



**San Joaquin Valley College**  
**Board of Governors Meeting – SJVC Mission Oaks Office**  
**May 7, 2015 (5:05 p.m. – 7:55 p.m.)**  
**Minutes\***

<b>MEETING CALLED TO ORDER BY</b>	John Swiger, Chair
<b>ATTENDEES</b>	Mark Perry, Mike Perry, John Swiger, and Carol McLellan
<b>ABSENT</b>	Marlea Lyon and Susan Good
<b>RECORDER</b>	Crystal VanderTuig
<b>QUORUM PRESENT</b>	No <sup>1</sup>
<b>GUESTS</b>	Joseph Holt, Chief Administrative Officer Carole Brown, Vice President of Academic Affairs Mike Abril, Vice President of Legal & Regulatory Affairs Nick Gomez, Chief Operating Officer Carol Crosson, Associate Vice President Dr. Pat Fox, Director of eLearning Curriculum & Instruction Sherry Toman, Director of eLearning Operations Jean Honny, Campus Director/Dental Hygiene Program Director (San Diego) Tanner Bliss, Program Director (Respiratory Therapy)

<sup>1</sup> Due to the urgency of gaining the board’s approval to proceed with the substantive change item listed in III.C.i.(b), the board members in attendance agreed to cast their votes on all voting items and have Crystal secure electronic votes on these matters from the absent board members as soon as reasonably possible.

Results of the electronic votes by the board members absent from this meeting (5/7/15) are attached hereto and incorporated herein by reference.

### III. QUALITY EDUCATION

#### C. Growth & Development Updates

- i. **New Initiatives:** The following initiatives were presented to the board for approval.

- a) **Respiratory Therapy:** Carol presented a proposal to offer the Respiratory Therapy program at the baccalaureate degree level via online delivery. The BSRT program would be offered in addition to SJVC's RT AS Degree. Her presentation included an overview of the rationale for the new degree offering, including employment demand and wage information, as well as the availability of "like" program offerings.

**Voting Item: John moved to approve the addition of the BSRT program for delivery through the online modality, Mike seconded the motion. All in favor.**

- b) **Transfer of former Everest College Registered Nursing Students into the SJVC Registered Nursing Program at the Ontario Campus:** Mike presented a proposal to allow the former Everest (Ontario-Metro Campus) Registered Nursing (RN) students (3 cohorts) to complete their nursing education at SJVC by, 1.) temporarily teaching the SJVC RN program at the SJVC Ontario Campus, and 2.) accepting up to 50% or more of the credits earned at Everest College by students in cohorts 1 and 2 into the SJVC RN program. Mike and Carole Brown gave an in-depth overview of the College's plans and preparations to support this change, including the hiring of qualified nursing faculty, lab and equipment requirements, securing the necessary agreements with clinical training sites, evaluation of prior credit earned at Everest, financial aid implications, etc. Mike and Carole also reported to the board that the ACCJC's Substantive Change Committee approved the change and the Board of Registered Nursing's (BRN) Education Licensing Committee's (ELC) decision to recommend that the BRN grant final approval of this change at their meeting on June 3-4, 2015.

**Voting Item: Mike moved to approve the completion of former Everest RN students by temporarily teaching the SJVC RN program at the Ontario Campus and accepting up to 50% or more of the credits earned at Everest College for application toward the SJVC RN program, Carol seconded the motion. All in favor.**

- c) **Registered Nursing:** Mike presented a proposal to teach the RN program at the Ontario Campus on a permanent basis.

**Voting Item: Mike moved to approve the addition of the Registered Nursing Associate Degree program at the Ontario Campus, John seconded the motion. All in favor.**

ii. **Existing Initiatives:** Carol gave an update on the status of the following newly implemented Growth & Development initiatives:

- Dental Assisting Program (Temecula Campus)
- Madera Campus
- HVAC-R Program (Lancaster Campus)
- Dental Continuing Education
- Veterinary Technology Program (Bakersfield Campus)
- Delano Campus

Please refer to the PowerPoint Presentation on, "SJVC's Growth Projects," for more information, a copy of which is attached hereto and incorporated herein by reference.

\*Other board topics deliberately omitted from this document.

**From:** Susan Good <Susang1953@hotmail.com>  
**Sent:** Monday, May 11, 2015 4:16 PM  
**To:** Marlea G. Lyon; Crystal VanderTuig  
**Cc:** John Swiger (weethree@sbcglobal.net)  
**Subject:** RE: F/U Action Items from BoG meeting (5/7)

Dear Crystal,

I am "yes" on each of the votes below as well.

Sincerely,  
Susan

Later on tonight I will work on the evals.

Sent from my Windows Phone

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**From:** [Marlea G. Lyon](#)  
**Sent:** 5/11/2015 4:04 PM  
**To:** '[Crystal VanderTuig](#)'; [Susang1953@hotmail.com](#)  
**Cc:** [John Swiger \(weethree@sbcglobal.net\)](#)  
**Subject:** RE: F/U Action Items from BoG meeting (5/7)

Hi Crystal,

Again, I apologize for my last minute departure from the meeting. Please find my votes below:

Agenda Item II.A. – Vote YES to approve the February meeting minutes as presented.

Agenda III.D.i – Vote YES to approve the acceptance of the credits in excess of 50% from the Everest RN transfer students to be applied to the SJVC Registered Nursing program offered at the Ontario Campus.

Agenda III.D.ii – Vote YES to approve the addition of the Registered Nursing program at the SJVC Ontario Campus.

Agenda III.D.iii – Vote YES to approve the addition of a Respiratory Therapy Baccalaureate Degree program.

Sounds like some great opportunities coming through for SJVC!!

Thank you!

**Marlea Lyon**  
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**HERITAGE OAKS BANK**



**From:** Crystal VanderTuig [<mailto:Crystal.VanderTuig@sjvc.edu>]  
**Sent:** Monday, May 11, 2015 3:02 PM  
**To:** Marlea G. Lyon; [Susang1953@hotmail.com](mailto:Susang1953@hotmail.com)  
**Cc:** John Swiger ([weethree@sbcglobal.net](mailto:weethree@sbcglobal.net))  
**Subject:** F/U Action Items from BoG meeting (5/7)  
**Importance:** High

Dear Susan and Marlea,

As you can see from the attached agenda from last Thursday's board meeting, there were three voting items.

Although we did not have a quorum, we went ahead and held the meeting since we had guest presenters that traveled a significant distance to attend the meeting. Under normal circumstances, we would have tabled the voting items or called for an electronic vote; however, due to the urgency of one particular voting item – approval to accept up to 50%+ of the credits earned by Everest RN students, we decided to have all attending board members cast their votes with the understanding that I would reach out to the absent members to obtain their vote as soon as reasonably possible.

As you may know, SJVC has been heavily involved in preparations to support the displaced students impacted by the recent closures of Heald and Everest Colleges. One of the ways in which SJVC is responding to this situation is by requesting the necessary approvals to teach its Registered Nursing program at the SJVC Ontario Campus to provide a viable option for the RN students of the Everest-Ontario Metro Campus to complete the program. Essentially, SJVC plans to transfer three cohorts (approx. 120+ students) into the SJVC RN program at the Ontario Campus. Each cohort is at a different stage of program completion; one cohort in particular was just weeks away from completion prior to the school's closure.

SJVC has submitted requests to ACCJC and the Board of Registered Nursing for approval to teach its RN program at the Ontario Campus in order to allow these three cohorts to complete their education. Both approvals were obtained on May 7, 2015 with the final approval by the nursing board expected in June 2015. Due to the urgency of the situation, we did not have the time to gain BoG approval prior to the submission of the applications to these bodies. As such, in our ACCJC application, we represented that we would secure BoG approval of this change at the May 7, 2015 meeting. In order to hold true to this statement, I am now asking for your votes on this matter as well as the other voting items (see agenda items II.A., and III.D.i, III.D.ii, and III.D.iii).

Here are a few data points to assist in your decision-making:

- The Ontario Campus has the capacity to accommodate the addition of the Everest RN transfer students. The campus facility is 50,000+ square feet and will allow up to 1,000 students at any one time. The campus currently serves a population of 500 students.
- The campus has dedicated lab space to support the didactic and lab requirements of the RN program. A 30-seat lecture lab has been reserved for the RN program and the Respiratory Therapy program's skill lab will be shared with the RN program. The RT and RN program share many of the same lab and equipment requirements. Most of the RN equipment is already provided through the RT program and SJVC has purchased the remaining pieces. Vendors have guaranteed delivery within 10-14 days of receipt of the order. The equipment will be installed and functional prior to the start of the nursing courses.
- All incoming students have had their transcripts evaluated to ensure that courses transferred in for credit meet the depth, breadth, and rigor of comparable SJVC RN courses. The incoming students will complete SJVC's general education prerequisite courses (3 total) prior to taking their nursing courses.

GE courses are scheduled to begin on June 3<sup>rd</sup>, via online delivery, and the campus-based nursing courses will start July 13<sup>th</sup>.

- SJVC has interviewed and extended offers of employment to the former Everest faculty and Program Director. Approximately 13 nursing instructors have accepted positions of employment with SJVC. An Assistant Program Director will be hired as well as an Administrative Assistant solely dedicated to the RN program.
- SJVC will match the tuition of the Everest RN program; students whose loans are fully funded will not be charged any additional tuition or fees.

As you will see from agenda item III.D.ii, our long-term plan is to teach the RN program at the Ontario Campus on a permanent basis.

Please refer to the attached PowerPoint Presentation for the data points concerning the addition of the BSRT program (Agenda Item D.III.iii).

Please do not hesitate to contact me if you have any questions.

I look forward to receiving your votes!

Thank you,  
Crystal VanderTuig  
Secretary to the BoG

PS: I will send you the other PowerPoint Presentations from the meeting in a separate email.