

**BP2 PRINCIPLES OF BUDGET DEVELOPMENT**

The Principles of Budget Development shall be used to allocate resources and thereby protect San Joaquin Valley College's viability as an institution capable of fulfilling its mission. The allocation of resources shall accomplish the following goals:

- Support student enrollment, retention, and success
- Maintain the highest quality of instruction and support services
- Meet the legal, contractual, and accreditation obligations of the college

Annually, the Chief Financial Officer shall present the two year projections to the Board for review and approval or denial. The Board will review the budget and evaluate whether it is balanced and reflects institutional goals and priorities that support the College's mission.

**BP3 PROGRAM REVIEW and EDUCATIONAL EFFECTIVENESS (Academic Programs)**

Every academic program shall undergo a comprehensive outcomes-based program review every two years. The review process will bring together key program stakeholders to evaluate a wide range of data.

The Vice President of Academic Affairs is responsible for ensuring that every academic program be reviewed as scheduled. He or she may delegate any powers and duties entrusted to him or her, but will be specifically responsible to the President/Chief Executive Officer for the execution of such delegated powers and duties.

The Vice President of Academic Affairs will ensure that the program review process is evaluated every two years to assure its effectiveness and to identify any necessary improvements or modifications.

To ensure that the academic programs offered at San Joaquin Valley College meet acceptable levels of quality and are contributing to students' success, the Boards' Academic Oversight Committee shall regularly review student success and educational effectiveness data and make recommendations for improvement, as appropriate. No less than annually, the Vice President of Academic Affairs shall provide the committee with relevant data such as student achievement and learning outcome data.

The Vice President of Academic Affairs shall provide the committee with the achievement targets that have been established for the data to be reviewed, as applicable.

**BP4 FACULTY PARTICIPATION IN PROGRAM REVIEW**

In order to ensure the quality and continuous improvement of academic programs offered at San Joaquin Valley College, the Board requires that faculty participate in the biennial program review process.

The Board also requires that college faculty fulfill the duties and responsibilities enumerated in the Statement of Faculty Responsibilities to ensure educational quality.

**BP5 PROGRAM REVIEW (Non-Instructional)**

The Board requires student support service departments and administrative units to undergo a review every two years in accordance with the college policy on Program Review of Non-Instructional Programs and Services. The review process will involve key department staff who will come together to evaluate a wide range of department and institutional outcome data in order to reflect upon the department's contribution to student learning and achievement of the mission. Results will be used to improve and enhance services provided to students and employees.

The Senior Management is responsible for ensuring that the student support services and administrative units under their supervision are reviewed as scheduled. They may delegate any powers and duties entrusted to them, but will be specifically responsible to the President/Chief Executive Officer for the execution of such delegated powers and duties.

On an annual basis, the President/Chief Executive Officer shall provide the Board with a report highlighting the results of each non-instructional program review held during the previous year.

The Senior Management will evaluate the non-instructional program review process every two years to assure its effectiveness and to identify any necessary improvements or modifications.

**BP6 INSTITUTIONAL EFFECTIVENESS REVIEWS**

To assure educational quality and institutional effectiveness, the Board shall conduct institutional effectiveness reviews no less than annually that support the Board's comprehensive review of the college mission statement. The President/Chief Executive Officer shall provide the Board with relevant data to review such as:

- Community Demographic
- Academic Programs and Support Services Offered
- Student Learning Outcomes Achievement
- Student Achievement

Prior to the scheduled review, the Board's secretary shall request institutional effectiveness data and information from the Senior Management. To effectively evaluate how well the institution is meeting its mission, the President/Chief Executive Officer shall provide the Board with the achievement targets established for the effectiveness data to be reviewed, as applicable.

**BP7 COLLEGE-WIDE REVIEW OF THE MISSION STATEMENT**

Every three years the President/Chief Executive Officer shall initiate an institutional review of the college mission statement to ensure that it appropriately reflects the College's intended student population, educational goals, and purposes. The evaluation process will ensure optimal participation and input from administrators, faculty, staff, and students.

As a component of the Board's review of the mission statement, the President/Chief Executive Officer shall present the evaluation results to the Board at its next regularly scheduled meeting.

**BP9 INSTITUTIONAL PLANNING AND RESOURCE ALLOCATION**

The Board participates in institutional planning through the identification of college-wide goals, the review and approval of institutional plans, including budgetary allocations, and by monitoring the College's progress toward achieving institutional goals and providing recommendations and/or modifications.

The President/Chief Executive Officer shall direct San Joaquin Valley College's institutional planning efforts, ensure that planning is cyclical, and, where appropriate, involves the use of student outcome data.

The President/Chief Executive Officer shall ensure that administrators, faculty, staff, and students have reasonable opportunities for participation in institutional planning as outlined in the policy on Constituency Group Participation in Governance.

**BP 12 ACADEMIC FREEDOM**

***Reference: ACCJC Accreditation Standard IV.C.1***

To assure the academic integrity of the teaching-learning process, the Board approves and supports the College's Policy on Academic Freedom as published in the College Catalog. The Board requires all faculty, administrators, staff, and students to uphold the tenets of this policy.



**BP 13 ACADEMIC HONESTY**

***Reference: ACCJC Accreditation Standard IV.C.1***

To assure the academic integrity of the teaching-learning process, the Board approves and supports the College's Policy on Academic Honesty as published in the College Catalog. The Board expects all faculty, administrators, and students to abide by this policy.

**BP 17 FINANCIAL ACCOUNTABILITY and PERFORMANCE*****Reference: ACCJC Accreditation Standard IV.B.1. and Eligibility Requirement #18***

To ensure the financial integrity and future sustainability of SJVC, the Board requires that the institution be audited on an annual basis by an external auditing firm with expertise in higher education and that the auditing report be completed on time. If the same auditing firm is used for more than 3 consecutive years, the Board will determine whether a change in firms is necessary.

The Chief Financial Officer shall present audit results to the Board's Finance Committee. The Chief Financial Officer shall keep the committee apprised of the College's financial state by providing financial performance reports no less than annually.

**BP 19 COLLEGE MISSION, VISION, AND STANDARDS**

In fulfillment of its responsibility for educational quality and student success, the Board adopts as policy the educational and institutional goals expressed in the college mission and vision statements and the institutional performance standards as set forth below:

**Mission Statement**

San Joaquin Valley College prepares graduates for professional success by offering Baccalaureate and Associate of Science Degrees and Certificate of Completion in business, medical, and technical career fields. The College serves a diverse student population with a common interest in professional development through career-focused education. The College is committed to student development through the achievement of measurable learning outcomes, emphasizing a balance of hands-on training and academic instruction. The College identifies and responds to the educational and employment needs of the communities it serves. *The College is committed to the success of every student.*

**Vision Statement**

Through commitment to high education standards and in placing the needs of students at the center of all decision-making, SJVC will be a recognized community leader in transforming lives, achieving exceptional graduation and placement rates for a growing and diverse student population.

Securing our vision will see SJVC achieving:

- 75% graduate placement by 12.2019
- 70% graduation rate achievement by 12.2019

**Key Institutional Performance Standards**

To maintain acceptable levels of quality, the Board requires that the following standards be met:

- Course Completion Rate = 70% for 100% of courses
- Graduation Rate = 60%
- Licensing Exam Pass Rate = 75% or the programmatic requirement
- Placement Rate = 65%

The President/Chief Executive Officer is responsible to direct planning efforts and initiatives to pursue fulfillment of the college mission, meet institutional standards, and achieve the college vision. Further, the Board requires that all college employees work collaboratively toward the achievement of these goals and standards. In accordance with BP #'s 3, 5, and 6, the Board shall assess, no less than annually, the College's fulfillment of its mission and achievement of its institutional standards and vision.