated in class, adhered to classroom expectations, was in dress code, treated instructor and students with respect, etc.)	Yes	96% (23/24)
	Somewhat	4% (1/24)
Is available to tutor/mentor me.	Strongly Agree	62% (15/24)
	Agree	38% (9/24)
My level of mastery of the Student Learning Outcomes (SLOs) in this course is:	High – I've learned most of them	67% (16/24)
	I wasn't aware of the SLOs in the course	4% (1/24)
	Medium – I've learned some of them	12% (3/24)

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	Very High – I've learned all of them	17% (4/24)
Overall rating for this course.	Excellent	54% (13/24)
	Good	46% (11/24)
Overall rating for this instructor:	Excellent	58% (14/24)
	Good	42% (10/24)
Posts my grades within the time he/she specified.	Strongly Agree	42% (10/24)
	Agree	58% (14/24)
Provides feedback on my course work that helps to improve my learning.	Strongly Agree	58% (14/24)
	Agree	38% (9/24)
	NKO/NA	4% (1/24)
Provides quizzes and exams that assess the content presented.	Strongly Agree	58% (14/24)
	Agree	42% (10/24)
Starts class on time and is well prepared.	Strongly Agree	54% (13/24)
	Agree	46% (11/24)
The amount of content/material presented in this course is:	Too much	8% (2/24)
	Just right	92% (22/24)
Uses a variety of instructional strategies to maximize my interest in this class. (e.g. hands on opportunities, variety of activities, technology-based assignments, etc.)	Strongly Agree	50% (12/24)
	Agree	50% (12/24)

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Data As Of 10/27/2015

Faculty Trainings Attended

<u>Training</u>	<u>Date Attended</u>	<u>Hours</u>
	0	