

Following is a chronological description of the actions taken to acquire the Credo Information Literacy Courseware.

June 2015

- A sub-committee comprised of the librarians for the SJVC Bakersfield and Modesto Campuses and the Vice President of Administration began researching options for information literacy webinars or similar training available through the American Library Association or other providers.

One of the programs that were considered was Credo's newly redesigned Information Literacy Courseware. To further explore this option, three librarians participated in a webinar and reviewed the information literacy course material.

Due to the robust and comprehensive nature of the content of the course and the ability to customize the program to meet the learning needs of multiple stakeholders, the librarians proposed that the courseware be purchased to satisfy the need for both student and librarian training in information literacy. The courseware was presented to the other librarians who gave their support to go forward with the process to acquire this resource.

To that end, the librarians submitted their proposal to SJVC's Vice President of Administration who reviewed the trial subscription of the courseware and endorsed the purchase proposal.

July 2015

- The VP of Administration brought the purchase proposal forward to SJVC's Senior Management who gave their approval to purchase a subscription to the Credo Information Literacy Courseware.

See Senior Management Meeting Minutes of 07.22.2015, see page 1 (attached)

August 2015

- A subscription to Credo's Information Literacy Courseware was purchased.

See Exhibit Rec.14: Credo Service Agreement

- The Bakersfield Campus librarian developed a schedule with the necessary preparations for rolling the course out to SJVC's students, librarians, and faculty.

**ID:
M40572**

SJVC Meeting Minutes
Senior Management Meeting v2

Meeting Date: 7/22/2015 8:30:00 AM

Meeting Location: Mission Oaks- Sequoia Rm.

Category/Title	Agenda Item	Minutes
Ad Hoc	Ad Hoc	<p>Credo: Wendy notified SM that she has confirmed software compatibility with IS and will move forward with the purchase.</p> <p>HVAC tool kits: Carole updated SM on her follow-up regarding the miscommunication with admissions and faculty. Carole has followed up with the campuses and Wendi O. has provided additional product knowledge training to admissions.</p> <p>Mike A. indicated that the College has acquired the Heald IP.</p> <p>Russ reported that the launch of the College's new HR software is on hold.</p> <p>Wendy completed her investigation in Hesperia and the conclusions have been sent to all parties.</p>
Attendees		<p>Attendees: Mike Perry, Joseph Holt, Nick Gomez, Wendy Mendes, Russ Lebo, Carole Brown, Mike Abril, Kevin Robinson</p> <p>Guest: Ash Cater</p> <p>Recorder of Minutes: Angela Heinz, Rachelle Serrano</p>
GE Strategy	Gainful Employment Strategy	<p>Joseph updated SM on the status of the College's status for preparation of the GE execution. SM reviewed and had dialogue on the framework of the potential new academic model, including offering failed courses online at the campus with a facilitator. Joseph gave a tentative timeline for completion.</p> <p>Mike A. updated SM on his meeting with counsel regarding GE.</p>

RN Update

Carole updated SM on the status of the RN program in Ontario, including staffing structure and possible changes. Carole presented the completion rate for GE courses within the program. SM reviewed and had dialogue on the proposed agenda item to be reviewed at the ELC Meeting in August.

Strategic Theme:
Increase Student
Value

Instructional Coachers and eObervation: Ash presented to SM on two initiatives currently active within the Academic Affairs department including their objectives, early analysis and outcomes at the campus level. SM asked questions to Ash about the initiatives and their tools and gave him feedback for changes.