Information Technology Program Timeline

Task	Target Start	Target Completion	Status
Explore programs opportunities appropriate to SJVC Mission and SJVC Visalia Campus Online Division	January 2014	June 2014	Complete
Propose and gain Senior Management approval to evaluate Information Technology (InfoTech) Program through online delivery	June 2014	June 2014	Complete
Review industry for national accepted exams and certifications	June 2014	July 2014	Complete
Investigate feasibility of InfoTech Program offering	June 2014	August 2014	Complete
Prepare marketing plan	June 2014	August 2014	Complete
Develop 2-year budget estimate and perform financial analysis for appropriate target student start	June 2014	August 2014	Complete
Solicit Subject Matter Expert (SME) to assist SJVC to develop InfoTech program curriculum	July 2014	September 2014	Complete
Initiate process to review of completed curriculum	July 2014	October 2014	Complete
Select InfoTech textbook and supplementary materials	September 2014	January 2015	Complete
Propose and gain Senior Management approval to implement an InfoTech Program through online delivery	August 2014	August 2014	Complete
Present and gain Board of Governors confirmation to implement an InfoTech Program through online modality	August 2014	August 2014	Complete
House InfoTech course outlines and supplemental materials in SJVC's learning management system	September 2014	January 2015	In Progress
Build program and program schedules in SJVC's student record system	September 2014	December 2014	In Progress
Develop and evaluate system to deliver industry exam vouchers and track student success on exams	October 2014	March 2015	In Progress
Submit ACCJC Substantive Change document for approval to offer InfoTech Program	October 2014	December 2014	In Progress
Deliver product knowledge to training to admission's team and online support and management staff	December 2014	December 2014	
Recruit instructor and program leadership to deliver InfoTech Program	December 2014	June 2015	
Launch InfoTech Program marketing campaign	January 2015	March 2015	
Set-up InfoTech Program on all reporting dashboards	January 2015	September 2015	
Start student enrollment in InfoTech program	January 2015	January 2015	
Build and deliver faculty training and orientation platform	January 2015	September 2015	
Begin course learning outcome and program learning outcome assessment identification faculty meetings	January 2015	June 2016	
Develop and deliver student orientation to first student cohort	March 2015	March 2015	

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Task	Target Start	Target Completion	Status
Deliver InfoTech student's first day of instruction	March 2015	March 2015	
Establish InfoTech Career Services team	May 2015	September 2015	
Move InfoTech program to standard review process	June 2015	June 2015	
Deliver first of industry exams to first student cohort	July 2015	July 2015	
Evaluate and report on InfoTech program development and implementation processes	August 2015	September 2015	
Place first cohort of certificate award seeking InfoTech students	December 2015	December 2015	
Place first cohort of Associate of Science award seeking InfoTech students	July 2016	July 2016	