

Date: 09.25.2013

To: Crystal VanderTuig, Director of Institutional Relations

From: Nick Gomez, COO

Re: Program Migration Development

Based on discussion and review at senior management meeting, decision was made to proceed forward with planning and program migration for the following:

Campus: Bakersfield

Program: Veterinary Technology A.S. Degree

If you should have any questions, please let me know.