

Status		Approvals		Status		Schedules		Status		Budgets		Status		Plans	
	SM & Marketing		Project Approval		Purchasing		Overall Facilities & IT Equipment Schedule		Finance		Overall budget		Facilities		Furniture and Equipment Installation Plan
	SM & Marketing		Advertisement Approval		Facilities		Facilities Equipment Schedule		Purchasing		Overall Facilities and IT Equipment Budget		Facilities		Transportation Plan
	SM & Marketing		Interior and Exterior Signage Approval		Network Services		IT Equipment Schedule		Facilities		Furniture and program Equipment Budget		Facilities		Maintenance and Landscape Plan
	SM & Marketing		Property Selection Approval						Network Services		IT Equipment budget		Facilities		Installation All Furniture and Equipment
	SM & Marketing		Final Building Design Approval						Admissions		Census Projections		Facilities		Furniture and Equipment Plan
	SM & Marketing		Paint colors, Flooring, Furniture Approval										Network		IT Equipment Plan
	SM & Marketing		Budget Approval												
	Academics		Accreditation Approval												
	Real Estate		City Approval												

Status		Curriculum		Status		Supplies and Learning Materials		Status		HR		Status	
	Academics		Programs		Purchasing		Textbooks		Human Resources		ADI		
	Academics		Classroom Requirements		Purchasing		Lab Supplies		Human Resources		Personal Policies and Procedures		
	Academics		Syllabus		Purchasing		Access codes		Human Resources		Personal Orientation and Training		
	Academics		Approved Textbook Listing		Academics		Software						

Status		Licenses, Permits Agreements		Status		Training		Status		Construction		Status	
	Real Estate		Lease Agreement		Facilities		Security		Real Estate		Construction		
	Real Estate		City Permits		Facilities		Janitorial		Real Estate		Mechanical		
	Facilities		EPA permit		Academics		Instructor		Real Estate		Plumbing		
									Real Estate		Electrical		
									Real Estate		Framing		
									Real Estate		Drywall		
									Real Estate		Ceiling		
									Real Estate		Flooring		
									Real Estate		Property Options		
									Real Estate		Preliminary interior Layout		
									Real Estate		Preliminary Exterior Layout		
									Real Estate		Property Option - 1		
									Real Estate		Property Option - 2		
									Real Estate		Property Option - 3		

## Growth & Development and Projects Master Planning Steps

Priority Order	Scheduled Start	Scheduled Completion	Completion Status	Department	Project Task
1				Academics	Accreditation Approval
2				Academics	Programs
3				Academics	Classroom Requirements
4				Admissions	Census Projections
5				Real Estate	Property Options 1-3
6				Senior Mngmnt & Marketing	Property Selection Approval
7				Real Estate	Space utilization
8				Real Estate	Facilities layout
9				Senior Mngmnt & Marketing	Preliminary interior Layout Approval
10				Senior Mngmnt & Marketing	Preliminary Exterior Layout Approval
11				Senior Mngmnt & Marketing	Paint colors, Flooring, Furniture Approval
12				Senior Mngmnt & Marketing	Interior and Exterior Signage Approval
13				Senior Mngmnt & Marketing	Final Bldg Design Approval
14				Facilities	Facilities Equipment Schedule
15				Network Services	IT Equipment Schedule
16				Purchasing	Overall Facilities & IT Equipment Schedule
17				Senior Mngmnt & Marketing	Facilities Equipment Budget Approval
18				Senior Mngmnt & Marketing	IT Equipment budget Approval
19				Finance	Overall budget
20				Senior Mngmnt & Marketing	Project Approval
21				Real Estate	City Approval
22				Real Estate	Lease Agreement
23				Senior Mngmnt & Marketing	Advertisement Approval

Priority Order	Scheduled Start	Scheduled Completion	Completion Status	Department	Project Task
24				Facilities	Furniture and Equipment Plan
25				Network Services	IT Equipment Plan
26				Facilities	Furniture & Equipment Installation Plan
27				Facilities	Maintenance and Landscape
28				Real Estate	Construction
29				Real Estate	Permits
30				Facilities	EPA Permits
31				Facilities	Transportation
32				Facilities	Installation All Furniture and Equipment
33				Academics	Textbooks
34				Academics	Access codes
35				Academics	Software
36				Academics	Textbooks
37				Purchasing	Textbooks
38				Purchasing	Lab Supplies
39				Purchasing	Access codes
40				Human Resources	ADI
41				Human Resources	Personal Policies and Procedures
42				Human Resources	Personal Orientation and Training
43				Facilities	Security Training
44				Facilities	Janitorial Training
45				Academics	Instructor Training