**Details** 

**Project ID:** 

590

Owner:

Carol Crosson

Title:

San Diego Campus: Implement Program Migration of AHCM, **CAMA** and **CMA** 

**Start Date:** 

1/9/2012

Campus:

Corporate

**Create Date:** 

3/22/2012

Review

**Master Project** 

Requirement:

Archive

**Outcome Statement:** 

On completion of this project an AHCM, CAMA and CMA Program will be offered on the San

Diego Campus adding a student census greater than 70.

Child Projects

Purchase Requests

There are no Purchase Requests associated with this project.

Summary Details

Progress:

32%

**Due Date:** 

12/1/2014

Material Cost to Date:

\$0.00

**Est Material Cost:** 

\$114,789.00

**Est Labor Cost:** 

\$15,600.00

Status:

Active

Outcome Assessment

Date 1:

12/6/2013

Statement 1:

SJVC San Diego Campus: AHCM, CAMA and CMA programs' first cohort graduates.

Date 2:

12/1/2014

Statement 2:

SJVC San Diego Campus: AHCM, CAMA and CMA programs achieve a sustaining census.

Goals

**Goal Type** 

**Goal Name** 

**Goal Category** 

**ACCJC** 

II: a. Instructional Programs IV: a. Decision-Making Roles and Processes Standard Category Standard Category

ACCJC SJVC

Goal 1

Growth

Tasks

Project ID. 500

Project ID	<u>Task</u>	Labor Hours	Resource	Start Date	End Date	Material Cost	<u>Labor</u> <u>Cost</u>	Progress
590	Gain Senior Management (SM) approval to review additional programs for SJVC San Diego Campus	40	Joseph Holt	1/9/2012	3/5/2012	\$0.00	\$2,000.00	100%
590	Establish program migration selection and prepare feasibility report	40	Sue Smilie- Janecek	1/9/2012	3/7/2012	\$0.00	\$2,000.00	100%
590	Establish student enrollment projections	1	Joseph Holt	3/5/2012	3/9/2012	\$0.00	\$50.00	100%
590	Gain SM "Approval to Proceed" AHCM, CAMA and CMA programs on San Diego Campus	1	Joseph Holt	3/7/2012	3/7/2012	\$0.00	\$50.00	100%
	Establish facility and equipment							

requirements for AHCM, CAMA and CMA programs	8	Ralph Ortiz	3/7/2012	3/12/2012	\$0.00	\$400.00	100%
Prepare SJVC San Diego Campus floorplan with AHCM, CAMA and CMA classroom requirements	20	Steve Perry	3/7/2012	3/12/2012	\$0.00	\$1,000.00	100%
Prepare faculty requirements and recruitment schedule for AHCM, CAMA and CMA programs	0	Sumer Jackson	3/7/2012	3/12/2012	\$0.00	\$0.00	0%
Complete budget for AHCM, CAMA and CMA program migration	16	Stephen Miller	3/17/2012	3/20/2012	\$0.00	\$800.00	100%
Prepare and submit SJVC San Diego AHCM, CAMA and CMA program migration ACCJC Substantive Change Document	40	Crystal VanderTuig	3/20/2012	4/3/2012	\$200.00	\$2,000.00	25%
Receive ACCJC Sustantive Change Committee review and results	1	Crystal VanderTuig	5/10/2012	6/1/2012	\$0.00	\$50.00	0%
Order and receive AHCM, CAMA and CMA equipment and supplies	4	Ralph Ortiz	6/1/2012	9/17/2012	\$83,189.00	\$200.00	0%
Recruit AHCM, CAMA, CMA and GE faculty	8	Sumer Jackson	6/1/2012	9/10/2012	\$1,000.00	\$200.00	0%
Set up all records systems, catalog, accounting system, reporting dasboards to include SJVC San Diego AHCM, CAMA and CMA	4	Carol Crosson	6/1/2012	7/30/2012	\$0.00	\$200.00	0%
Host two AHCM, CAMA and CMA Advisory Board Meetings	16	Nick Gomez	6/1/2012	9/4/2012	\$400.00	\$800.00	0%
Implement and complete build-out of AHCM, CAMA and CMA classroom	40	Steve Perry	7/12/2012	9/10/2012	\$0.00	\$2,000.00	0%
Instruct Admission's staff on AHCM, CAMA and CMA programs	8	Joseph Holt	7/30/2012	8/3/2012	\$0.00	\$400.00	0%
Launch marketing and enroll of students for AHCM, CAMA and CMA students	1	Joseph Holt	7/30/2012	10/5/2012	\$30,000.00	\$50.00	0%
Deliver AHCM, CAMA and CMA program faculty orientation	24	Sumer Jackson	9/17/2012	9/21/2012	\$0.00	\$600.00	0%
Deliver AHCM, CAMA and CMA student orientation	12	Nick Gomez	10/5/2012	10/5/2012	\$0.00	\$600.00	0%
Begin AHCM, CAMA and CMA program's first day of instruction	12	Nick Gomez	10/8/2012	10/8/2012	\$0.00	\$600.00	0%
Evaluate program migration start- up process	16	Carol Crosson	11/29/2013	312/6/2013	\$0.00	\$800.00	0%
Evaluate AHCM, CAMA and CMA program viability	16	Carol Crosson	11/24/2014	12/1/2014	\$0.00	\$800.00	0%
	and CMA programs  Prepare SJVC San Diego Campus floorplan with AHCM, CAMA and CMA classroom requirements  Prepare faculty requirements and recruitment schedule for AHCM, CAMA and CMA programs  Complete budget for AHCM, CAMA and CMA program migration  Prepare and submit SJVC San Diego AHCM, CAMA and CMA program migration ACCJC Substantive Change Document  Receive ACCJC Sustantive Change Committee review and results  Order and receive AHCM, CAMA and CMA equipment and supplies  Recruit AHCM, CAMA, CMA and GE faculty  Set up all records systems, catalog, accounting system, reporting dasboards to include SJVC San Diego AHCM, CAMA and CMA  Host two AHCM, CAMA and CMA Advisory Board Meetings  Implement and complete build-out of AHCM, CAMA and CMA classroom  Instruct Admission's staff on AHCM, CAMA and CMA students for AHCM, CAMA and CMA programs  Launch marketing and enroll of students for AHCM, CAMA and CMA program faculty orientation  Deliver AHCM, CAMA and CMA program faculty orientation  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3/12/2012         \$0.00         \$1,000.00           Prepare SJVC San Diego Campus Hoorplan with AHCM, CAMA and CMA classroom requirements         5         Steve Perry         3/7/2012         3/12/2012         \$0.00         \$1,000.00           CMA classroom requirements         0         Sumer Jackson         3/7/2012         3/12/2012         \$0.00         \$0.00           Complete budget for AHCM, CAMA and CMA program migration         16         Stephen Miller         3/17/2012         3/20/2012         \$0.00         \$800.00           Prepare and submit SJVC San Diego AHCM, CAMA and CMA program migration ACCJC Sustantive Change Document         40         Crystal VanderTuig         3/20/2012         4/3/2012         \$200.00         \$2,000.00           Receive ACCJC Sustantive Change Committee review and results         1         Crystal VanderTuig         5/10/2012         6/1/2012         \$0.00         \$50.00           Set up all recerde ACCJC Sustantive Change Committee review and results         4         Ralph Ortiz         5/10/2012         9/10/2012         \$8.18.90         \$200.00           Set up all records systems, catalog, accounting system, reporting dasboards to include SJVC San Diego AHCM, CAMA and CMA         6/1/2012         9/10/2012         \$1,000.00         \$200.00           Set up all r