

HESPERIA



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June 16, 2009

Corrected Letter

Mr. Mark Perry
President
San Joaquin Valley College
801 S. Akers St., #150
Visalia, CA 93277

Dear President Perry:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges met on May 15th, 2009 to review the Addendums provided by San Joaquin Valley College to the Substantive Change Proposals for 1) the Victorville Campus changed to the Hesperia Campus site from the February 20th, 2009 meeting, and 2) the additional information regarding student success and achievement for the Industrial Technology and Criminal Justice: Corrections Programs from the March 13th, 2009 meeting.

The Committee acted to approve the San Joaquin Valley College Addendums, thereby approving the new Hesperia Campus site located in the Hesperia Business Park at 9331 Mariposa Road, Hesperia, California, 92344, and the Industrial Technology and Criminal Justice: Corrections Programs. The Associate of Science and Certificate in Industrial Technology will be offered at the Bakersfield, Rancho Cordova, Rancho Cucamonga and Hesperia campuses; the Criminal Justice: Corrections Associate of Science Program will be offered at the Hanford Center Extension and the Hesperia Campus.

In addition, the Committee on Substantive Change approved the San Joaquin Valley College Proposal to offer a Diagnostic Medical Sonography Program Certificate of Completion and an Associate of Science Degree at the Bakersfield Campus.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. It remains the College's responsibility to inform the Commission of any program change. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,

Barbara A. Beno, Ph.D.
President

BAB/tl

Cc: Dr. Susan B. Clifford, Vice President Operations;
Ms. Crystal VanderTuig, Accreditation Liaison Officer;
Ms. Linda Henderson, USDE, San Francisco

Site Visit
(Federally Mandated)
San Joaquin Valley College, Hesperia Campus
Conducted on November 4, 2009

Background and Context

In the June 16, 2009 letter from the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WASC), San Joaquin Valley College (SJVC) was informed that the Committee on Substantive Change had approved the College's proposal to open the Hesperia Campus located in the Hesperia Business Park at 9331 Mariposa Road, Hesperia, California, 92344. Dr. Susan Clifford, ACCJC Vice President of Operations, conducted the federally mandated site visit on November 4, 2009. Dr. Clifford met with Crystal VanderTuig, Accreditation Liaison Officer; Melanie Blackwell, Campus Director; Evelyn Sheffield, Business Administration Instructor; Ralph Morton, Industrial Technology Instructor; and Par Nag, Student Center Coordinator.

Facility and Funding

The SJVC corporate offices in Visalia distribute budget information to the campus director who monitors it for appropriate program equipment and supply needs. She assesses the previous year's budget expenditures, projects growth and retention, and submits a budget request for the coming year. Student fees are sufficient to support the educational activities.

Student Learning and Support Services

There are currently 185 students enrolled and 12 instructors (three full-time and nine part-time). The ratio of students to faculty is appropriate for the particular career and technical programs offered.

Currently the Director conducts Program Director Interviews (PPIs) with every student. When the student enrollment reaches 250 a dean will be hired to assist with the PPIs. Student support services include admissions interviews, assessment, and ongoing counseling for individual challenges students may be facing.

On this campus, and for the first time at SJVC, each student is given a laptop. Students are given instructions for the computer's safe use and care. Students have access to the College's Intranet "Info Zone"

A new Faculty Orientation is offered every five weeks, conducted by the Director of Instruction and other key administrators. Excellent teaching strategies, student learning outcomes and assessment as well as training for the Learning Management System

(LMS) is presented. The LMS tracks and maps results of the student learning outcomes assessment, and the data can be collected for use in the annual program reviews where the student learning outcomes can be changed as needed.

Connectedness with the Other Campuses

All new SJVC faculty (full- and part-time) attend a 2-day orientation in Visalia. The content of the orientation includes the SJVC mission and philosophy, use of the learning Management System (LMS) and Transfer of Care systems, student learning outcomes and classroom management, and student learning styles. There is ongoing staff development and interaction among campuses; faculty experts share their knowledge across campuses. A portal called the "Info-Zone" provides threaded discussions for SJVC faculty.

Conclusion

Based on this site visit, the Hesperia Campus of San Joaquin Valley College has in place the appropriate structures and processes to accomplish the educational goals for the support of the programs as presented in the approved Substantive Change Proposal.

TEMECULA



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LILY OWYANG

March 29, 2011

Mr. Mark Perry
President
San Joaquin Valley College
801 S. Akers St. #150
Visalia, CA 93277

Dear President Perry:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges met March 14-15, 2011 to review the Substantive Change Proposals from San Joaquin Valley College for the address change of the Temecula Geographical Area Location and the additional location of the Akers Campus.

The Commission acted to approve the Proposal for the address change of the Temecula location pending a site visit. The Proposal for the Akers Campus was deferred pending a site visit and an Addendum to include additional information about the student services available at the Visalia campus since the Proposal indicated that students at the Akers campus will be served at the Visalia site.

The Proposal indicated that entire programs were being moved to the Akers site, but it was not clear that student support services and resources were following the programs. In addition, the Committee requests additional clarification about the role of the part-time staff member assigned numerous student support services duties.

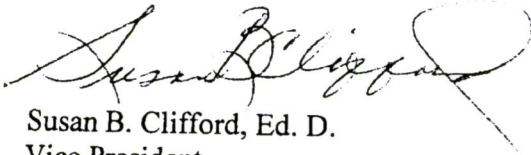
A third area of concern is the student refund policy, specifically as it relates to the student assessment policy.

Please do not hesitate to contact me if you have questions about the additional information required by the Substantive Change Committee. The final Committee meeting of the school year is June 30-July 1, 2011. Please send an Addendum, one hard copy and one electronic copy, addressing all of the above concerns to my attention at the ACCJC office by May 15, 2011.

Mr. Mark Perry
San Joaquin Valley College
March 29, 2011
Page Two

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan B. Clifford". The signature is written in dark ink and is positioned above the printed name and title.

Susan B. Clifford, Ed. D.
Vice President

SBC/mg

Cc: Ms. Crystal VanderTuig, Accreditation Liaison Officer
Ms. Martina Fernandez-Rosario, U.S. Department of Education

San Joaquin Valley College ACCJC Substantive Change Federally Mandated Site Visit Report for the Temecula Campus, CA, August 29, 2011

Background and Context

At the March 14-15, 2011 meeting of the Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WASC), the request from San Joaquin Valley College (SJVC) to establish a new campus site for the Temecula geographic area at 27270 Madison Ave., Temecula, California was approved pending a federally mandated site visit. This location replaced the previously approved location 3.7 miles away in Murrieta, California.

The site visit was conducted August 29, 2011 by Dr. Susan Clifford, ACCJC Vice President. SJVC personnel participating in the site visit were Robyn Whiles, Campus Director; Shannon Koh, Division Manager; Don Groen, Career Services; Crystal VanderTuig, Accreditation Liaison Officer; and various students, faculty and staff. The information included in the original SJVC Substantive Change Proposal was current at the time of the site visit.

Facility and Funding

The physical facilities, learning resources and equipment were appropriate for the four programs that are offered at the site. During the group discussions and tour of the site, it was verified that there are sufficient revenues for continued support of the site and its programs.

Student Achievement Data, Learning and Support Services

There were 61 students enrolled in the first cohort, 21 students more than the anticipated. Currently, the number in the first cohort is 58, a 93% retention rate over all four programs. Ninety one students are now enrolled in the second cohort. Classes begin at 7:30 a.m., 12:30 p.m. and 5:15 p.m.

There are three full-time faculty and 10 part-time. The College will be hiring and training three substitute faculty to be prepared for the anticipated total growth to 200 students by the end of the year.

A demonstration was provided on the development, data and assessment of student learning outcomes for courses/programs offered at the site: Administrative and Health Care Management, Business Administration, Medical Assisting, and Respiratory Therapy. The system SJVC uses provides an opportunity for 'mid-course correction' from reports connecting student quizzes, homework and individual participation in class.

There was adequate availability of learning and student support services for the site. Students are assessed for college readiness through math and writing labs. Student support services include the "Transfer of Care" program and the Student Resources Center. All of the courses offered at the site are face-to-face instruction so there is not a need for online student support services.

Related to workforce and labor market connection, there is a Career Services representative who is tasked to introduce program completers to employers, and provide guest lectures and field trips for exposure to area industry.

Connectedness with Other Campuses

Faculty and students have the same opportunities to participate in College governance as on the other SJVC sites. Student communication of College information is accomplished through the SJVC website Info Zone which can be accessed at home as well as on site, and also LIRN, the Library and Information Resources Network located on the Info Zone. Students have the option to participate in an Associated Student Body organization, and a Diversity Club at the Temecula site. There is a campus suggestion box and campus-wide recognition for good attendance. If needed, transportation connections can be developed on the Info Zone also.

Faculty stated that they feel their input is valued. The College provides special training opportunities at the Visalia site. There is access to a data repository that connects to all campuses. Faculty review curriculum each year, attend advisory board meetings, open forums and inclusive training on new technology. Continuous updates are provided at faculty meetings. Faculty can also access the website Info Zone for system-wide communication and information.

Conclusion

Based on the site visit, San Joaquin Valley College has in place the appropriate structures and processes to accomplish the educational goals for the support of the courses and programs offered at the new location in Temecula, California.

AKERS



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Associate Vice President
NORVAL WELLSFRY

July 12, 2011

Mr. Mark Perry
President
San Joaquin Valley College
801 S. Akers St. #150
Visalia, CA 93277

Dear President Perry:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges met June 30-July 1, 2011 to review the Addendum to the Substantive Change Proposal from San Joaquin Valley College for the additional location of the Akers Campus.

The Addendum to the Proposal for the Akers Campus was approved pending a federally mandated site visit to be conducted within six months by ACCJC staff. Please contact me with possible dates for the site visit, preferably during July, August or mid-September.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,

Susan B. Clifford, Ed. D.
Vice President

SBC/mg

Cc: Ms. Crystal VanderTuig, Accreditation Liaison Officer
Ms. Martina Fernandez-Rosario, U.S. Department of Education

**San Joaquin Valley College Substantive Change Federally Mandated Site Visit
For the “Akers Location” in Visalia October 18, 2011**

Background and Context: At the June 30-July 1, 2011 meeting of the Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WASC), the Addendum to the Substantive Change Proposal from San Joaquin Valley College was approved pending a federally mandated site visit. The SJVC Proposal requested that the Akers facility or campus, 801 S. Akers St., Suite 150, Visalia, CA 93277, be used as an additional Visalia location to offer 50% or more of four programs: Business Administration (BA), Health Care Administration (HCA), Human Resource Administration (HRA), Computer Support Administration (CSA), and Registered Nursing (RN).

The site visit was conducted October 18, 2011 by Dr. Susan Clifford, ACCJC Vice President. SJVC personnel participating in the site visit were Don Wright, Campus Director; Jeff Nevins, Site Coordinator, Carole Carter, Academic Dean; Carla Tweed, Instructional Coach, Alyssa Perry, Student Advisor; and Crystal VanderTuig, Accreditation Liaison Officer (ALO). The ALO reported that there was no additional pertinent information to be conveyed to the ACCJC since receiving approval by Substantive Change Committee.

Facility and Funding: The physical facilities, learning resources and equipment are appropriate for the four programs. These programs were previously offered at the original Visalia campus (located 3.4 miles from the new Akers campus) and are not delivered via distance or electronic delivery. The funding that supported them previously continues at the Akers facility. RN agreements are in place for clinical instruction on Saturdays and Sundays.

Student Achievement Data, Learning and Support Services: There are approximately 180 students enrolled at the Akers campus, and 950 for all of Visalia. For the Akers location the projected student census is 200-300 with approximately 70-75 students per session. The sessions are Monday – Thursday (except for the RN program which meets Friday mornings and conducts field practice instruction on the weekend), beginning at 7:15 a.m., 12:30 p.m. and 5:30 p.m. There are 11 full-time and 4 part-time faculty who teach core courses from the above-referenced programs at the Akers location. In addition, there are 4-6 general education faculty who split their time between the Visalia Campus and the Akers location.

The development and assessment of student learning outcomes for courses/programs offered at the site is coordinated through the same institutional processes conducted for all SJVC programs. When students are not in class, learning and student support services are available to them. For example, the Student Advisor monitors students’ attendance and academic performance during their first 5 weeks in order to identify potential barriers to completing their education. Under-performing students are counseled and given referrals to appropriate support services and recommendations may be made to faculty and support staff for the purpose of improving student success. In addition, the Dean of Student Services conducts “Academic Check-ups,” on students who have a GPA of 2.5 or lower and provides referrals to the support services that will assist students in achieving their educational goals.

The College has taken appropriate measures to ensure students have essentially the same experiences and support as all other SJVC campuses. “MyLab” provides students with online tutoring in math and English. The only service not available on the Akers site is admissions,

which is located on the nearby Visalia campus. Related to workforce connections, the program advisory boards meet twice a year; 155 participants meet in a general session and then break into their professional groups. The College also participates in the Sun Valley RN Consortium in the Central Valley for job placement of RN graduates, and has a career service department with eight staff four days a week. In addition, the Visalia Campus' Career Services Department establishes and maintains relationships with local area employers and stays abreast of their needs and expectations of college graduates. Career Services staff is on-site at the Akers location 2 days per week and are available at the Visalia Campus Monday – Thursday (9 hours) and Friday (4 hours).

The student refund policy is calculated based on how long the student has been in the program. The policy is placed on the reverse side of the student's enrollment contract.

The Substantive Change Committee had a specific inquiry regarding the number of students that are not able to enroll in SJVC programs as a result of not passing the assessment process successfully. Staff explained that of the 100 interested potential students, 40 will take the Wonderlic Test and 38 will pass. Of this number, 15% will enroll (approximately eight students). This final number is smaller because students are advised/counseled further for variables discovered (college readiness, transportation or other issues) which would impede success and retention.

Connectedness with Other Campuses: Faculty and students have the same opportunities to participate in College governance as on the other SJVC sites. Communication of College information is accomplished through the SJVC web site Info Zone which can be accessed from off-campus as well as on site.

There are program department meetings monthly and/or bi-monthly; the Academic Dean meets with program directors every other week. In addition there is an Akers campus meeting every Wednesday and online webinars for division managers.

There are four staff development trainings per year for all faculty, and special trainings as needed offered at the Visalia campus. The College employs an Instructional Coach who trains faculty in research-based instructional strategies using a reflective evaluation approach for continuous improvement. Managers are also coached for what to look for in faculty regarding good instructional and learning strategies.

Conclusion: Based on the site visit, San Joaquin Valley College has in place the appropriate structures and processes to accomplish the educational goals for the support of the students, faculty and programs offered at the new Akers location in Visalia.