



SJVC Board of Governors Orientation

Dear New Board Member:

Welcome to San Joaquin Valley College (SJVC)! We sincerely appreciate your willingness to serve as a member of SJVC's governing board. We have developed a comprehensive orientation program designed to equip you with the foundational knowledge essential to your service on the board. The information presented in the program will provide you with a thorough understanding of your role and responsibilities as a member of the governing board and will help you gain insight into the College's history and educational philosophy, academic programs and student support services, administration, and accreditation.

As you will see below, the majority of the program may be completed at a time and place convenient for you. However, we ask that you complete the program prior to your first Board of Governors meeting.

I. Board of Governor's Handbook

Please read the entire Board of Governor's Handbook. The handbook contains vital information on the board's policies, processes, and internal operations.

After you have read through the handbook, please sign and date the following forms and return the originals to the Board's Secretary:

- i. Board of Governors Certification
- ii. Board of Governors Conflict of Interest Policy: Signed Statement
- iii. Board of Governors List of Institutional Affiliations

II. New Member Orientation PowerPoint

The Board's Secretary will send you, via email, the New Board Member Orientation PowerPoint. This presentation provides additional detail on the board's internal processes and operations. At the end of the PowerPoint, please print out the Certificate of Completion and forward it to the Board's Secretary.

III. ACCJC's Online Accreditation Basics Course

This online course will provide a comprehensive overview of the ACCJC's Accreditation Standards and Eligibility Requirements. You can access the course on the ACCJC's

website: <https://www.accjc.org>. From there, go to **New on the Website** (far right-hand corner) and click on **'Accreditation Basics'** online course.

At the end of the course, you will take an online assessment. If you receive a passing score on the assessment, you will be given the option to print a Certificate of Completion. Please print the Certificate and forward it to the Board's Secretary. If you do not receive a passing score, please retake the course.

IV. ACCJC's Guide to Accreditation for Governing Boards

This publication clarifies the Commission's expectations of the role and responsibilities of governing boards. Please read the handbook in its entirety.

The document may be accessed on the ACCJC's website: <https://www.accjc.org>. (Go to **Publications & Policies**)

V. Campus Tour

Governing board members are encouraged to visit the SJVC branch campuses to obtain a sense of the College's culture and to meet the faculty, staff, and students. Upon appointment to the board, the Secretary will arrange for the new member to tour a local campus. During the course of your service on the board, you will be provided additional opportunities to tour and visit other campus locations.

If you have any questions regarding the content presented in the orientation program, please contact the Board's Secretary (contact information provided below).

We look forward to working with you!

Contact Information

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