



San Joaquin Valley College Board of Governors Meeting Mission Oaks Office May 5, 2016	
MEETING CALLED TO ORDER BY	John Swiger, Chair
ATTENDEES	Mark Perry, Mike Perry, John Swiger, Marlea Lyon, Jill Sozinho, Susan Good, and Carol McLellan
ABSENT	None
GUESTS AND PRESENTERS	Joseph Holt, Chief Administrative Officer Carole Brown, Vice President of Academic Affairs Mike Abril, Vice President of Legal and Regulatory Affairs Russ Lebo, Chief Financial Officer Greg Osborn, Director of Programmatic Compliance Anthony Romo, Director of Graduate Services Natalia Dominguez, Library & Learning Resources Liaison
RECORDER	Crystal VanderTuig
QUORUM PRESENT	Yes

- I. **CALL TO ORDER:** Meeting was called to order at 5:01 p.m. by John Swiger.

- II. **EDUCATIONAL QUALITY**
 - A. **WASC Recommendation:** Natalia Dominguez gave an overview of the plans in place to address each of the three components of the recommendation regarding library and learning support services (see attached PowerPoint), including the need to adopt and implement a library resources development plan (draft included in meeting handouts).

Questions were asked and answered concerning library maintenance, timeline for proposed purchases, and alumni access to library resources. At the request of the board, Crystal will provide all members with the LIRN access code.

Voting Item: Susan moved to approve the library resources development plan, Carole seconded the motion. All in favor.

III. STUDENT SUCCESS

- A. Non-Academic Program Review Reports:** Crystal gave an overview of the restructured non-academic program review process and informed the board that three program reviews have been completed under the new process (Admissions, Information Services, and Purchasing). Discussion took place concerning the potential methods that could be used to facilitate the board's review of these reports (board committee, full board review, etc.)

Copies of the completed reports were distributed in advance of the meeting and board members asked questions of Russ and Joseph pertaining to the reports.

Voting Item: Susan moved to approve the three non-academic program review reports, John seconded the motion. All in favor.

- IV. ANNUAL INSTITUTIONAL EFFECTIVENESS REVIEW:** Joseph, Russ, Carol and Mike Abril presented the 2015 Year-in-Review to the board (see attached PowerPoint). Board members engaged in Q&A with each presenter on the various topics that were discussed.

V. STUDENT SUCCESS (Con't.)

- B. Institutional Performance Standards:** Anthony gave an in-depth presentation of the actions that are being taken to improve graduate placement at campuses (Lancaster, Online, and Madera) and in programs (Pharmacy Technology, Medical Office Administration, and Computer Support Technology) that are not meeting the institutional standard of 65% placement (see attached PowerPoint). He also reviewed the underlying issues contributing to the under-performance. Board members engaged in Q&A with the presenter concerning tactics to forge relationships with employers and improve placement.

VI. OUR SUCCESS

- A. Growth & Development Initiatives:** Joseph presented proposals requesting board approval to submit substantive change applications to ACCJC for the following initiatives:

- i. **Porterville Campus:** Joseph gave an overview of the Evaluation Summary & Recommendation (see attached) which highlights the rationale for this change through the lens of SJVC's strategy. Board members expressed concern over potential placement issues as is seen on other small Central Valley campuses. Discussion followed concerning overall improvement that an SJVC campus will bring to the area along with SJVC's better understanding of how to strategically prepare and position the campus for placement success.

Voting Item: Susan moved to approve the submission of a substantive change application for the new campus, Mark seconded the motion. All in favor.

- ii. **Vet Assisting Program:** Joseph explained that this program is being proposed in light of the gainful employment regulations. He explained that the Vet Assisting program will provide a viable option for continuing instruction in this field; whereas, the current Vet Tech may not. Discussion took place concerning AVMA accreditation implications and physical capacity impacts of offering Vet Assisting and Vet Tech concurrently.

Voting Item: John moved to approve the submission of a substantive change application for the Vet Assisting program, Mike seconded the motion. All in favor.

VII. BOARD BUSINESS

A. Minutes from the board retreat (2/6/16) were reviewed.

Voting Item: Mark moved to approve the minutes as submitted, Susan seconded the motion. All in favor.

- B. **Fourth Quarter Meeting:** Decision was made to change the date of the fourth quarter meeting to December 8th. All members agreed to conduct the next board meeting (9/1/16) at a campus. Decision was made to visit the Modesto and Rancho Cordova campuses.

- C. **Review of the Mission Statement:** Crystal presented the results of the fall 2015 review of the mission statement (see attached PowerPoint). Crystal informed the board that the results were presented to the Senior Management Team. Based upon the results, the team recommends that the mission statement remain as is.

Mike Abril informed the board that the approval of the BSRT program will necessitate a revision to the mission statement to include the baccalaureate degree program in the description of credential levels.

Voting Item: Susan moved to approve the mission statement as is, Carole seconded the motion. All in favor.

- D. Stipend Policy:** John informed the board of the need to put the stipend policy into writing and submitted a request to strike language from the proposed policy that ties the stipend to attendance. He explained that as SJVC gets closer to the 2019 reaccreditation, board members will most likely have to attend more than four meetings per year.

Voting Item: John moved to approve the policy with the proposed revisions, Mark Carole seconded the motion. All in favor.

- E. Annual Evaluations:** Crystal informed the board that a link to the annual evaluations will be emailed to them. Members were requested to complete the evaluations by July 1, 2016.

There being no further business, the meeting adjourned at 8:32 p.m.



Review of the Mission Statement

Crystal VanderTuig
Director of Institutional
Relations

Review of the Mission Statement

Every three years the President and Chief Executive Officer shall initiate an institutional review of the college mission statement to ensure that it appropriately reflects the College's intended student population, educational goals, and purposes. The evaluation process will ensure optimal participation and input from administrators, faculty, staff, and students.

- As a component of the Board's review of the mission statement, the President and Chief Executive Officer shall present the evaluation results to the Board at its next regularly scheduled meeting. (**Board Policy #7**)

History

- Last review was in 2011/2012
 - Institutional Survey (Nov. 2011)
 - BoG reaffirmed mission statement (Sept. 2012)

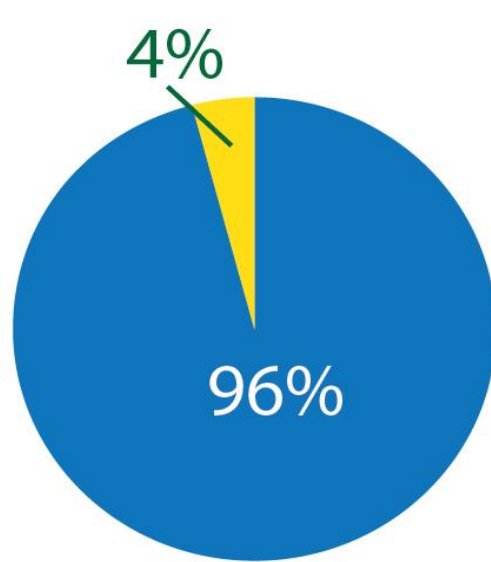
Fall 2015 Self-Study Survey

3 Groups Surveyed

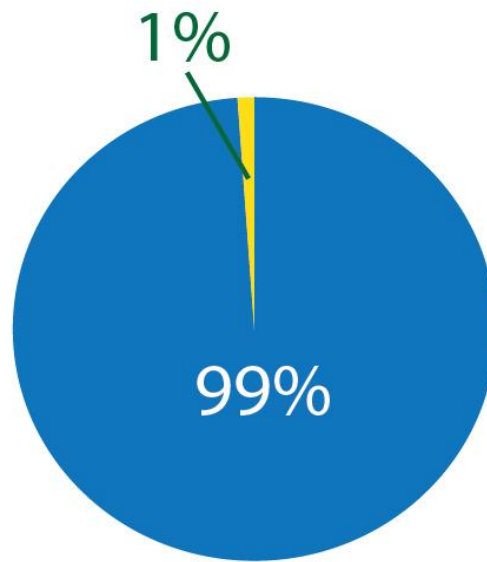
- Faculty and Academic Administrators
- Non-Academic Staff and Administrators
- Students

Your company name

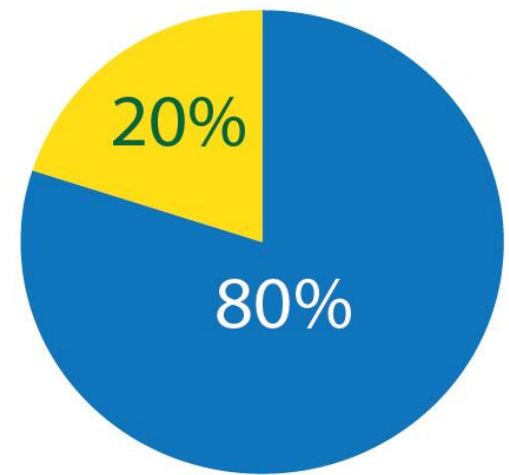
I am familiar with the SJVC Mission Statement.



Faculty



Non-Faculty

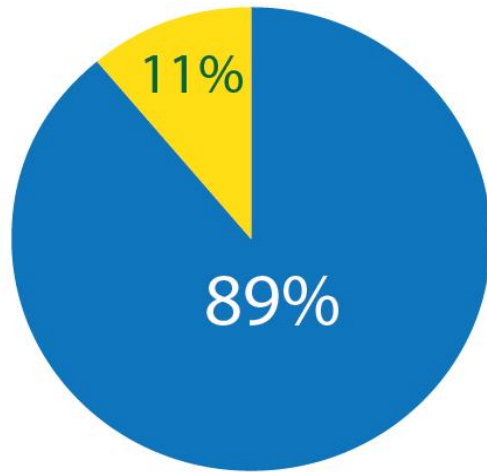


Students

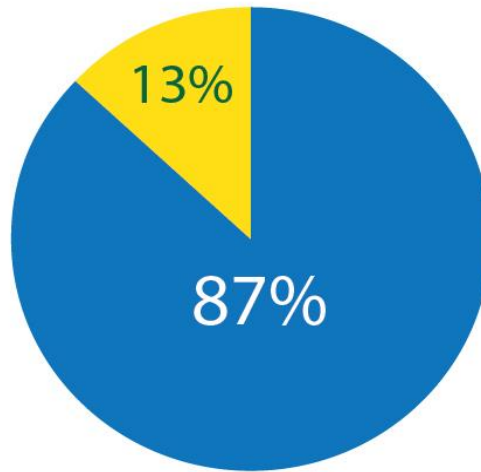
■ = Yes ■ = No

Benchmark: 90% in the affirmative

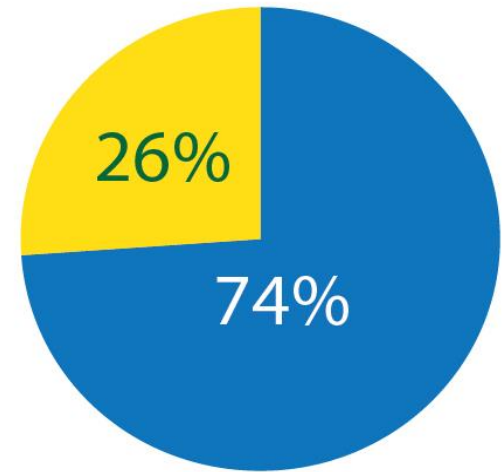
The SJVC Mission Statement identifies our intended student population.



Faculty



Non-Faculty

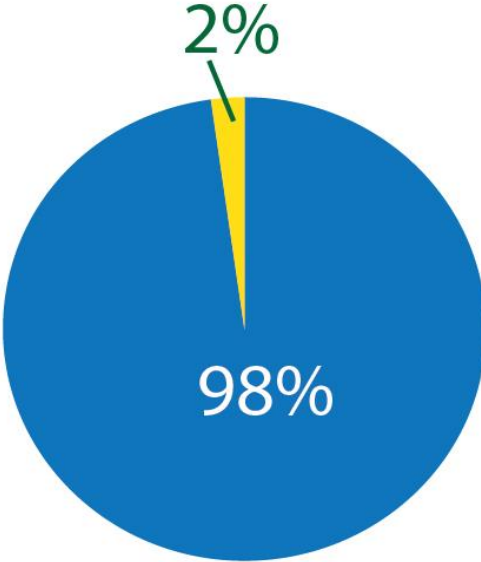


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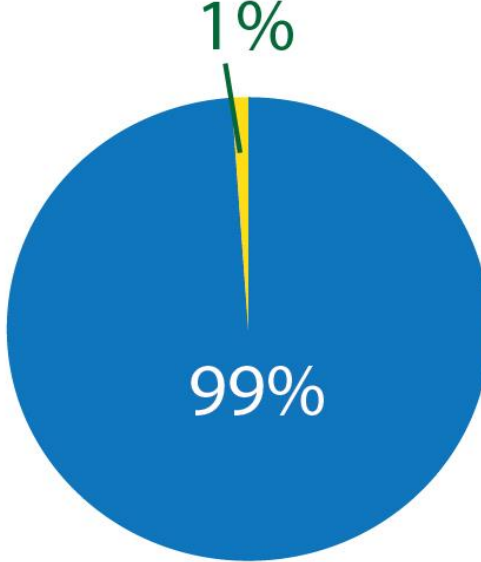
■ = Yes ■ = No

Benchmark: 90% in the affirmative

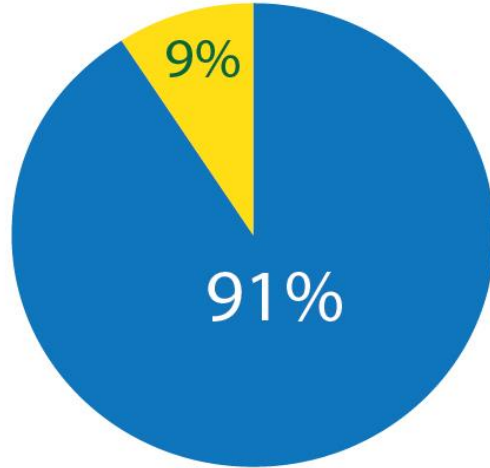
The SJVC Mission Statement accurately describes our educational purpose.



Faculty



Non-Faculty

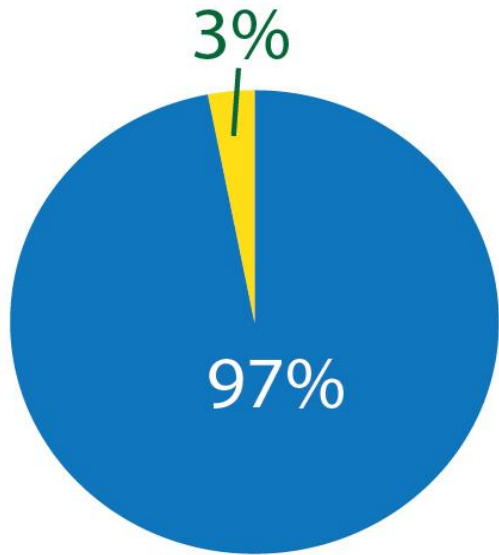


Students

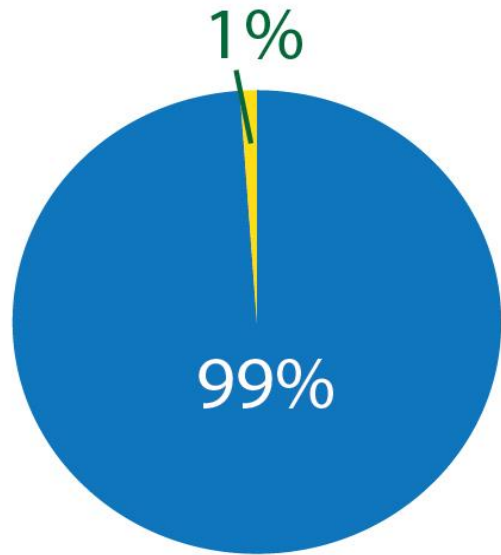
 = Yes  = No

Benchmark: 90% in the affirmative

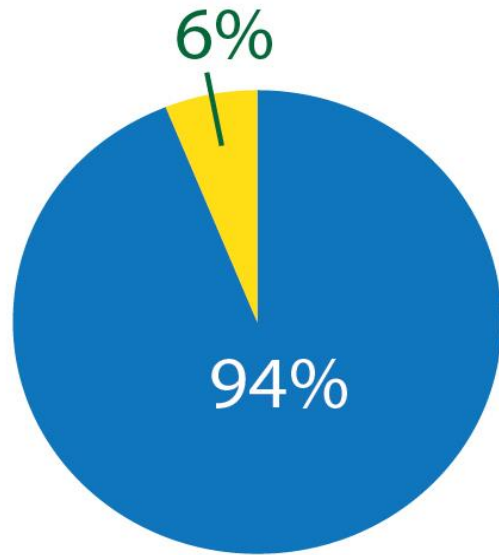
The SJVC Mission Statement expresses our commitment to student learning and achievement.



Faculty



Non-Faculty

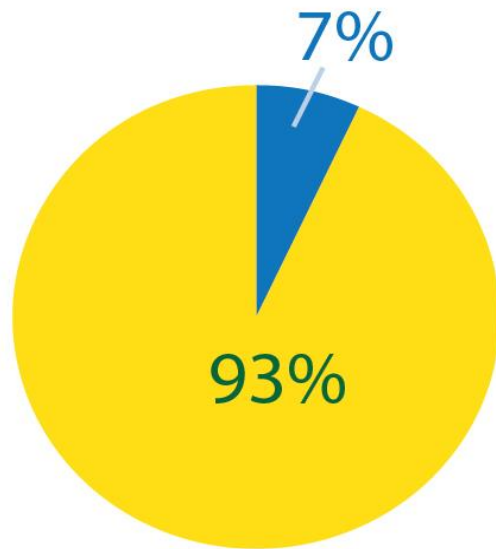


Students

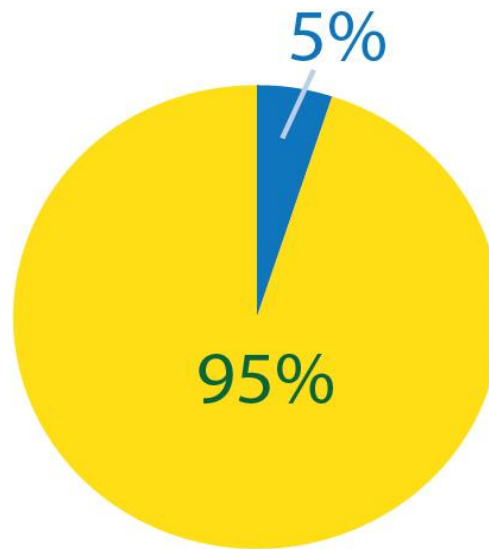
■ = Yes ■ = No

Benchmark: 90% in the affirmative

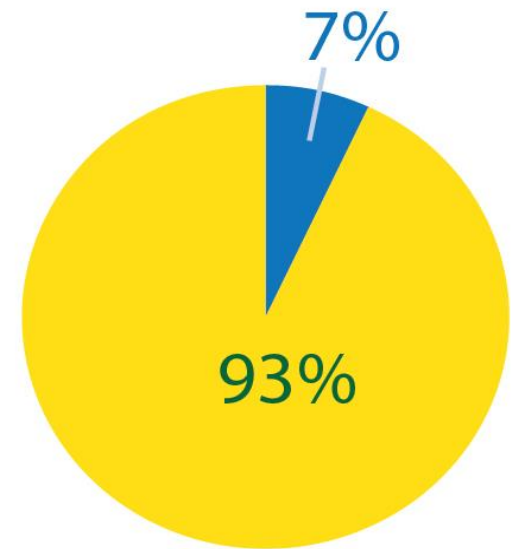
Would you add or change anything about the SJVC Mission Statement?



Faculty



Non-Faculty



Students

 = Yes  = No

Recommendation & Next Steps

- Senior Management reviewed survey results last week
 - Team recommends that the mission statement remain as is
- BoG vote to reaffirm or revise mission statement
- Inform college community of results of the review