

## GENERAL STUDENT GRIEVANCE POLICY

*SJVC* has established the **General Student Grievance Policy** in order to provide for the prompt, effective, and equitable resolution of student grievances not governed by a specific policy or procedure. Under the provisions of the **General Student Grievance Policy**, students have the right to submit grievances, have their grievances considered by Campus Administration, and be notified of the College's decision on the grievance. A full description of the **General Student Grievance Policy** is published in the **Student Handbook**. Any questions or additional information concerning this policy should be directed to Campus Administration.

## STUDENTS WITH DISABILITIES

In conformity with the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, *SJVC* shall not discriminate, on the basis of disability, against any student in its academic programs, services, and activities.

Individual students will be given reasonable and necessary accommodation based on specific information and assessment data documented by qualified medical professionals. Students who have special needs related to a permanent or temporary disability may request an accommodation from the Dean of Student Services at any phase of their educational experience at *SJVC*. An accommodation may be requested for an unlimited or a specified period of time. Each request for accommodation will be evaluated on a case-by-case basis. Consideration for an accommodation, however, cannot be retroactive. Once accommodations are agreed upon between the College and the student, faculty and staff will implement the accommodations.

*SJVC* facilities are essentially barrier free and accessible to the disabled. All buildings are equipped with restroom and telephone services for the disabled and assistance is available for library resources.

For further information on the College's guidelines concerning disabled students and

accommodation policies and procedures, please refer to the **Student Disability Accommodation Policy** available through Campus Administration or on InfoZone (<https://infozone.sjvc.edu>) through the following pathway: Document Center/*SJVC* Publications/Student Disability Policy. (/Document Center/2008 Student Disability Policy/*SJVC* Publications)

## ILLEGAL DRUG AND SUBSTANCE ABUSE POLICY

*SJVC* is committed to providing a work place and campus environment free of illegal drugs and substance abuse. *SJVC* absolutely forbids the use, distribution, or possession of narcotic or hallucinogenic drugs or substances or inhalation or ingestion of poison<sup>7</sup>, by any student or employee while on College property or during a school activity. Any individual deemed to be under the influence, while on campus, will be asked to leave immediately.

The College will conduct a fair and thorough investigation into the matter. If the College determines that a student has violated this policy, it will take appropriate disciplinary action against the student, up to and including termination from *SJVC*. (Please refer to the **Student Code of Conduct** for a list of the possible disciplinary actions that may be taken against a student who violates this policy.) Violation of this policy may also result in the College referring the matter to the criminal justice system for prosecution. In addition, *SJVC* reserves the right to require any student who has been found in violation of this policy to submit to periodic drug testing and/or to complete an appropriate educational or rehabilitation program as a condition of continuance with the College.

Students should be aware that many of the hospitals and medical clinics that serve as externship or clinical sites require students to be tested for illegal drug and substance abuse as a condition of acceptance as an intern into their facility. If substance abuse is detected through screening tests, the facility may not allow the affected student to participate in the externship/clinical rotation.

<sup>7</sup> Poisonous substances are classified as such by Schedule D, Section 4160 of the California Business and Professions Code.

For information concerning substance abuse prevention, please refer to the **Substance Abuse Prevention Program Handbook** available through Campus Administration or InfoZone (<https://infozone.sjvc.edu>) through the following pathway: Document Center, *SJVC* Publications/Substance Abuse Prevention Program Handbook.

## ALCOHOL USE ON CAMPUS

*SJVC* strictly prohibits the consumption or possession of alcoholic beverages on its property. Any individual deemed to be under the influence or in possession of an alcoholic beverage while on campus, will be asked to leave immediately. Students who violate this policy may be subject to any of the disciplinary actions contained in the **Student Code of Conduct**, up to and including termination from *SJVC's* academic programs. *SJVC* reserves the right to require any student who has been found in violation of this policy to complete an appropriate educational or rehabilitation program as a condition of continuance with the College.

For further information, please refer to the **Substance Abuse Prevention Program Handbook** available through Campus Administration or InfoZone (see pathway provided above).



## CAMPUS SAFETY

In order to ensure the safety of the entire College community, *SJVC* has developed and implemented specific procedures to be used in the case of natural disasters, bomb threats, medical emergencies, and/or civil disturbances. A full description of the emergency procedures are published in the **Campus Safety Procedures Manual** which is available through Campus Administration or on InfoZone (<https://infozone.sjvc.edu>) through the following pathway: Document Center/*SJVC* Publications/Campus Safety Procedures Manual.