**Table of Contents**

**Administrator Verification of Initial Accreditation Application………………. Page vi**

**VOLUME 1**

**Program Initiation…………………………………………………………………Page 1**

**Compliance with Commission Policies……………………………………………Page 6**

**Summary of Factual Information…………………………………………………Page 8**

**Standard 1: Institutional Effectiveness ………………………………………… Page 11**

 **1.1** …………………………………………………………………………. **Page 11**

 **1.2** …………………………………………………………………………..**Page 15**

 **1.3** …………………………………………………………………………..**Page 20**

 **1.4** …………………………………………………………………………..**Page 20**

 **1.5** …………………………………………………………………………..**Page 20**

 **1.6** …………………………………………………………………………..**Page 22**

 **1.7** …………………………………………………………………………..**Page 22**

**Standard 2: Educational Program……………………………………………….Page 24**

 **2.1** …………………………………………………………………………..**Page 24**

 **2.2** …………………………………………………………………………..**Page 27**

 **2.3** …………………………………………………………………………..**Page 27**

 **2.4** …………………………………………………………………………..**Page 30**

 **2.5** …………………………………………………………………………. **Page 30**

 **2.6** …………………………………………………………………………..**Page 32**

 **2.7** …………………………………………………………………………..**Page 42**

 **2.8** …………………………………………………………………………..**Page 42**

 **2.9** …………………………………………………………………………..**Page 43**

 **2.10** …………………………………………………………………………**Page 43**

 **2.11** …………………………………………………………………………**Page 44**

 **2.12** …………………………………………………………………………**Page 44**

 **2.13** …………………………………………………………………………**Page 45**

 **2.14** …………………………………………………………………………**Page 48**

 **2.15** …………………………………………………………………………**Page 48**

 **2.16** …………………………………………………………………………**Page 52**

 **2.17** …………………………………………………………………………**Page 54**

 **2.18** …………………………………………………………………………**Page 55**

 **2.19** …………………………………………………………………………**Page 56**

 **2.20** …………………………………………………………………………**Page 57**

 **2.21** …………………………………………………………………………**Page 57**

 **2.22** …………………………………………………………………………**Page 58**

 **2.23** …………………………………………………………………………**Page 58**

 **2.24** …………………………………………………………………………**Page 59**

 **2.25** …………………………………………………………………………**Page 60**

 **2.26** …………………………………………………………………………**Page 60**

**Standard 3: Administration, Faculty, and Staff…………………………………Page 64**

 **3.1** …………………………………………………………………………. **Page 64**

 **3.2** …………………………………………………………………………. **Page 68**

 **3.3** …………………………………………………………………………. **Page 70**

 **3.4** …………………………………………………………………………. **Page 71**

 **3.5** …………………………………………………………………………. **Page 73**

 **3.6** …………………………………………………………………………. **Page 75**

 **3.7** …………………………………………………………………………. **Page 77**

 **3.8** …………………………………………………………………………. **Page 80**

 **3.9** …………………………………………………………………………. **Page 83**

 **3.10** …………………………………………………………………………**Page 86**

 **3.11** …………………………………………………………………………**Page 86**

 **3.12** …………………………………………………………………………**Page 88**

**Standard 4: Educational Support Services ……………………………………..Page 89**

 **4.1** …………………………………………………………………………. **Page 89**

 **4.2** …………………………………………………………………………. **Page 92**

 **4.3** …………………………………………………………………………. **Page 95**

 **4.4** …………………………………………………………………………. **Page 96**

 **4.5** …………………………………………………………………………. **Page 96**

 **4.6** …………………………………………………………………………. **Page 96**

 **4.7** …………………………………………………………………………. **Page 100**

 **4.8** …………………………………………………………………………. **Page 102**

**Standard 5: Health and Safety Provision………………………………………..Page 104**

 **5.1** …………………………………………………………………………. **Page 104**

 **5.2** …………………………………………………………………………. **Page 108**

 **5.3** …………………………………………………………………………. **Page 109**

**Standard 6: Patient Care Services………………………………………………. Page 110**

 **6.1** …………………………………………………………………………. **Page 110**

 **6.2** …………………………………………………………………………. **Page 115**

 **6.3** …………………………………………………………………………. **Page 122**

 **6.4** …………………………………………………………………………. **Page 123**

 **6.5** …………………………………………………………………………. **Page 124**

 **6.6** …………………………………………………………………………. **Page 125**

**Conclusions and Summary of the Self-Study Report……………………………Page 127**

**Dental Hygiene Initial Accreditation Application Contributors………………..Page 140**

**Exhibits and Attachments Table of Contents…………………………………… Page iii**

**EXHIBITS**

**Exhibit A- SJVC DH San Diego Program Goal Assessment Schedule**

**Exhibit B-SJVC DH San Diego Program Fiscal Support Table 2011**

**Exhibit C-SJVC DH San Diego Program Budget 2011**

**Exhibit D-SJVC DH San Diego Program Expenditures 9.2011**

**Exhibit E-SJVC Current DH Program Salary Schedule 2011**

**Exhibit F-SJVC DH San Diego Projected Enrollments in First Cohort 2012**

**Exhibit G-SJVC DH Program Curriculum Sequence**

**Exhibit H-SJVC DH San Diego Course Schedule-Proposed**

**Exhibit I-SJVC DH Program Course by Critical Content Area**

**Exhibit J-SJVC DH Instruction of Clinical Competencies**

**Exhibit K-SJVC DH Faculty Assignments-Example**

**VOLUME 2**

**ATTACHMENTS**

**Attachment 1-Feasibility Study DH San Diego June 2011**

**Attachment 2-DH San Diego County Entry Level Job Analysis July 2011**

**Attachment 3-New Sites New Program Transfer Programs Flowchart 5.2010**

**Attachment 4-SJVC Senior Management Approval to Proceed-DH San Diego June 2011**

**Attachment 5-SJVC Board of Governors Minutes-DH San Diego Program July 2011**

**Attachment 6-SJVC DH Program Director Job Description**

**Attachment 7-SJVC Faculty Qualifications Table**

**Attachment 8-SJVC DH Program Director Recruitment Brochure**

**Attachment 9-SJVC Program Director Recruitment Interview Rubric 2011**

**Attachment 10-SJVC DH Employee Orientation Checklist 2.2010**

**Attachment 11-SJVC DH San Diego Program Director Commitment Letter 9.2011**

**Attachment 12-SJVC DH San Diego Facility Plan**

**Attachment 13-SJVC DH Campus Floor Plan**

**Attachment 14-SJVC DH San Diego Budget 8.2011**

**Attachment 15-SJVC DH San Diego Equipment List**

**Attachment 16-SJVC DH Program Student Kit Listing**

**Attachment 17-SJVC DH Program Policies 2011**

**Attachment 18-SJVC DH Course Syllabus-Example**

**Attachment 19-SJVC Catalog 2011**

**Attachment 20-SJVC DH San Diego Program Clinical Manual-Proposed 2011**

**Attachment 21-SJVC DH San Diego Program Handbook 2011**

**Attachment 22-SJVC DH San Diego Master PO Control List**

**Attachment 23-SJVC Regional Accreditation Letter WASC-ACCJC 2007**

**Attachment 24-SJVC Advisory Board Handbook and Policy**

**Attachment 25-SJVC DH Program Advisory Board Minutes-Example Rancho Cucamonga**

**Attachment 26-SJVC DH Program Progress Report-Example**

**Attachment 27-SJVC DH Remediation Plan**

**Attachment 28-SJVC DH Program Admissions and Application Packet**

**Attachment 29-SJVC Program Applicant Interview Summary**

**Attachment 30-SJVC DH Program Applicant Interview Evaluation**

**Attachment 31-SJVC DH Program Brochure-Example Visalia Campus**

**Attachment 32-SJVC DH Student Handbook 2011**

**Attachment 33-SJVC DH Clinical Competencies Grading Rubric**

**Attachment 34-SJVC DH Daily Evaluation of Clinic Performance-Example**

**Attachment 35-SJVC DH Competency Worksheet-Example**

**Attachment 36-SJVC DH Term 4 Mid-Term Competency Matrix-Example**

**Attachment 37-SJVC DH Competency Letter to Student-Example**

**Attachment 38-SJVC DH Student Self-Evaluation Statement Worksheet-Example**

**Attachment 39-SJVC DH Student Competency Questionnaire-Example**

**Attachment 40-SJVC DH Student Evaluation and Remediation Summary-Example**

**ATTACHMENTS 41 through 83 – CONTINUE on Page v**

**VOLUME 3**

**Attachment 41-SJVC DH Program Curriculum Document**

**Attachment 42-SJVC DH San Diego Radiographic Survey Requirements**

**Attachment 43-SJVC DH Program Patient Category Requirements**

**Attachment 44-SJVC DH Health History Update Form**

**Attachment 45- SJVC DH Extra Intra Oral Examination Form**

**Attachment 46- SJVC DH Calculus Deposit Assessment Form**

**Attachment 47- SJVC DH Informed Consent English-Spanish**

**Attachment 48-SJVC DH Medical Information Release Form**

**Attachment 49-SJVC DH O’Leary Plaque Index Form**

**Attachment 50-SJVC DH Patient Health History English-Spanish**

**Attachment 51-SJVC DH Periodontal Assessment Form NPA**

**Attachment 52-SJVC DH Periodontal Assessment Form RPA**

**Attachment 53-SJVC DH Policies and Procedures Offere English-Spanish Form**

**Attachment 54-SJVC Radiograph Prescription**

**Attachment 55-SJVC DH Restorative and Missing Teeth Charting Form**

**Attachment 56-SJVC DH Screening Exam Report**

**Attachment 57-SJVC DH Services Rendered Report**

**Attachment 58-SJVC DH Treatment Plan Form**

**Attachment 59-SJVC DH Student and Clinic Appointment Book-Example**

**Attachment 60-SJVC DH Program Competency Matrix**

**Attachment 61-SJVC DH Program Assessment Plan-Example**

**Attachment 62-SJVC DH PE Tobacco Cessation Counseling**

**Attachment 63-SJVC DH PE Oral Hygiene Instruction**

**Attachment 64-SJVC DH PE Health History Evaluation**

**Attachment 65-SJVC DH Weekly Curriculum Review Tool**

**Attachment 66-SJVC DH Class Observation-Example**

**Attachment 67-SJVC DH SJVC Program Handbook**

**Attachment 68-SJVC DH San Diego Program Organization Chart**

**Attachment 69-SJVC Management Organization Chart**

**Attachment 70-SJVC DH San Diego Program Director Curriculum Vitae**

**Attachment 71-SJVC DH Full-Time Instructor Job Description**

**Attachment 72-SJVC DH Part-Time Instructor Job Description**

**Attachment 73-SJVC Faculty Handbook 2011**

**Attachment 74-SJVC Employee Handbook 2011**

**Attachment 75-SJVC Library and Information Resources Network (LIRN)**

**Attachment 76-SJVC DH Listing of Current Dental-Related Periodicals and Materials**

**Attachment 77-SJVC DH Program General Student Physicals Acknowledgement**

**Attachment 78-SJVC DH Clinical Supervising Dentist Instructor Job Description**

**Attachment 79-SJVC Facilities Manager and Network Administrator Job Description**

**Attachment 80-SJVC DH Medical Information Release Form Universal**

**Attachment 81-SJVC DH Patient Referral Form**

**Attachment 82-SJVC DH Patient Rights Statement**

**Attachment 83-SJVC DH Program Patient Satisfaction Survey-Example**