



San Joaquin Valley College
Board of Governors Meeting
October 18, 2011, 4:00 p.m. – 8:00 p.m.
SJVC Bakersfield Campus
Minutes

MEETING CALLED TO ORDER BY	Mike Perry (Acting Chairman)
ATTENDEES	Mark Perry, Mike Perry, Susan Good, Carol McClellan, and Nina Clancy
ABSENT	Matt Kneeland, Donn Ritter, and Joanne Farnsworth
RECORDER	Crystal VanderTuig
QUORUM PRESENT	Yes
GUESTS	Kelly Walters, Campus Director (Bakersfield) Larry Hidalgo, Evening Dean Jaimi Paschal, Dean of Student Services Carole Brown, Vice President of Academic Affairs Nick Gomez, Assistant Vice President

- I. **CALL TO ORDER:** Meeting called to order at 4:00 p.m. while en route to the Bakersfield Campus. (Mike Perry)

- II. **BOARD BUSINESS**
 - A. **Review and ratification of minutes from last board meeting:** The minutes from the July 20, 2011 board meeting were distributed and reviewed. Mark Perry moved to approve the minutes as submitted. Susan Good seconded the Motion. All in favor. (Mike Perry)

- III. **INVOLVEMENT IN ACCREDITATION PROCESS**
 - A. **Update on ACCJC Follow-Up Reports:** Mike Perry and Crystal VanderTuig advised the board that the Follow-Up Reports addressing Eligibility Requirement #13 and

providing student achievement data on the Heating, Ventilation, Air Conditioning and Refrigeration and Clinical and Administrative Medical Assisting programs have been submitted to the ACCJC. Both reports will be reviewed and acted upon at the January 2012 Commission meeting. Lengthy discussion ensued concerning the program retention statistics at the Bakersfield Campus and probable reasons for the lower rates.

IV. COMPLIANCE WITH BOARD BYLAWS AND POLICIES

- A. **Conflict of Interest Policy:** Board members reviewed and signed the policy on Conflict of Interest. Board members also filled out a list of Institutional Affiliations.
- B. **Annual Board Self Evaluation:** Results from the Board's annual self evaluation were distributed, reviewed and discussed. Discussion centered upon specific examples of the ways in which the Board fulfills its various duties and obligations. Board members also affirmed the value of having regular reports from Corporate and/or Campus Directors pertaining to student learning and success and college operations. Board members also requested to continue to hold their meetings at the different campuses in order to increase their exposure to campus constituencies and operations.

V. CAMPUS PRESENTATION AND TOUR

- A. **Student/Faculty/Staff Reception:** Upon arrival at the Bakersfield Campus, the board members attended an informal, open forum meet and greet with faculty, students and staff. Various topics were discussed amongst the board members and campus constituencies.
- B. **Campus Tour:** The board members were divided into several small groups and were given student-guided tours of the campus.
- C. **VIP Program:** Jaimi Paschal and Larry Hidalgo presented on the VIP program, which is a new campus initiative to better assist academically "at-risk" students. Students are identified as being at risk if they score below a 50 on their math and/or English readiness assessments and/or if they do not complete their tutorial programs by their second module. The deans maintain personal contact with the students in this program and provide additional support and assistance to help these students succeed. Students who are at a 70% or below at the mid-term are required to participate in mandatory tutoring and the deans track their grades. Faculty are kept apprised of the deans' involvement with these students as an additional measure to support the faculty's efforts in assisting academically at risk students. Although this is a new initiative, the campus has already seen a significant decline in the number of students on financial aid warning.

VI. INSTITUTIONAL PLANNING

- A. **ACSCU Accreditation:** Presentation by Carole Brown on the College's renewed effort to transfer institutional accreditation from the Accrediting Commission for Community and Junior Colleges (ACCJC) to the Accrediting Commission for Senior College and Universities of the Western Association of Schools and Colleges (ACSCU) and offer the Physician Assistant (PA) and Registered Nursing (RN) programs at the Baccalaureate level.

Carole provided an overview of the rationale for pursuing institutional accreditation with the ACSCU; the timeline established for the process; and the attributes of the new PA and RN Baccalaureate degree programs.¹

Susan Good moved to approve the submission of the Initial Application for transfer from ACCJC to ACSCU and the offering of the RN and PA programs at the Baccalaureate Degree level. Nina Clancy seconded the Motion. All in favor.

- B. **Institutional Planning:** Joint presentation by Nick Gomez and Mike Perry on the development of the College's Vision Statement and the new Strategic Plan and planning process. The presentation began with an overview of the Strategy-Focused Organization planning process, developed by the Palladium Group, which encompasses the following 5 key principles that allow an organization to effectively align planning, resource allocation, budgeting, reporting, and employees to strategic intent:

- Translate strategy to operational terms
- Align the organization to the strategy
- Make strategy everyone's everyday job
- Make strategy a continual process
- Mobilize change through strong, effective leadership

Nick explained that successful application of these principles has been shown to be a hallmark of a Strategy-Focused Organization. This distinction is achieved and maintained through a continuous systematic process. Nick provided a host of examples of other organizations that have successfully applies the strategic framework of this process to successful outcome.

Nick explained that he and other college administrators have thoroughly explored this particular planning model and believe that it will greatly assist the institution to yield increased efficiencies, and, ultimately, achieve its vision and goals. Nick then explained how the College's exploration of this planning model led to the need to identify a vision for the institution.

Mike gave an overview of the development of the Vision Statement and the corresponding goals, copies of which were distributed to all in attendance. Nick then distributed copies of the Strategy Map that provides a visual depiction of this planning methodology and how it will help SJVC realize its vision. Nick also discussed the status of the development of the campus and corporate scorecards which will serve as the College's institutional planning documents. After the presentation, questions were asked and answered concerning the new planning process.

¹ Please refer to the attached handout and PowerPoint Presentation for more information on the specific discussion points covered.

Nina Clancy moved to approve the Vision Statement (with noted edits), Strategic Plan, and new planning process. Carol McClellan seconded the motion. All in favor.

There being no further business, the meeting adjourned.

Respectfully submitted,
Crystal VanderTuig